



# Collaborative E-Signing for IBM LotusLive™

Silanis e-SignLive™ & e-SignRoom™

## Fast. Secure. Easy. Completely Electronic.

Collaborative e-Commerce means being connected electronically to your customers, partners and colleagues at all times so that business transactions can be executed instantaneously in real-time from anywhere in the world.

For that to occur, all business processes and interactions must remain electronic—including when signatures are required to complete time-sensitive business activities.

Silanis' e-SignLive™ and e-SignRoom™ services enable Collaborative e-Commerce by bridging Enterprise Collaboration and Business Process Management.

The services integrate seamlessly with IBM LotusLive to keep the signing process electronic at all times so that time delays and inefficiencies are eliminated, and costs and business risks are reduced.

Individuals from multiple organizations around the world can now participate in a collaborative and fully electronic signing ceremony in order to execute business transactions and legal contracts—faster, more efficiently, and with no errors.

### Application Areas

The Silanis e-signing services provide a secure and compliant environment that produces strong Electronic Evidence™ of what took place during the signing process for legal and audit purposes.

Business applications include:

- Non Disclosure Agreements
- M&A Agreements
- Sales contracts
- Procurement contracts
- Customer on-boarding
- Employee on-boarding
- Standard operating procedures
- Engineering plans
- Insurance applications
- Credit applications

### e-SignLive™ & e-SignRoom™

- Supports document signing within IBM LotusLive
- Allows easy preparation of documents for e-signing using a web-based tool
- Produces a secure e-signed document accessible in LotusLive Files

### e-SignLive™

- Enables multiple people to e-sign and initial one document at a time

### e-SignRoom™

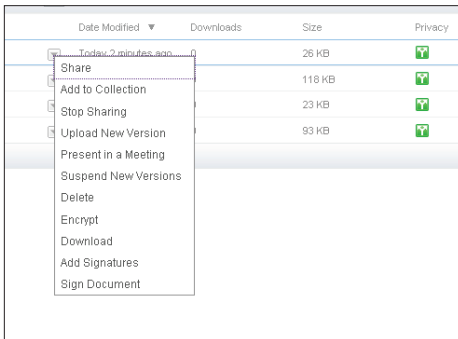
- Orchestrates the execution of complex enterprise e-signing processes
- Enables multiple people to e-sign and initial multiple documents
- Captures secure Electronic Evidence™ of the entire collaborative e-signing process
- Monitors and tracks e-signing activities
- Integrates with IBM FileNet Content Manager



# Online Collaboration and E-Signing Made Easy and Secure.

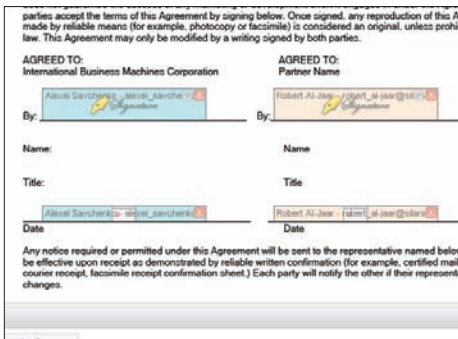
## Preparing for E-Signing

Silanis e-SignLive integrates seamlessly with LotusLive Files. The “Add Signatures” functionality uses LotusLive Contacts and Files sharing capabilities to allow the owner of the document to select the individuals with whom to e-sign the document. An easy-to-use Web tool enables the location of each signature and initial in the document to be visually defined.



e-SignLive functionality is available via a dropdown menu in LotusLive Files.

Silanis e-SignRoom integrates with LotusLive Activities and is accessible in the “My Services” menu. Using the same Web tool as in e-SignLive, the e-SignRoom Manager prepares all the documents, identifies all the participants, and controls the execution of the e-signing ceremony. The e-SignRoom automatically sends e-mail invitations to all the participants asking them to take part in the collaborative e-signing process.

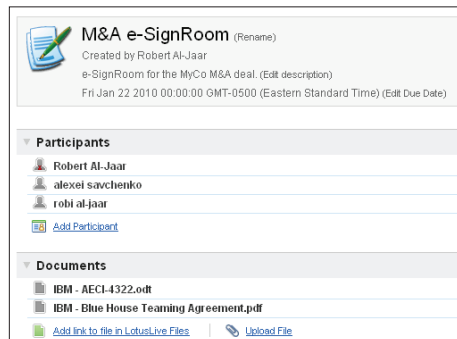


Signature fields are added to documents using a simple drag-and-drop method.

## Collaborating During E-Signing

Leveraging the LotusLive enterprise collaboration platform, the prepared document is e-signed using the “Sign Document” capability of e-SignLive.

e-SignRoom participants click on the link in the e-mail invitation and are directed to log into LotusLive. Participants are presented with a list of documents to review or sign.



Users are guided through the e-signing process at every step.

The e-SignRoom guides participants through the e-signing ceremony by presenting all of the documents and indicating where to sign or initial. Users “click-to-sign” documents with their mouse.

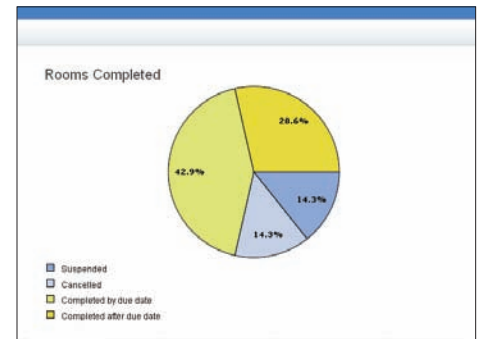
The entire ceremony takes place within a Web browser. No plug-ins, additional software or special hardware are needed to participate in the process.



Signing documents electronically is a secure and easy “click-to-sign” process.

## Monitoring E-Signing Activities

An Executive Dashboard provides e-SignRoom Managers with a real-time view of all the e-SignRooms that they are responsible for. Managers can monitor the status of their e-SignRooms and obtain real-time information on how many documents have been signed, by whom, when they were signed, and what documents are still pending.



The status of documents and e-signing activities can be monitored at all times.

## About LotusLive™

LotusLive Engage provides integrated, Cloud-based web conferencing, instant messaging, file sharing, relationship management and project tracking to enable you to work with anyone from anywhere.

## About Silanis

Silanis Technology is a leading provider of e-signature process management solutions with nearly two decades of experience and major deployments across the U.S. government, insurance, financial services and manufacturing.

Product shipping in Q2, 2010

Ask about our beta program!  
1888-SILANIS or 1-888-745-2647  
<http://esignlive.silanis.com>