

"A Celebration of Oneness" Annual Festival

EXHIBITOR APPLICATION FORM

ATTENTION: The completion of this form does NOT confirm your participation. We reserve the right to deny any application for any reason. We will confirm or deny your participation, and either apply or return any Rental Fee within 5-10 business days of receipt of application. Thank you.

➔ Step One: General Information

First Name	Last Name	
Exhibitor Name		
Address		
City	State	Zip
Phone	Fax	
Email		
Website	Products/Service	

➔ Step Two: Booth Selection

<input type="checkbox"/> Reg. Booth	\$750.00*	Quantity <u> </u>
Regular booth space 10' x 8' - Includes 1 – 6' table, 2 chairs, 1 wastebasket 4 day passes for festival		
<input type="checkbox"/> Sponsor Booth	\$1500.00	
Large booth space 20' x 8' or 20' x 10' Includes 2 – 6' tables, 4 chairs, 2 wastebaskets 8 day passes for festival + Advertising as described in Sponsor Package		
*Non-Profit 501(c)3 organizations, please contact us for special rates. Electrical connections must be organized independently with our approved vendor.		

All Exhibitor Packages Also Include:

⇒ Web Promotion, directory listings, and a website link (if applicable) on www.CelebrationOfOneness.com and www.DragonflyNow.com prior to the event.

Note: to include your vendor listing on our website, please send information to sacredmusic@att.net with your “directory listing and company name” in the subject line. This includes a 50-word description of your company or the products and services you will be offering at Celebration of Oneness Festival. Your information will also be included in our festival program that will coordinate with the floor plan. Information must be received by September 30, 2006.

Fees:

- (a) Rental Fee: Exhibitor shall pay the non-refundable amount of \$750.00 per Regular Booth (10'x8') and \$1500 per Sponsor Booth (20'x8');

Exhibitors are responsible for providing:

1. All payment methods (phone lines must be individually organized with the venue)
2. Any and all booth décor and means of decorating
3. Any items to be hung must be delivered to the venue December 8 – no exceptions.
4. Information to be listed on website and in program by September 30, 2006
5. Your own help/set-up people and a list of their names prior to the event
6. Agree and sign a copy of Exhibitor Agreement (see requirements on attached Addendum A)

➔ Step Three: Staff Registration (Including primary exhibitor)

4 exhibitor passes are provided for each regular booth. These act as your pass for the festival. These passes do not include tickets to the evening events. Evening passes must be purchased separately. Extra exhibitor passes are available for \$10.00 each if ordered in advance). All other visitors are required to purchase regular admission.

1 st _____	Title: _____
2 nd _____	Title: _____
3 rd _____	Title: _____
4 th _____	Title: _____

➔ Step Four: Payment Method

Your Rental Fee is due upon booking your space. Forms of payment accepted are Master Card, Visa, Check, and Money Orders. The undersigned agrees to pay all contracted services to Dragonfly Now.

Payment Method: Visa Master Card Check Money Order

Name as it appears on Card:

Card No. _____ **Exp. Date:** _____ **Vcode:** _____

Cardholder Signature: _____ **Date:** _____

I have read the exhibitor Contract and agree to abide by all terms & conditions governing the Celebration of Oneness Festival 2006

Please fax to 240.220.1266.
Call 303-485-5961 if you have any problems faxing this form.

Please make checks payable to:
Dragonfly Now
Attn: Colleen Cackowski
1419 Red Mountain Dr., Unit 103
Longmont, CO 80501

Note: Checks and card payments must be received by September 30th 2006.

➔ **Step Five:** Exhibitor must review and sign the “Exhibitor Agreement” (attached hereto as Addendum 1) and mail/fax to Dragonfly Now, LLC along with this Exhibitor Registration.

ADDENDUM 1
Exhibitor Agreement

This agreement Addendum “1” shall incorporate the terms of agreement set forth in the Exhibitor Registration form. Together, the Exhibitor Registration Form and this Addendum "1" shall set forth the material terms and conditions to which Exhibitor must adhere to with respect to its participation in *A Celebration of Oneness 2006* (the “Event”).

