

# 41ST ANNUAL MEDICAL EDUCATION CONFERENCE OF THE STUDENT NATIONAL MEDICAL ASSOCIATION

## About

## *This Year's Conference*



**Changing Our State-of-Mind:  
Empowerment through  
Business, Education, Literacy,  
Prevention, and PRIDE**

The SNMA Annual Medical Education Conference (AMEC) has emerged as a cornerstone activity for the SNMA, an event in which both students and professionals have gathered with high anticipation, to attend a wide range of educational and networking events. The AMEC is held each spring in locations around the country and serves to enhance our members' career development, provide continuing education, facilitate networking among minority medical students, bolster the effectiveness of our local community service programs and recognize the achievements of our members. In short, our Conference is designed to nurture future leaders in the field of medicine. The AMEC attracts students from all levels of medical education and is consistently the largest gathering of under-represented minority medical students at any time in any place in the country.

Entitled, **Changing our State of Mind: Empowerment through Business, Education, Literacy, Prevention and PRIDE**, the 2006 Annual Medical Education Conference will focus on the nontraditional and yet necessary aspects of health care. Emphasis will be placed on the empowerment of both ourselves as future healthcare professionals outside of the clinical realm, but also on the community as participants in their own health care. We heartily welcome your participation in Atlanta, Georgia, one of the nation's most popular meeting venues. The SNMA medical student chapters of Morehouse College of Medicine and Emory University are again hosting this annual organizational event, with assistance provided from leaders throughout the SNMA network. Our conference program will include all of these traditional annual events, plus other special features:

- House of Delegates sessions
- A dynamic exhibit hall, and peer and professional networking opportunities

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# **PARTICIPANT REGISTRATION**

**April 13-16, 2006**

**Hilton Atlanta Hotel • Atlanta, Georgia**

# PARTICIPANT REGISTRATION FORM

SNMA 41ST ANNUAL MEDICAL EDUCATION CONFERENCE



Atlanta, Georgia • April 13-16, 2006

Prepaid registration and membership must be postmarked or completed online by **March 1, 2006** or the late fee will apply.

**Office Use Only**

Date Rec. \_\_\_\_\_  
 Amt. Pd. \_\_\_\_\_  
 Ck./MO# \_\_\_\_\_  
 CC Auth. \_\_\_\_\_ Y \_\_\_ N \_\_\_  
 Other: \_\_\_\_\_

AN SNMA MEMBERSHIP IS REQUIRED TO REGISTER FOR THE CONFERENCE.

PLEASE PRINT CLEARLY.

**CONTACT INFORMATION**

Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_ MI \_\_\_\_\_ Member # (if known) \_\_\_\_\_  
 Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Name School/Office \_\_\_\_\_

**CONFERENCE REGISTRATION (check one)**

STUDENT MEMBERS

- Active medical student = \$195 **Late** \$245
- Associate members (undergraduates/pre-meds.) = \$130 **Late** \$180

NON-STUDENT MEMBERS

- Physician/Patron; chaperon, undergraduate advisor, other = \$220 **Late** \$270

DIAGNOSTIC EXAM REGISTRATION (choose one)

- USMLE Step 1  COMLEX Step 1
- USMLE Step 2  MCAT = \$ 15 **Late** N/A

MEMBERSHIP DUES (check one, if applicable)

- Active (med.), 4 yrs., \$60
- Active (med.), 1 yr., \$20 (must have had a previous membership)
- Associate, 1 yr., \$15
- Associate, 2 yrs., \$25
- Phys./Patron, 1 yr., \$30 ..... = \$ \_\_\_\_\_ **Late** \$ \_\_\_\_\_

**EVENT TICKETS (extras)**

	Number Needed	Pre-Reg., Pre-Paid	On-Site Purchase
President Luncheon	_____	\$ 80	\$120
Pre-Medical Forum Luncheon	_____	\$ 80	\$120
BOD Banquet and Ball	_____	\$100	\$160
Social: SNMA Step Show	_____	\$ 15	\$ 25 = \$ _____

**SNMA CONTRIBUTION/DONATION (voluntary)** = \$ \_\_\_\_\_

**TOTAL DUE** = \$ \_\_\_\_\_

**PAYMENT (check one)**

- Payment by check is enclosed. **(Make all checks payable to the Student National Medical Association.)**
- A purchase order is enclosed, to be paid by: \_\_\_\_\_
- Charge my fees to this credit card:
  - Visa  Discover
  - MasterCard  Am. Ex.

Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name on Account, if different from applicant: \_\_\_\_\_

Account holder's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**AWDA SPECIFICATIONS**

I require the following auxiliary aid(s) at the hotel:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I acknowledge that I have read and agree to the "Terms and Conditions" and other provisions specified in the Participant Registration brochure for the 2006 SNMA Annual Medical Education Conference.

Signed (adult individual or guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Mail form and payment to Student National Medical Association • 5113 Georgia Avenue, NW • Washington, DC 20011  
 Fax forms only if paying by credit card. Fax to (202) 882-2886.

CUT HERE

## SNMA 2006 ANNUAL MEDICAL EDUCATION CONFERENCE

- Insightful and provocative plenary sessions and workshops
- Opportunity to sit for mock MCAT, USMLE, and COMLEX exams
- Dr. Wilbert C. Jordan Annual Research Forum, displaying the academic and service excellence of our members
- Pre-medical Forum, designed just for our pre-medical members
- President's Luncheon and Board of Directors Banquet and Ball, where we will celebrate the hard work and achievements of the SNMA nationwide and will install our national officers for the SNMA 2006-2007 administrative year
- A Health Fair conducted at a local mall will fulfill our 2006 National Community Service initiative

- The SNMA-NMA Continuum, our newest tradition, held in partnership with the National Medical Association
- A special evening of entertainment featuring Pan-Hell colleagues and friends in a dynamite Step Show.

Other exciting offerings are ever-present on the streets of **HOTlanta!** The Hilton Atlanta Hotel is just minutes away from some of Atlanta's most popular attractions or they can be easily accessed via MARTA, the city's inexpensive rapid transit system. With so much to do and such a rich tradition of southern hospitality, Atlanta will make an indelible impression on all those who come to be a part of this awesome conference. The SNMA Annual Medical Education Conference anywhere that it is held is hard to pass-up, but you won't want to miss this year's special meeting in Atlanta, one which is sure to beat all previous records for professional support and student attendance. **See you there!**

## CONFERENCE PROGRAM (PRELIMINARY SCHEDULE)

### PmF = Pre-medical Forum Events

#### Wednesday, April 12, 2006

- 11:00 am - 1:00 pm Executive Committee meeting
- 1:00 pm - 5:00 pm Board of Directors meeting

#### Thursday, April 13, 2006

- 8:30 am - 9:00 am Candidates' briefing meeting
- 9:00 am - 12:00 pm Board of Directors meeting
- 12:00 pm - 2:00 pm Workshop: USMLE Step 2CS
- 12:00 pm - 3:00 pm PmF: CPR Training
- 12:00 pm - 4:00 pm General Registration
- 1:30 pm - 3:00 pm Delegate certification (Apportionment)
- 2:00 pm - 3:00 pm House of Delegates opening session
- 3:00 pm - 3:30 pm "Parliamentary Procedures" workshop
- 4:00 pm - 7:00 pm Professional exhibits opening
- 5:00 pm - 6:00 pm PmF: Opening Program: "SNMA 101"
- 5:30 pm - 8:00 pm General Registration (pre-reg. only)
- 6:00 pm - 8:00 pm Regional meetings
- 7:00 pm - 8:30 pm Community Services & Research
- 8:30 pm - 11:00 pm Social Event: SNMA Step Show (ticketed event)

