Active Data Calendar provides a seamless single vendor solution to plan, promote and manage registration for events. Non-technical users can easily create customizable registration form templates that can be re-used, adjusted or expanded for each event. The Advanced Registration Module allows you to collect registrant information, process online payments, and email event details, reminders and notifications if an event is changed, cancelled or rescheduled.

If you have internal trainings, online courses, classes, seminars, workshops, social and community events…maximize awareness, attendance, and revenue with the Advanced Registration Module for Active Data Calendar.

Main Functionality of Advanced Registration Module

Advanced Registration Form Creation and Managment

- Easily and quickly configure custom registration forms to collect information specific to your event without knowing any HTML or programming

- The form template builder allows users to select from a list of different field options (radio buttons, multiple checkboxes, text fields, etc.) which are completely customizable to gather information such as meal preference, dietary needs, preferred time, etc.

- Choose to accept registration payment through PayPal integration and other gateways

- Track event revenue

- Support for discount codes to decrease registrant cost

- Set registration limits and automatically disable registration once space is filled or a deadline has been reached

- Management console allows users to approve or deny registrants

- Send email notifications to past event attendees to encourage registration for similar or related future events to increase attendance

- Track and download registration information for mailings and importing into other systems or applications like Excel

- Email registrants in bulk or individually to send agendas, directions or important event information prior to an event

- Add registrants (including internal fields) from the registration administration area

- Add "Internal Only" fields to registration form templates

Advantages & Benefits

- Easily process registration fees
- Reduce the time and cost associated with paper registration forms and processes
- Increase event attendance and satisfaction by emailing updates and confirmations automatically, keeping everyone informed
- Streamline processes by allowing event owners to use pre-existing form templates or customize their forms
- Manage event schedules and registrations through one web-based solution that integrates with your existing website to maintain a consistent branded look