ELIGIBILITY AND PLACEMENT OF EXHIBITS: Dragonfly Now (DFN) reserves the right to determine the eligibility of any company or product for the Exhibit Hall. DFN reserves the right to reassign space or relocate space in order to assure show continuity.

EXHIBIT HOURS: Each Exhibitor is required to keep at least one attendant in his booth during all show hours. There is absolutely no move-out allowed prior to 5pm on Sunday, December 10 unless so directed by DFN Management. Violators will be subject to an additional \$250 fee.

LIABILITIES: Exhibitor agrees to pay the cost of repair, restoration, replacement of damage done by Exhibitor, Exhibitor’s subcontractors, vendors, agents, or invitees to the Event. The Pasadena Convention Center, Dragonfly Now, LLC and the Dragonfly Now Foundation shall be held harmless for all claims arising out of use of the Pasadena Convention Center and the Pasadena Convention Center’s property. Exhibitor assumes full responsibility for theft, loss or damage to any property and equipment brought to the Event by Exhibitor, Exhibitors subcontractors, vendors, agents, or invitees. Exhibitor is to ensure that all Exhibitor’s personnel, sub-contractors, agents or invitees review and agree to comply with all requirements hereunder. Exhibitor is responsible to abide by all fire codes set forth by the City of Pasadena Fire Department. Accordingly, Exhibitor acknowledges that neither Dragonfly Now nor the Pasadena Convention Center are responsible for policing fire code adherence and is not responsible for the refunding of rental fees due to the closure of an event by a Fire Marshall. Exhibitors may not apply paint, lacquer, adhesives or any coating to building walls, floors or standard booth equipment.

EXHIBITOR REPRESENTATIVE’S RESPONSIBILITY: Each Exhibitor must name at least one person to be his representative in connection with installation operation and removal of exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary and for which Exhibitor shall be responsible.

SOUND AND LIGHTING: Exhibits which include the operation of any musical instruments, radio, sound projection equipment, PA system or any noise making machines must be conducted or arranged so that the sound resulting from the demonstration will not annoy or disturb adjacent exhibitors and their patrons, and not cause the aisles to be blocked. Non-compliant display and ill-effects will be removed at Expo management discretion.

LOSS OR DAMAGE: Neither Dragonfly Now, LLC, The Dragonfly Now Foundation or the Pasadena Convention Center shall be responsible for any damage or loss of articles placed or left at the Event prior to, during or following the event.

EXCLUSIONS: The Rental Fees do not include parking, food or beverages.

PAYMENT: A service charge of 1.5% per month will be billed on all payments over 30 days delinquent. Any invoices not paid within 120 days of invoice date will be forwarded to a collection agency.

TAXES: Exhibitors agree to be responsible for their own sales taxes, business fees and/or government fines or levies thereof.

PARKING: Self-parking in the Pasadena Convention Center’s parking lots is \$7.00 per car. Exhibitors are welcome to pre-pay for their guests or let guests pay on their own. Valet parking can also be arranged

for \$15.00 per car strictly as a pre-paid option. When pre-paying guests' parking, Exhibitors are required to provide a copy of the approved parking pass the guests will have to the Event Manager at least 48 hours before the event to ensure that their guests are not charged.

MATERIAL EQUIPMENT: Neither Dragonfly Now, LLC, the Dragonfly Now Foundation or the Pasadena Convention Center personnel are responsible for moving, setting up, or taking down any Exhibitor equipment. All Exhibitor items must be removed immediately following the event.

LABOR: The Convention Center is a non-union facility. The Auditorium operates under Union rules. Vendors in the Convention Center are NOT subject to Union charges.

SET-UP & STAGING: Set-up must be complete by 9am on December 9. Time is available Friday night and early Saturday morning for setup.

TEARDOWN & CLEAN UP: Teardown and clean up must be completed within one hour after the event ends. Exhibitors and their sub-contractors (caterer, event co., décor co., etc.) are responsible for removal of all personal property within that time unless other arrangements are made in advance with Dragonfly Now. The Exhibitor and its sub-contractor's responsibilities for teardown and clean up include: returning the Event area(s) to the condition immediately prior to the Event, removal of all trash from the Pasadena Convention Center property (including catering trash), removal of any carpet or furniture stains (including any necessary replacement of carpet tiles which must be done by the Pasadena Convention Center at the Exhibitor's expense) and repair of any damage.