#### Friday, April 14, 2006

- All day ~ Research Forum & Comm. Serv. judging
- 7-11 am & 4-6 pm General registration
- 7:00 am - 8:00 am Delegate certification
- 8:00 am - 9:00 am PmF: Workshops
- 8:00 am - 10:00 am Plenary: Meeting the USMLE Challenge
- 8:00 am - 11:00 am Mock USMLE Exam
- 8:00 am - 11:00 am House of Delegates session
- 8:00 am - 12:00 pm PmF: Pre-medical workshops
- 9:00 am - 12:00 pm Professional Exhibits open
- 10:00 am - 11:00 am Workshops for medical students
- 12:00 pm - 2:00 pm PmF Plenary: TBA
- 12:00 pm - 2:00 pm President's Luncheon (ticketed event)
- 2:00 pm - 3:00 pm Workshops for medical students
- 2:00 pm - 5:00 pm Professional Exhibits open
- 2:00 pm - 5:00 pm PmF: Medical school tours \*
- 2:00 pm - 6:00 pm PmF: Pre-medical workshops

- 2:30 pm - 6:30 pm Satcher Fellowship Workshops
- 3:00 pm - 4:00 pm Delegate Certification
- 3:00 pm - 5:00 pm House of Delegates session
- 4:00 pm - 5:00 pm Workshops for medical students
- 5:00 pm - 7:00 pm Plenary: "Healthy People 2010"
- 7:00 pm - 8:45 pm SNMA-NMA Continuum
- 9:00 pm - 11:00 pm Regional meetings
- 11:00 pm Atlanta At Night (OYO)

#### Saturday, April 15, 2006

- 7:00 am - 8:30 am Sponsored specialty breakfasts
- 8:00 am - 10:00 am General registration
- 8:00 am - 11:00 am PmF: Mock MCAT
- 8:00 am - 11:00 am PmF: Workshops
- 8:30 am - 11:00 am House of Delegates session
- 8:30 am - 11:00 am Mock USMLE Step 1 & COMLEX
- 9:00 am - 10:00 am PmF: Recruitment Fair exhibit set-up time
- 9:00 am - 12:00 pm PmF: Mock interviews \*
- 10:00 am - 12:00 pm Workshops for medical students
- 10:00 am - 12:00 pm PmF: Recruitment Fair
- 10:00 am - 3:00 pm Professional exhibits open
- 12:00 pm - 2:00 pm Plenary: TBA
- 12:00 pm - 2:00 pm PmF: Luncheon Program (ticketed event)
- 2:00 pm - 4:00 pm House of Delegates session
- 2:00 pm - 5:00 pm PmF: Recruitment Fair exhibits open
- 2:00 pm - 5:00 pm PmF: Mock Interviews \*
- 2:00 pm - 6:00 pm SNMA Comm. Serv.: "Health Fair"
- 3:00 pm - 4:00 pm MAPS Liaison Transition
- 3:00 pm - 5:00 pm Workshops for medical students
- 5:00 pm - 6:00 pm Transition: National Committees
- 5:00 pm - 6:00 pm PmF: Closing session and MAPS Colloquium
- 7:30 pm - 8:00 pm Banquet assembly
- 8:00 pm - 11:00 pm Board of Directors Banquet (ticketed)
- 11:30 pm - 2:00 am BOD Ball

#### Sunday, April 16, 2006

- 8:00 am - 9:30 am Easter Sunday worship service
- 9:30 am - 2:00 pm Board of Directors meeting

(\*) - PmF medical school tours and mock interviews are accommodated on a first-come, first served basis. Sign-up on-site.

# REGISTRATION FEES AND INCLUSIONS

The fees posted below cover admission to exhibits, plenary sessions, workshops, and delegate sessions on all three days, in addition to the following three (3) events, for which a ticket is issued and required for admission: the Step Show, the President's Luncheon, and the BOD Banquet/Ball. Pre-medical Forum attendees receive a ticket to the PmF Luncheon instead of the President's Luncheon, since other activi-

ties are planned for them during that time segment. Various handouts and gifts are provided to all attendees.

No "Guest" registration fee has been established for the 2006 conference. All persons who are registering **are required be current SNMA members** in an appropriate member category. A new or renewed membership must be postmarked

by March 1, 2006 in order to not incur a late fee for conference registration!

Fees for the conference registration and other program components are below. For your information, five-dollars of every conference registration is allocated to the SNMA permanent Building Fund, by authority of the SNMA House of Delegates.

