



Open House 2007
U.S. Department of State, Overseas Buildings Operations
Marriott Metro Center, Washington, D.C.
June 5, 2007
Sponsorship Information

Join us at the Marriott Metro Center on Tuesday, June 5th as The American Small Business Coalition hosts the U.S. Department of State, Bureau of Overseas Buildings Operations (OBO) 2007 Open House Event in Washington DC.

The Bureau of Overseas Buildings Operations (OBO) directs the worldwide overseas buildings program for the Department of State and the U.S. Government community serving abroad under the authority of the chiefs of mission.

This event will provide participating companies with direct access to OBO Managing and Division Directors and Prime Contractors currently doing business with DOS/OBO in support of the design, construction, acquisition, maintenance, use, and sale of real properties. If you are interested in doing business with OBO domestically or internationally, this is your opportunity to meet face-to-face with industry and government decision makers who will help you understand OBO's mission and operating culture.

Limited sponsor opportunities are available for this high-quality annual event.

All sponsorships include guest passes to the Open House event which includes the evening reception.

Premium Sponsor - \$2500.00 (add \$500.00 to combine Exhibitor Sponsor benefits)
*****Only Three Available*****

The Premium Sponsorship provides the maximum exposure for companies seeking to increase their visibility with OBO and potential partner organizations.

This sponsorship includes:

- Six (6) passes to the OBO Open House (Eight (8) passes if combined with Exhibiting Sponsor benefits)
- Your company high resolution logo prominently displayed on event website with hyperlink
- Inclusion in pre-event marketing
- Full page color ad in event brochure (5 x 8 inches)
- Prominent inclusion on event signage
- Acknowledgement from podium during opening remarks and during evening reception
- Inclusion in radio promotions on DC news/sports talk radio station(s)

The Premium Sponsor is required to provide up to two representatives (i.e., project managers, contracts/subcontracts managers, capture managers) to participate on the Matchmaking Panel during the event (3pm -5pm).



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Exhibiting Sponsor - \$1000.00 (Current OBO Contractors with Small Business Subcontracting Requirements)
*****Only Twelve Available*****

The Exhibiting Sponsorship is for medium and large companies currently under contract with OBO who wish to participate in team-building activities by discussing partner selection criteria and potential subcontracting/partner opportunities.

This sponsorship includes:

- Three (3) passes to the OBO Open House
- Your company high resolution logo on event website with hyperlink
- Half-page color ad in event brochure (2.5 x 4 inches)
- Inclusion on event signage
- Acknowledgement from podium during opening remarks
- 8'x8' exhibit area with draped six-foot table and power strip

The Exhibiting Sponsor is required to provide one representative (i.e., project managers, contracts managers, capture managers) to participate on the Matchmaking Panel during the event (3pm - 5pm).

Supporting Sponsor - \$500.00

The Supporting Sponsorship is open to all companies seeking to gain additional exposure to other event participants and OBO officials.

This sponsorship includes:

- Two (2) passes to the OBO Open House
- Your company name listed on the event website with hyperlink.
- Company name, brief description and URL included in event brochure

Artwork is due by close of business May 11, 2007. Logos shall be high resolution in a JPEG or GIF format. Dimensions are not to exceed 600 x 600 pixels. File should size not to exceed 5MB.

Premium and Exhibiting Sponsors will receive ad page requirements at time of order. Sponsorships are non-refundable.



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Registration Form

The ASBC is pleased to host the U.S. Department of State, Overseas Buildings Operations Open House on Tuesday, June 5, 2007. To register to attend and/or sponsor the event, please complete the information below. To register online, visit <http://events.theasbc.org>

	Fee	Quantity	Total
Event Registration			
Member of The ASBC	\$ 149.00	_____	_____
General Admission	\$ 179.00	_____	_____
Sponsorships (include event registration)			
For details, see included information or go to http://obo2007.theasbc.org			
Supporting Sponsor (includes 2 passes)	\$ 500.00	_____	_____
Exhibitor Sponsor (12 available) (includes 3 passes)	\$ 1000.00	_____	_____
Premium Sponsor (3 available) (includes 6 passes)	\$ 2500.00	_____	_____
Add Exhibitor Sponsorship (2 additional passes)	\$ 3000.00	_____	_____
The ASBC Membership - Become a Member of The ASBC today!			
Associate/Individual	\$ 149.00	_____	_____
Small Business (1-50 employees)	\$ 509.00	_____	_____
Small Business (51-100 employees)	\$ 599.00	_____	_____
Small Business (101+ employees)	\$ 689.00	_____	_____
Medium Business (up to \$250M annual revenue)	\$ 5000.00	_____	_____
Large Business	\$10,000.00	_____	_____
Total Due			_____

Attendee Information: (all information is required)

Attendee Name 1	_____
Company	_____
Address	_____

Phone	_____
Email address	_____

Attendee Name 2	_____
Company	_____
Address	_____

Phone	_____
Email address	_____

Attendee Name 3	_____
Company	_____
Address	_____

Phone	_____
Email address	_____

Attendee Name 4	_____
Company	_____
Address	_____

Phone	_____
Email address	_____



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Billing/Payment Information:

To pay by check, make checks payable to The ASBC, include this order form and mail to The ASBC, PO Box 2786, Columbia MD, 21045. Checks must be received no later than May 21, 2007 to confirm registration. To pay by credit card, please complete the information below and fax both pages to 410.381.2381.

Total Amount to Charge (from above): _____

Name as appears on credit card _____

Credit card billing address _____

Email address _____ Phone _____
(invoices/ receipts sent in PDF format)

Credit card type Visa MasterCard AmEx Discover Expiration Date _____

Credit card number _____

Authorized signature _____

Cardholder acknowledges receipt of goods and/or services in the amount of the Total shown hereon and agrees to perform the obligations set forth in the Cardholder's agreement by the issuer.

Sponsorships are non-refundable.
Event Registrations are non-refundable after May 18, 2007. All refunds subject to The ASBC Refund Policy. To view the Refund Policy online, visit <http://refunds.theasbc.org>