

### Accorto Cloud T&E Datasheet

If you have complex Time & Expense tracking requirements, you will especially benefit from this highly customizable and easily expandable solution.



## Accorto Cloud T&E

Accorto Cloud T&E is a feature-rich solution that automates the management of corporate expenses via comprehensive time recording and reporting capabilities, thus facilitating intelligent accounting practices and strategic decisions throughout the enterprise. Designed for users across industries, this highly customizable and easily expandable SaaS solution provides immediate value to professional services departments and organizations seeking to streamline operations, cut internal costs and improve business processes.

### Highlights

- Capture time and expenses efficiently via web, email, mobile, spreadsheet, credit card.
- Communicate time & expenses to customers and optionally get approval.
- Supports corporate expense policies, business processes and extensive reporting capabilities.

### Accorto Cloud T&E Datasheet

Accorto's Cloud T&E automates the expense process, saving you time and money, while supplying management with the necessary information to make strategic business decisions.

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## The Accorto Advantage

A recent study by American Express examining the Travel and Expense Management process found that preparing an expense report costs approximately \$39.64 in employee time and materials with an average 28 day approval and payment cycle. Not managed properly, this can result in an unnecessary loss of company time and resources. Fortunately, Accorto offers a better way to manage this process. In short, Accorto's Cloud T&E automates these processes saving you time and money while supplying management with the necessary information to make strategic business decisions. Built entirely on the Force.com platform, Accorto Cloud T&E leverages existing Salesforce data while providing users a familiar and intuitive interface.

Users can enter time and expense information via web, email, spreadsheet or in multiple online entry modes, each designed for specific needs. Depending upon your Salesforce edition, you can also create items via cases and activities.

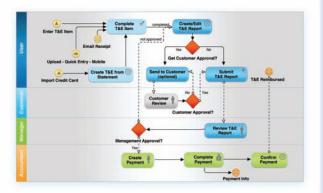
Management can enforce company policies including reimbursement ceilings, require supporting data, fixed amounts, daily allowances and reporting frequency. Full support for complex approval processes and workflows, including external customer approval, ensures that expense reports are processed with a minimum number of 'touches', thus reducing internal costs.

Comprehensive reporting and analytics ensures management has all the necessary information to make intelligent business decisions regarding internal and external activities like customer acquisition, support, consulting projects, or any activity that results in time or expense reporting.

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### Support

Accorto Cloud T&E and Cloud Plus are subscription SaaS applications with seamless migration to new versions and upgrades.

The force.com infrastructure guarantees > 99% reliability.

To ensure your implementation is a success, a standard support package is included with the subscription of Cloud T&E or Cloud Plus. This includes email support and case management with reactions within two business days. 24x7 phone support with Service Level Agreements are also available. For those seeking additional support requirements, Accorto's premium support package includes the above-mentioned services plus operations monitoring and proactive maintenance.

#### About Accorto

Founded in 1999 and headquartered in Redwood City, Calif., Accorto is an internationally recognized leader in agile modeldriven business applications. Previous products include Compiere, the premier Open Source ERP solution.

The newest offering, Accorto Cloud Time & Expense is built on the Force.com platform for increased productivity and customer satisfaction. Accorto's subscription SaaS solutions enable companies to manage projects, resources and financials more efficiently, resulting in lower operational costs and increased profitability. Accorto's team of leading visionaries has earned numerous advanced staff certifications for Salesforce, Agile, Java and Oracle technologies and is included in the Force.com Forty Innovation Showcase.

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## Editions

Accorto offers two editions based on the force.com cloud infrastructure and is fully integrated with the Salesforce CRM application.

# Accorto Cloud T&E

Salesforce Edition Base	Cloud T&E Professional, Enterprise, Unlimited	Cloud Plus Enterprise, Unlimited				
	•					
Multi-Org support	Basic	Full				
Multi-Currency	—	Yes				
Fax support	Sales & use tax, Canadian tax, VAT - city, county, state tax - date effective rates	Same				
Chart of Accounts (CoA)	Basic	Unlimited				
Synchronize CoA	Intelligent spreadsheet import and synchronization	Same				
Expense Rules	Reimbursement Ceilings, Documentation requirements, Fixed amounts (mileage, daily allowances,)	Same				
Asset purchases	Supported	Same				
<b>Fime</b>	Basic Capture	+ Overtime Support*				
Projects	Basic	Ultimately full project management*				
Resources	Basic	Ultimately full project management*				
Create T&E Items Via	Web, Email, Mobile, Intelligent Spreadsheet import	Same				
Quick Entry	Data Grid (three entry modes), Project Time	Same				
Create T&E Items from	Credit Card (Bank) Statements, Events, Activities	+ Cases				
Attach Receipts	Web, Email	Same				
Create T&E Reports	Criteria based (for specific customer, projects, etc.)	Same				
Customer Information	Time only, Expense only, both	Same				
Customer Approval	Via email with comments	+ via Customer Portal*				
Management Approval	Basic	Comprehensive rules and approval hierarchies				
Reimbursement	Rule based Payment Selection and export of payment information	+ payment bank interfaces*				
Reporting	Extensive Time and Expense Reporting	Same				
Dashboards	User, Manager, Accountant	Same				
Alerts	—	Due Reports and unreported T&E Items				
Workflow Support	—	Comprehensive				
Data Sharing	Basic Security	Rule based sharing (e.g. only project team members)				
Error Management	Basic	Create support cases for invalid customer approval and T&E emails				
Functional Scope	Time & Expense Management	Evolving into a comprehensive Professional Services Automation (PSA) solution including Project and Resource management, and scheduling, Quoting, Invoicing, Accounting and Inventory				

Cloud T&E, Cloud PSA, Cloud Plus, Cloud ERP are registered trademarks of Accorto, Inc.