1. General Admission:	Pre-reg. *	On-Site/Late
- Active Members (medical students)	\$195	\$245
- Associate Members (undergraduate/pre-medical students)	\$130	\$180
- Physician/Patron Members and Chaperones	\$220	\$270

Note: This category also applies to "Life" and "Institutional" members.

## 2. Extra Event Tickets:

Tickets that are given as part of the registration cost (three per individual) will be issued on-site to each registered individual. **Additional** event tickets (beyond those already included with registration) should be purchased in advance, but will also be available on-site at a higher cost. Ticket prices follow:

	Pre-reg. *	On-Site/Late
- Step Show	\$15	\$25
- Pre-medical Forum Luncheon	\$80	\$120
- President's Luncheon	\$80	\$120
- Board of Directors Banquet	\$100	\$160

Tickets may be purchased using cash, a check, money order, traveler's check, or a VISA, Discover, American Express, or MasterCard charge card. We are not able to accept Diners Club charges, nor bank ATM or debit cards.

3. Diagnostic Exams:	Pre-reg. *	On-Site/Late
	\$15	N.A.

Pay this fee with your conference registration, indicating on the enclosed registration form which exam you intend to sit for.

(\*) - A new or renewed membership and registration must be postmarked by March 1, 2006 in order not to incur a late fee for conference registration.

# REGISTRATION INSTRUCTIONS

Complete the conference registration application and return it—along with the payment—to the SNMA National Headquarters **by the March 1, 2006** postmark deadline or register on-line, in order to be registered at the "Prepaid" registration rate. Registration forms postmarked after the deadline will be considered "Late" and attendees **MUST** pay late fees when checking-in on-site, in Atlanta. In the case of a balance due for either membership or conference registration, you will need to pay the balance at the "On-site Registration" counter.

After you have registered (and prior to the conference), you will be sent a written confirmation of your registration. Our new check-in procedures **require that you MUST bring your confirmation form with you to the Atlanta site**, in order to obtain your name badge, tickets, and other meeting materials. For details on the new procedure, visit the SNMA web site, [www.snma.org](http://www.snma.org).

## Payment of Fees

Payment must accompany an individual's conference registration form. The SNMA National Headquarters will accept payment in the form of a check, money order, credit card charge to a VISA, MasterCard, American Express or Discover account, or through a school's purchase order. You may fax a registration only if payment is being made by credit card. If you fax your registration form using a credit card as a payment option, do not also send the "original" copy in the mail. This may result in duplication of charges, discrepancies in payment documentation, and inconvenience to both you and the SNMA staff. No registration form will be processed until the required payment has been identified and/or has been received at SNMA Headquarters. Please note:

- If you have sent in your form, but the payment was not included, your check bounced, or your credit card was

declined, you are **not** registered for the conference. You may complete your registration onsite, but "Late" fees will apply.

- If you have sent in your registration form, but your school did not send in the payment for your attendance or has not furnished some other form of guaranteed payment, you are **not** registered for the conference.
- If you have sent your conference registration form and payment, but your membership has not been paid by March 1st, you are **not** registered for the conference. You can pay your membership on-site, but you will also be required to pay the "Late" fee for the registration category.

We recommend that you strongly urge the appropriate persons (or offices) at your school who will be paying the registration fees for you that there is a registration deadline and that "Late" fees are assessed to any individual whose payment (or payment guarantee) is not received by the deadline. SNMA will not invoice schools for "Late" fees. Rather, you will be expected to pay these on-site, in Atlanta. Neither do we expect that schools will know an individual's membership status; we hold you responsible for your own SNMA membership fees.

The National Headquarters staff is the final determiner of when registrations are received or postmarked.

Registration and/or membership applications received after March 1st will be taken to the conference site and processed there, as on-site registrations.

### Group Payments

The Headquarters will accept a single payment from an SNMA chapter of school office, which total payment covers a group of individuals, but separate registration forms for each student

covered must accompany that payment. Where applicable and to the extent possible, please stress the importance of meeting the deadline to your school's official or your chapter's Treasurer. Ask your school now to make preparations for your attendance and ask that they not send applications separate from the payment unless the applications are accompanied by a purchase order or some other official document guaranteeing payment.

