



**FOR IMMEDIATE RELEASE**

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## **Terrell & Terrell, CPAs, LLP Offers Business Process Documentation Services**

**Dallas, TX – September 5, 2008** – Terrell & Terrell CPAs, LLP, a leading professional services firm specializing in Sage Accpac ERP, is pleased to offer business process documentation services.

Business process documentation is critical to business success. For some companies, regulatory compliance requirements, such as those imposed by Sarbanes-Oxley and OSHA, dictate the need for process documentation. However, the benefits of business process documentation are much more far reaching. The process provides protection from business interruptions due to unplanned events such as employee turnover by documenting essential daily, month-end, and management reporting procedures. It is also helpful for understanding and communicating functional requirements for system implementations and modifications, saving both time and money for all parties involved.

“Clients see the value of having every process clearly defined in one place,” said Brian Terrell, CPA and managing partner of Terrell & Terrell, CPAs, LLP. “The process helps identify potential redundancies, gaps in work flow and control issues, and areas of the business that can be made more efficient with the use of automation. Clients also rely on documentation when making a change in their business or when determining whether a change should be made. It helps them to justify the expenditure of time and money.”

The method of documenting a company’s processes begins with identifying key areas of the company. Next are employee interviews, which results in the first version of the documentation in flow chart format. From there, complete processes and procedures are written. “Companies like that everything is written out in black and white,” said Brian. “Not only are job definitions clearer, but clients also have a comprehensive training manual for new employees.”

### **About Terrell & Terrell, CPAs, LLP**

Terrell & Terrell, CPAs, LLP is a non-traditional CPA firm that specializes in software technology. They are business advisors dedicated to a philosophy of creating measurable success for client companies in the mid-market. Terrell & Terrell has been a Sage Business Partner since 1992, and has grown into a leading Sage Accpac ERP vendor in North Texas. They credit their growth to successful long-term partnerships with client companies. With less than 1% client attrition, Terrell & Terrell promises that customer value will always be the core of their business model. The Terrell & Terrell difference is displayed through service, response time to your requests, and passion to deliver sustainable winning results. For more information, please visit [www.bterrell.com](http://www.bterrell.com).