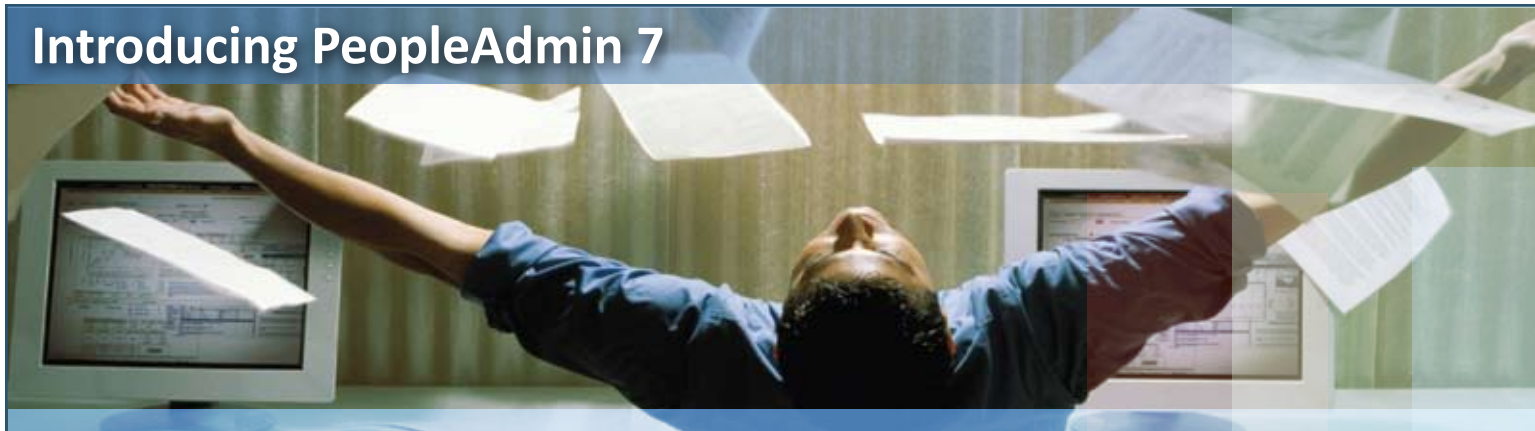


Introducing PeopleAdmin 7



Powerful • Flexible • Collaborative

PeopleAdmin 7

PeopleAdmin 7 is the only Applicant Tracking solution designed to meet the unique needs of human resources organizations in Higher Education and the Government. PeopleAdmin 7 is a web-based solution that automates the entire hiring process, enabling organizations to reduce administrative activities associated with recruiting while also finding the right candidate for the right job quickly and cost-effectively.

Powerful

When designing PeopleAdmin 7, we were in the unique position to leverage over 10 years of experience as well as the feedback from over 550 customers. It was clear from our research that there is a great deal of consistency in how HR professionals define an effective Applicant Tracking solution.

What matters most is the ability to put best-practice recruiting processes in place that are enforced through workflow technology, finding the right candidates efficiently with strong assessment capabilities, meeting compliance guidelines, delivering flexible reports, having a high-level of administrative control over the system, and getting their organization up-to-speed quickly on new technology.

With this in mind, we set out to build a product that not only addresses these areas, but greatly exceeds expectations. When it comes to Applicant Tracking solutions, all products are not created equal. PeopleAdmin 7 is designed to be a “killer app,” especially in the areas that matter most. The powerful core functionality of PeopleAdmin 7 builds a strong foundation that empowers customers for long-term success.

Flexible

PeopleAdmin 7 is intuitive, adaptable and easy-to-configure . With drag-and-drop functionality, a task-oriented interface, high configurability and self-service administration, PeopleAdmin 7 is easy-to-learn, easy-to-use and easy-to-personalize to your unique needs.

Collaborative

A collaborative solution used by HR, applicants, and managers, PeopleAdmin 7 brings new levels of efficiency to all customers of the hiring process. With the applicant experience completely online, the process is much easier for the candidate and improves the organization’s recruitment brand. Communication between HR, department heads, faculty members and search committees streamlines recruiting and delivers a more effective selection process.