**DETAILED TERMS AND CONDITIONS GOVERNING PARTICIPANT REGISTRATION AT THE SNMA'S ANNUAL MEDICAL EDUCATION CONFERENCES ARE PART OF THIS REGISTRATION INSTRUCTION BROCHURE. MAKE SURE YOU HAVE READ THEM! YOUR ACKNOWLEDGEMENT OF THE TERMS IS REQUIRED ON THE REGISTRATION FORM.**

### Other Advisories

- When preparing to register, do so in a timely manner, in order to meet the March 1, 2006 postmark deadline and allowing for possible mail delays or other mishaps.
- The staff will not process nor will we "hold" registration forms that are received (by fax or by mail) without an accompanying payment, unless the form is accompanied by a copy of a school's/organization's check, purchase order, or other official evidence of committed payment.
- The Headquarters staff will be absent from SNMA offices about one week prior to the meeting's start-up date, in order to handle set-up requirements at the hotel, so any communication sent to the Headquarters after April 7th most likely cannot be addressed in a timely manner or not at all.

## LOCATION, WHERE TO STAY, AND GETTING THERE

### Hotel Accommodations and Reservations

The site and host hotel for the conference is the Hilton Atlanta Hotel, 255 Courtland Street, N.E., Atlanta, Georgia, 30303. The Hilton Atlanta Hotel is extending the phenomenal group rate of \$85.00 per night for single/double/triple/quadruple occupancy for **all** SNMA conference attendees. A 14% sales tax is not included in the published room rate and is applicable to each room night reserved. All participants—non-students and students alike—are to make their own hotel reservations. A deposit equal to the room rate, plus tax, for one room night will be required to guarantee the reservation. **March 27, 2006, is the hotel's deadline** for guaranteeing reservations at the SNMA group rate. Deposits are refundable for room cancellations made up to seventy-two (72) hours prior to the scheduled arrival date. When making reservation at the hotel, be sure and confirm the last date on which a no-penalty cancellation can be made.

Make room reservations at the Hilton by calling toll-free: (877) 667-7210. Be sure and ask for the "SNMA" group rate. A deposit equal to the room rate, plus tax, for one room night will be required to guarantee the reservation. You will also find

a link to the hotel's reservation station through the SNMA's web site, [www.snma.org](http://www.snma.org), enabling you to make hotel reservations on-line. Reservations and deposits may be made by check or by using a major credit card and must be received by the hotel's cut-off date; after March 27, 2006, both rooms and/or the rate are subject to availability.

Reserve rooms now, even if your travel plans are uncertain; you can always call and change or cancel the reservation at a later time. But, the SNMA room block frequently sells-out well before the established deadline and, at this year's extraordinary rate, rooms in the block are likely to be quickly exhausted and SNMA has little control over the availability and pricing of rooms outside of the contracted block, so if you wait too long to book rooms, you could be referred to an overflow hotel for accommodations at the same or at a different room rate.

You are advised also that the hotel is entitled to charge its standard room rates to anyone whose registration for the conference cannot be confirmed by the SNMA Headquarters! It is important, therefore, that all persons on the hotel's reservations list are also registered to attend the conference. Lists are



cross-checked. Check-in time at the hotel is 3:00 pm. Checkout time is 11:00 am. Other local information is available through the hotel's web site, <http://www.hilton.com>.

**Travel**

SNMA does not provide funding of any kind for participant travel to the meeting. If you need assistance with arrangements for travel, for yourself or a group, and assistance is not available through your school, contact [snma@snma.org](mailto:snma@snma.org) and we may be able to direct you to a travel agent who can help.

**Air Travel.** Due to the extent of air travel options available on the Internet, group discounts through most airlines is very limited and restrictive. Therefore, SNMA has not designating an "official airline" for travel to the 2006 annual meeting. Economical fares on most carriers are available to those who book their travel early.

**Local Travel.** With one main airport, Hartsfield-Jackson Atlanta International Airport, and a variety of Atlanta transportation options, getting around the city is easy. The distance from the airport to the hotel is about 12 miles, with travel time taking about 20 minutes.

