

**NETCLIENT CS™**  
SMART. SIMPLE. SECURE.

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### **SIGN UP TODAY!**

Save time and get the information you want when you want it. NetClient CS is the simple, smart, and secure choice. And it's available from our firm. **To learn more or to sign up for NetClient CS, contact us today.**

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## **FREQUENTLY ASKED QUESTIONS:**

### **What is a portal?**

A portal is a private doorway to information. NetClient CS portals are password-protected, secure areas on the Internet accessible to you via our website. Think of NetClient CS as a private online office that only you and we can enter.

### **What types of files can I exchange with you?**

You can exchange any type of file! You can exchange Microsoft® Office® files, budget templates, and forecasting documents with no faxing, postage, or courier costs—all in a secure environment!

### **How do I access my account information?**

It's easy:

1. Visit our website.
2. Click on the "client login" link.
3. Login using your personalized ID and password.
4. Use any or all of the available online services we have personalized for you.

### **When and how often can I access my account information?**

You can access your account as often as you like—any time of the day or night, any day of the week, from any place where you have an Internet connection.

### **Do I need a password?**

Yes. Once you sign up to use NetClient CS, you'll receive your own private ID and password.

### **What do I do if I forget my password?**

Click on the "forgot your password?" link and we'll email it to you promptly.

### **Is NetClient CS secure?**

Absolutely! Your software and data are in the most secure location available—a Class-IV, IBM-certified data center. The data center takes every precaution to guarantee the safety and integrity of your data.

## THE SMART WAY TO ACCESS CRITICAL INFORMATION

NOW YOU CAN GET YOUR FINANCIAL INFORMATION—AND SERVICES—FROM THE CONVENIENCE OF YOUR DESK, YOUR HOME, YOUR BANK, OR ANYWHERE, WITH AN INTERNET CONNECTION!

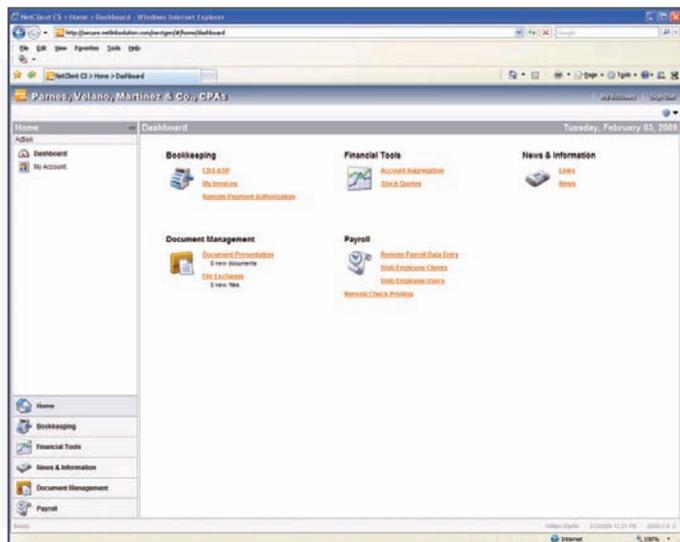
As a business owner, you're often still on the job long after "traditional" business hours. Our firm recognizes this and understands the demands of today's competitive climate. That's why we're always looking for ways that will make it easier and faster for you to get the service you need from us—anytime, day or night. And that's why we offer NetClient CS.

NetClient CS uses the power of the Internet to let you access our services directly from our website. It's like a virtual visit to our office, thanks to a secure, private portal that's created especially for you. (If you've ever checked your banking information or personal investments online, then you've accessed a portal—it's that simple.)

- **Convenient**—Access your information 24/7, from anywhere you have an Internet connection.
- **Secure**—Enter your password-protected portal and securely access documents and software, transfer data, and exchange information with our firm.
- **Fast**—Within minutes you can access files and software, enter data, and more!

### MOST IMPORTANT

NetClient CS is available when you want it. You don't have to plan your schedule around our office hours. Instead you can simply visit our website, enter your private portal, access the services you need, and be on your way!



## SERVICES THAT SIMPLIFY YOUR LIFE

NETCLIENT CS COMES WITH SEVERAL CONVENIENT, EASY-TO-USE, ONLINE SERVICES. WE'LL WORK WITH YOU TO CUSTOMIZE NETCLIENT CS TO BEST MEET YOUR NEEDS.

All NetClient CS services are designed to provide you with quick and convenient access to your information using the power of the Internet. We understand that striking a work-life balance is a continuous process. Demands on your time change as your family, work life, and interests change. NetClient CS is available when you want it; you don't have to plan your schedule around our office hours. And best of all, we'll help you customize NetClient CS specifically for your business using a combination of these services:

- **Document Presentation**—Need a copy of your financials or a tax return to apply for a bank loan? Or need payroll reports for an early morning meeting? Just log into NetClient CS and view or print your information.
- **File Exchange**—Retrieve and send documents we're working on together via your portal. It's a great way to share files quickly and securely.
- **CBS ASP**—Use this online version of Client Bookkeeping Solution® (CBS) software to streamline your day-to-day bookkeeping and check-writing tasks. Access your software anytime, anywhere from our website, just as if it resided on your computer. With NetClient CS, you're always using the latest version of the software. Post your checks and deposits as usual, and let us take care of the rest. And no need to worry about transferring the files to us—we can access them any time.
- **Remote Payroll Data Entry**—Need to get your payroll data to us? Just log in from work or home in this very secure and private, encrypted environment. We'll customize a worksheet especially for you to speed up the process. Now that's convenience.
- **Remote Payroll Check Printing**—Print checks at your convenience from your business. As soon as we've processed your payroll checks, we make them available to you via your portal so you can download and print them instantly. That's quick delivery!
- **Web Employee**—Give your employees access to electronic copies of their payroll information, including paycheck stubs, W-2s, and earnings history, and avoid entering time for each employee, requests for lost W-2s, or W-4 changes.
- **Account Aggregation**—Access the account information for your financial holdings in one convenient place and view a dynamic picture of your finances.

## SECURITY—FOR YOUR PEACE OF MIND

WHEN YOU USE NETCLIENT CS, YOU CAN BE ASSURED THAT YOUR SOFTWARE AND DATA ARE IN THE MOST SECURE LOCATION AVAILABLE—A CLASS-IV, IBM-CERTIFIED DATA CENTER.

As your accounting firm, we're pleased to have earned your trust and confidence. We understand the value you place on your security and privacy and we value them as much as you do. We offer this online service with your needs—for readily accessible, secure information—in mind.

When you use NetClient CS, you can be assured that your software and data are in the most secure location available—a Class-IV, IBM-certified data center. The data center takes every precaution to guarantee the safety and integrity of your data. Built-in redundancy with automatic failover to a mirrored facility continuously ensures the availability of the environment under even the most extreme circumstances.



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