

Performance Pro Overview

Features and Benefits

Performance Pro is an online, automated, and customizable, employee performance appraisal system designed by HR professionals for requiring a flexible and easy to use employee development and evaluation tool.

Over 440 companies trust their employee performance management program to Performance Pro. Performance Pro clients range in size from 10 to 6000 employees in a wide variety of industries including financial services, public sector, government, technology, manufacturing, education, hospitality, insurance, legal, pharmaceutical and many more.

Performance Pro provides all the features and tools required to effectively and quickly implement a world-class employee performance management program.

Features include:

Secure online hosting/access permits worldwide employee access

- Web browser based access with secure encryption

Easy to implement learn and use

- Includes hundreds of ready to use performance factors and position templates
- Readily interfaces with most HRIS systems to readily import and export data
- Several affordable training options available (documentation, online and on-site training)
- Appraisals are short and simple and can be completed in a few clicks

Centralized administration

- Create full array of reports
- E-mail notification provides appraisal reminders

Managers' tools promote simple and effective appraisals

- Comment coaching offers feedback suggestions
- Language check identifies offensive or discriminatory language
- Managers' resources provide appraisal, goal, comments, and corrective action tips

Communication tools ensure sound and timely evaluations

- Route appraisals and forms for approval and edits
- Downline view/edit

Simple competency and strategic goal setting/evaluation

- Consistent and equitable evaluation criteria defined for each position
- Goals, action steps and progress notes easily created
- Cascade goals to multiple employees
- Employee self evaluation allows employees to be part of process

Multi appraiser module available

- Several appraisers may evaluate the same employee

Centralized performance history and home page for each employee

- Past appraisals viewed at any time
- Appraisers may compare current period with past appraisal ratings
- Easily track events with appraiser and employee notes/forms

Complete customer support, hosting, maintenance and upgrades included with every implementation