**Public Rail.** By far, the most popular connections are made by MARTA, Atlanta's public rail system, which runs from the airport to downtown at a cost of \$1.75 per trip. The stop for the Hilton

**LOCATION, WHERE TO STAY, AND GETTING THERE CON'T**

Atlanta Hotel is the Peachtree Center station, which is two blocks from the hotel. Trains travel frequently and the ride is a short one. Visit MARTA's web site, [www.itSMARTS.com](http://www.itSMARTS.com), to obtain scheduling and other information. Also, look for group discounts available from MARTA on the SNMA web site.

**Shuttle.** There are a number of shuttle and limousine services that operate around Atlanta. Super Shuttle costs about \$16.00, one-way. Visit the web site of the Convention & Visitor's Commission for shuttle services in the area or contact the Hilton Hotel's concierge for assistance. The hotel's direct telephone number is (404) 659-2000.

**Taxis.** Checkered Cab and other taxi companies operate around the city "24-7." The rate will be in the range of \$30, one way, from the airport to most areas of downtown Atlanta. Upon arrival, obtain taxis outside of the airport's baggage claim area. Taxis routinely stop at the hotel and are available throughout the day and evening.

**Driving.** The Hilton Atlanta Hotel is located just off of Interstate 75/85. Visit the hotel's web site to obtain driving instructions and area maps.

**Parking.** Self-parking at the Hilton Atlanta Hotel costs \$12.00 per day, with no in/out privileges. Valet parking is \$16.00.

FOR INFORMATION ABOUT LOCAL SIGHTS AND ATTRACTIONS,  
VISIT THE ATLANTA CONVENTION & VISITORS COMMISSION WEB SITE AT [WWW.ATLANTA.NET](http://WWW.ATLANTA.NET)

**MAKE NOTE OF THESE DATES!**

**FEBRUARY 1, 2006**

Cut-off date for counting chapter membership for Delegate Apportionment (you must be a current member to be counted)

**MARCH 1, 2006**

Cut-off date for pre-registration (must be postmarked by)

**MARCH 15, 2006**

Last date to cancel registration and receive full refund (written notification required)

**MARCH 15, 2006**

Last date to make substitutions

**MARCH 15, 2006**

Last date to report "late arrival" (to "hold" conference handouts)

**MARCH 27, 2006**

Hotel's cut-off date for obtaining SNMA group rate

**YOU CAN REGISTER ON-LINE AT  
[www.snma.org](http://www.snma.org)**

# TERMS AND CONDITIONS OF PARTICIPANT REGISTRATION

## The Conference Program

The SNMA annual conference is not a public offering. It is designed especially for SNMA members and promoted as a complete package. Total conference costs are supported through sponsorship and other revenue-generating methods, so that fees can be discounted for SNMA members. Therefore, SNMA's registration requirements and fees may be somewhat more inflexible than those of other national meetings. The conference package includes some activities and meal functions that are ticketed and some which are not. Because of our agreements with certain sponsors and service providers, we are not able to sell "pieces" or one-day segments of the conference. Please do not call the National Headquarters asking for special rates to attend on one day or another or for other exceptions because your personal schedule restricts your attendance in some way. This brochure pertains to "Participant Registration" for the annual conference and not to any exhibit component. To obtain information about exhibiting (and paying related fees), visit the SNMA web site or contact the National Headquarters to receive an **AMEC Sponsors and Exhibitors Prospectus**.

## Membership Status

Know your membership status! You must be a "current" SNMA member to register for the conference program. Non-students, undergraduate advisors, or chaperons who attend must also obtain a membership, if they do not already have one. You may apply for and pay a SNMA membership along with your conference registration or you can send them separately. To take advantage of the discounted pre-registration rates, though, a membership application and payment must be postmarked by March 1, 2006. If you are just-now paying a membership, you will be paying in the administrative year that began in November 2005, so you will become a current member for the 2005-2006 administrative year, which ends in November 2006.

"Is my membership current?" Typically, if you have received this brochure in the mail, you are already a "current" SNMA member. However, if you have downloaded this registration brochure from the SNMA web site or have had to ask our National Headquarters to mail you a copy, very likely your membership has recently expired or the office has not received your member application and payment at all. First-year medical students and undergraduates who must renew their membership annually are most often the ones for whom the Headquarters office must collect dues concurrent with conference registration fees.