DECORATIONS: No candles or open flames are permitted inside the Pasadena Convention Center. Absolutely no pins, nails, staples or tapes of any kind are permitted on any walls, ceilings or floors on the Pasadena Convention Center property. No pyrotechnics are permissible on Pasadena Convention Center property. No helium balloons (air-filled OK) are permissible inside the Pasadena Convention Center. No objects can be hung from the ceiling without express prior permission and assistance from the Pasadena Convention Center's Exhibits Department (additional fees may apply). Also, no glitter, sequins, confetti, fake snow, etc. is allowed on the Pasadena Convention Center property. Decorations in the exhibit halls must be approved in advance. The Exhibitor is responsible for removing or causing the removal of all decorations immediately following the event. Only the Pasadena Convention Center's Personnel can hang banners, posters or others, and such items must be delivered to the Pasadena Convention Center by Exhibitor on December 8, with no exceptions.

EXHIBIT LOGISTICS: Detailed data in the form of an Exhibitor Information Kit will be mailed to each Exhibitor in time for advance planning. The Kit will contain information regarding shipments, labor electrical services, rental items, exhibit hours, etc. Service order forms will be included and should be returned promptly.

SUB-LEASING: Any Exhibitor desiring to sub-lease booth space should obtain written approval in advance from Dragonfly Now.

CANCELLATION: 100% of the total exhibit space is payable at time of booking. If the Exhibitor decides to cancel participation in the Festival, within 60 days of the event 75% of the fee is refundable, and within 30 days of the event 50% of the fee is refundable. Less than 30 days of the event, the fee is non-refundable, but may be transferable to a new party by the Exhibitor with DFN approval.

SECURITY: Dragonfly Now will employ reasonable security during the course of the Festival. Neither Dragonfly Now, LLC, The Dragonfly Now Foundation, its management, not the owners or lessors of the exhibit premises will assume any responsibility for Exhibitor's personal property.

SMOKE FREE FACILITY: The Pasadena Convention Center is a smoke free facility. No smoking is permitted in this building or within 20 feet of its entrances.

DELIVERIES/LOADING DOCK: Neither Dragonfly Now, LLC nor The Pasadena Convention Center take responsibility for deliveries or storage of materials and equipment. Any delivery to the Pasadena Convention Center must be arranged in advance by a representative of Dragonfly Now, LLC. The Exhibitor is responsible for organizing transport of booth materials inside the building with Pasadena Convention Center personnel at additional cost.

INDEMNITY: Any and all liability arising out of or in connection with the failure of Exhibitor to adhere to the terms of this Agreement shall be solely the responsibility of Exhibitor, and Exhibitor shall indemnify and hold Dragonfly Now, LLC, and The Dragonfly Now Foundation, including its officers, employees, attorneys and contractors wholly harmless therefrom.

JURISDICTION: This Agreement is entered into in the State of Colorado and shall be construed in accordance with the laws of this State applicable to agreements entered into and wholly to be performed therein. All disputes arising hereunder, wherever derived, shall be resolved by a court of competent jurisdiction in Boulder County in the State of Colorado.

FESTIVAL MANAGEMENT: Any matter not specifically covered in this contract shall be subject solely to the decision of Dragonfly Now.

REPRESENTATIONS AND WARRANTIES: Exhibitor represents and warrants that Exhibitor (i) is authorized and has the power to enter into this Agreement and to perform all of its obligations hereunder; (ii) shall perform all of its obligations hereunder; (iii) is not, and will not be, subject to any obligation, disability or restriction which will or might prevent it from fully complying with its obligations herein or to create any liability on the part of the other party; (iv) has not granted, nor will grant, any rights inconsistent herewith; and (v) shall not do, nor authorize any party to do, anything inconsistent with the agreements contained herein or which might diminish or impair the other party's rights hereunder.

Please sign in the space provided below to confirm your understanding and agreement to the terms set forth in this Schedule "A"

**AGREED AND ACCEPTED:
("EXHIBITOR")**

Date