Safe Side Compliance

201 CMR 17.00 Awareness Training

Overview

Organizations have a legal responsibility to protect Personal Information (PI) such as an **employee** or **customer** ID, social security number, bank or credit card number, health information, etc, as defined in numerous ways by applicable laws and regulations. This curriculum examines the Massachusetts 201 CMR 17.00 legislation, compliance requirements, PI data collection and handling, and proper data classification, distribution, dissemination, and disposal of PI so that you and your staff will be better prepared to meet and exceed legal and regulatory compliance requirements.

1. Handling Personal Information
- ❑ *Securing Personal Information*
- ❑ *Data Flow*
- ❑ *Data Leak Points*
- ❑ *Personal Information Mapping*

2. Threats and Risks
- ❑ *Definitions and Concepts*
- ❑ *Actual Threats and Risks vs. FUD (Fear Uncertainty and Doubt)*
- ❑ *Hacking Methodology*

3. Data in Use and/or Motion
- ❑ *Databases and Shared Systems*
- ❑ *Email*
- ❑ *Instant Messaging*
- ❑ *File Sharing*
- ❑ *Web Application Exposure*
- ❑ *Remote Access*
- ❑ *Wireless Connectivity*

4. Data at Rest / Storage
- ❑ *Lost / Stolen Devices*
- ❑ *Kiosks and Business Centers*
- ❑ *Portable Media*
- ❑ *Backup Storage*

5. Technology Countermeasures
- ❑ *Encryption*
- ❑ *Authentication / Authorization*
- ❑ *Filtering*
- ❑ *Audit*
- ❑ *Destruction*

6. Organizational Best Practices
- ❑ *Asset Inventory*
- ❑ *Security Program Review*
- ❑ *Roles and Responsibilities*
- ❑ *Incident Response*

MA 201 CMR 17 .00 Curriculum Content

Table I – PI Curriculum, represents an outline of the course class concepts and material associated with the ***Personal Information Compliance Learning Track.***

Our Instructors

Each SSC instructor has over 15 years of information security experience with multiple industry certifications. In addition, the SSC team possesses Fortune 1000 information security and compliance experiences with worldwide organizations.

Duration and Location

The MA 201 CMR 17.00 class is intended to be a one-day session; however, due to the depth and experience of the SSC technical team, classes can be customized to include additional subject matter if needed. Classes can be held at your facility, our facility, or through web based training with digital report carding.

Benefits of Awareness Training

The most valuable asset in any organization is the people that make it function. Your employees may handle sensitive information as a part of their daily routine, certifying they understand the security risks encompassing their duties is crucial. The development of a Security Awareness Program is essential; by educating your staff, vendors, customers and partners you lessen the risk of data loss and theft, insure that assets are properly secured, and meet various compliance requirements.

Certification

Upon successful completion of the course material, each student will receive a certificate of completion in "Personal Information Compliance" from SSC.

Schedule and Fees

For additional information, please contact a Safe Side Compliance representative.