If you have questions about your member status, look on your membership card for the expiration date, check with your SNMA chapter officer, or send an e-mail message to the Headquarters office, at [snma@snma.org](mailto:snma@snma.org). Do this before completing and sending your registration form, so that you may be certain of paying the correct fees and are not inconvenienced when you arrive in Atlanta. Remember, your membership must be postmarked by March 1, 2006, in order not to incur a late fee.

## Membership Definitions

For purposes of establishing this conference's participation criteria, "Active" members are medical students who are currently enrolled in an allopathic or osteopathic medical teaching program and who have paid SNMA's standard four-year membership fee of \$60 (or a \$20 annual payment allowed for students continuing beyond the first four years); "Associate" members are college students in pre-medical programs, high school students, or those enrolled in health-related, non-medicine professional programs, who have paid the SNMA annual membership fee of \$15 or a two-year fee of \$25. Non-student registration embraces our professional members who are physicians, patrons, educators, and other supporters of SNMA programs. "Physician/Patron" membership requires an annual payment of \$30.

## Delegate Status

Any current SNMA member may attend the Annual Medical Education Conference and participate fully in conference events, including the House of Delegates (HOD). However, not every attendee is a "Delegate". Delegates have voting privileges in the HOD and are selected by each SNMA chapter in accordance with delegate apportionment guidelines, as determined

each year by the SNMA Membership and Credentials Committee. Check with your chapter officers if you are interested in Delegate status. Some HOD sessions are closed to non-Delegates. Closed sessions are announced in advance.

## Registration Allowances

Conference admission is restricted to those whose registration form and fees have been received and processed by the SNMA National Headquarters and who have been given the appropriate credentials. Only registered individuals holding badges may attend conference events. This restriction is imposed to protect the integrity and exclusivity of the annual event, as well as to meet our security, insurance, and contractual obligations. A spouse or friend who may be sharing a hotel room with a registered individual need not register for the entire conference program, but may purchase separate tickets for certain events. However, they will not be issued name badges and, therefore, they will be prohibited from attending all other component activities.

Pre-medical students and their advisors or chaperones are encouraged to attend all aspects of the medical conference, not just those specifically designated as "PmF" in the schedule, unless there is a specific ticket requirement for admission. The Pre-medical Forum "Recruitment Fair" is a component of the SNMA conference requiring a separate application form and fees for the medical school offices that participate. These offices must register in advance. Do not assume that because you have registered for the conference as a medical student participant, that you are automatically entitled to represent your medical school in the Pre-medical Forum "Recruitment Fair". You are not. If this activity is of interest to you, have an administrator at your school download the 2006 AMEC Prospectus from our web site or request that one be sent in the mail.

## Substitutions

Participants who have registered for the conference, but find that they are unable to attend may have someone else use their registration. Written notification and authorization to the Headquarters must be furnished in order for our staff to transfer one person's registration and payment to another individual. Notification (e-mail is okay) should originate from the original applicant or entity that has paid the fee. The name and other contact information of the substitute person must be included in the communication. The person substituted must also be an SNMA member or he/she will need to pay a membership fee and late fees, if applicable. Notification about a substitution may be at no additional charge up until March 1st. Substitutions made after that date and up until March 15, 2006, are subject to late fees, which must be paid on-site. After March 15th, if you have registered, but find that you are unable to attend the conference and you have not named a substitute, you will be deemed a "no-show" and any fees paid for the registration will be forfeited.

## Settling Prior Debt

Persons with outstanding balances from a previous SNMA annual conference will not be registered for the Atlanta program until the prior debt is reconciled. Persons owing any outstanding balance must settle any prior conference debt prior to registering for the Atlanta conference. This is an SNMA Board policy, which is strictly applied.

## Cancellations/Refunds

You may cancel and expect a full refund up until March 15, 2006. Notice of a cancellation must be sent in writing to the National Headquarters (this includes e-mail messages). Persons canceling after the March 15th deadline will forfeit the conference registration fee, since certain costs for participants will already have been committed or paid. Allowable refunds are not made until after SNMA has settled all accounts and obligations, usually after about 90 days following the close of the conference.

## Distribution/Availability of Conference Materials

One reason for urging as many people as possible to pre-register is to assure that adequate supplies for participant supplies are on hand. We make every effort to stock supplies for all conference attendees. However, we only guarantee conference kits to those who have pre-registered by the deadline. Although we try to accurately predict the number of persons

who will register on-site, this is a matter over which we have no control and, in instances where there have been unusually large numbers of on-site registrations, materials have run out. Help us to avoid this inconvenience and disservice to others by registering early!

We will "hold" conference materials for pre-registered attendees who may be arriving late at the conference site. If you find that your arrival in Atlanta will be significantly late, after the program has gotten underway, let us know. Send us an e-mail message by March 15th and we will list you as a "late arrival", holding your materials for you until you arrive. After that time, any uncollected conference materials may be given to on-site registrants who might not have received conference packets. We will **not** mail conference kits to pre-registered "no-shows".

We make no such provisions about the availability of conference materials to those registering on-site! Although every effort is made to assure that all those who register complete conference packages, some or all materials could be exhausted if there are large numbers of on-site registrations. In the event of a shortage of complete conference kits, on-site registrants will be given a "rain check" to receive—after 10:00 a.m., on Saturday—any conference kits that remain.

## Availability and Management of Event Tickets

Event tickets are not refundable, nor will lost tickets be replaced. You are forewarned that, in some locations, there may be limits on seating at certain events and we can only seat those persons where tickets have been pre-sold. If on-site registration numbers are unusually high, this could mean that certain event tickets may be limited and/or which late registration may result in diminished services or materials. In such instances, the ability for us to extend reduced rates or to allow alternate accommodations for those registering on-site is based strictly upon decisions made by the SNMA Executive Committee at that time. To get the benefit of complete unencumbered conference participation, **register early!**

## Limits of Liability

With the cooperation of the host hotel, SNMA prepares a conference program that is designed to enhance students' academic and career pursuits and to afford them opportunities for beneficial networking with other students and career professionals. In addition, on-site accommodations (including provisions for registration and daily administration of the conference) are arranged in compliance with contractual obligations and/or legal requirements to ensure the reasonable convenience, comfort, and safety for all attendees. Accordingly, the SNMA interprets that an individual from whom a "Participant Registration" form has been received has read and understands the terms and conditions stated herein, they agree to SNMA's policies and procedures, and they have therefore registered for the annual meeting as a matter of choice.

In registering for the annual conference, the applicant agrees to exempt SNMA and the host hotel from liability for inconvenience, illness, injury, or loss of property he/she may experience while in attendance at the conference, at either on or off-site events, whether he/she is officially registered for the conference or not or is merely a ticket-holder or casual observer. We expect that students who are under the age of legal consent will ask a parent or representative authority to sign or co-sign the registration form. SNMA shall interpret upon receipt of the signed form that a parent or representative authority has fully read and agrees with the provisions of "Participant Registration," as described throughout this brochure, and that they are consenting to the registration of a non-adult for whom they may be responsible, including making arrangements for safe travel, for suitable accommodations and appropriate supervision at the conference location.

## Extraordinary Circumstances

Any special conditions or extenuating circumstances that are incompatible with these policies and instructions should be put in writing and communicated to the SNMA National Headquarters as soon as possible, but no later than March 15, 2006. Any exceptions or allowances will be made only at the discretion of SNMA's executive officers.

**WWW.SNMA.ORG**  
REGISTER ON-LINE AT

Changing Our State-of-Mind: Empowerment through  
Business, Education, Literacy, Prevention, and PRIDE

**April 13-16, 2006**



# **PARTICIPANT REGISTRATION**

41ST ANNUAL MEDICAL EDUCATION CONFERENCE OF THE  
STUDENT NATIONAL MEDICAL ASSOCIATION

STUDENT NATIONAL MEDICAL ASSOCIATION  
5113 Georgia Avenue, N.W.  
Washington, D.C. 20011



41ST ANNUAL MEDICAL EDUCATION CONFERENCE  
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