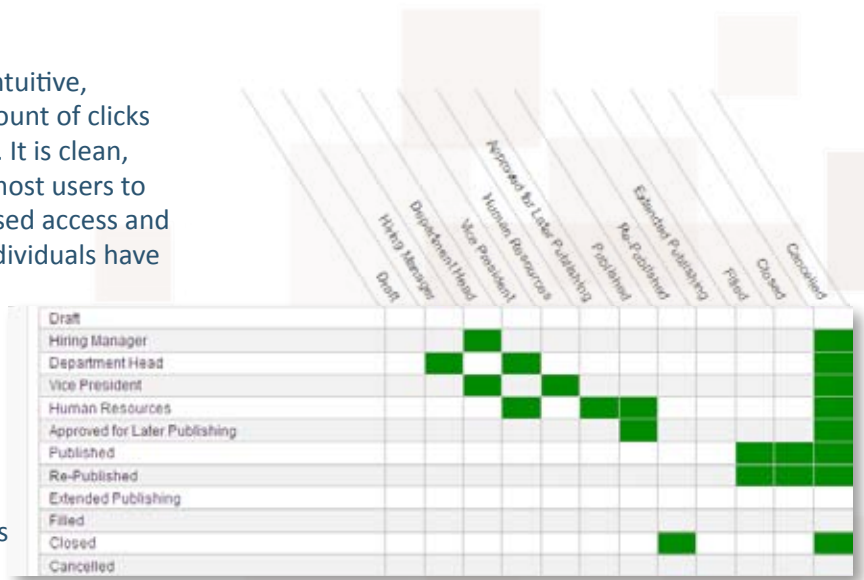


Talent Management Made Easy

What's New in PeopleAdmin 7?

- **User Interface** – PeopleAdmin 7 has a modern, intuitive, task-oriented user interface that reduces the amount of clicks required to get to the activities that matter most. It is clean, well-organized and very easy-to-learn, allowing most users to become productive almost immediately. Role-based access and user-level configurations ensure that the right individuals have access to the right features.

- **Enhanced Workflow** – PeopleAdmin 7 has enhanced workflow capabilities that are configurable, easy-to-define and capable of delivering unique, multiple processes. Once defined, workflows and processes are automatically enforced by the system so the rules are followed through every step of your process.



Workflow Editor

- **Applicant Assessment and Ranking** – PeopleAdmin 7 features advanced applicant assessment and ranking capabilities that allow you to rank applicants based on factors you determine as well as answers to prescreening questions. When operating with a search committee, you can configure the ranking criteria to aggregate results from all members of the committee to provide an overall assessment.
- **Reporting** – PeopleAdmin 7 offers a robust reporting and analytics environment that provides extensive ad-hoc reporting capabilities, a full array of pre-configured standard reports, a drag & drop report builder, capability to schedule reports, extensive report distribution options, role-based queries, and report generation for non-technical users.
- **Self-Service** – PeopleAdmin 7's self-service capabilities enable selected users to configure many aspects of the product themselves based on organizational preferences, from managing users and organizations, to workflows, to prescreening questions, to email campaigns and applicant portal updates.
- **Candidate Searching** – PeopleAdmin 7 has enhanced candidate searching capabilities that enables you to include applications and all related documents in your search. This delivers a more thorough view of the applicant pool and improves selection capabilities
- **Best Practices** – The Design of PeopleAdmin 7 is based on the feedback of over 500 customers facing the unique recruiting challenges of Higher Education and the Public Sector. Their input has culminated in the delivery of PeopleAdmin 7, a best-practice solution designed specifically to meet your needs.



PeopleAdmin 7 Helps your Organization Meet its Objectives

- Improve efficiencies with automated hiring processes and custom-configured workflows that enforce compliance.
- Improve the applicant experience by delivering a top-notch applicant portal that streamlines the application process.
- Hire the right candidates by providing your hiring managers smart tools to assist in the selection and ranking of large applicant pools while making communication a snap.
- Meet your organization's measurement objectives through on-demand reports and analytics with true ad-hoc capabilities and pre-packaged reports.
- Achieve faster time-to-value through a low-risk implementation, speedy adoption from users, and continued award-winning service.
- Leverage PeopleAdmin's experience of delivering Talent Management solutions to over 500 customers through our best-practices approach.

Features

- **Position Creation** – Enables you to create and enforce unique hiring and approval processes by supporting multiple, configurable position types within the system.
- **Position Posting** – Once approved, positions are posted for applicants to see and apply to. All viewable fields are configurable per position type and postings can either be manually posted or automatically sent to the applicant portal via business logic.
- **Applicant Portal** – Brand your institutional image by configuring your applicant portal to seamlessly align with your existing web presence.
- **Applicant Self-Service** – Empower applicants to find the right fit through intuitive recruitment tools such as saved career searches, RSS feeds, email a friend functionality, and easy-to-use application flows.
- **Applicant Communication** – With ad-hoc emailing, automatically generated system emails, configurable business rules, and options for updating site text on the fly, always stay on top of keeping in touch with your applicant base.
- **Configurable Workflow** – Approval processes for postings and candidate hiring can be easily configured and tweaked through the workflow engine. The intuitive interface allows for the creation of new approval statuses for multiple position types, transitions among those statuses, and gives you the power to enforce your processes.
- **Prescreening Questions** – Manage your own posting questions bank and automate the candidate screening process by filtering out nonqualified applicants before you even see them.
- **Applicant Assessment** – Powerful candidate review tool kits allow you to find the right fit for the job. Screening analytics are built into each posting search allowing you to easily narrow down your applicant pool to the top candidates.



Applicant Statistics

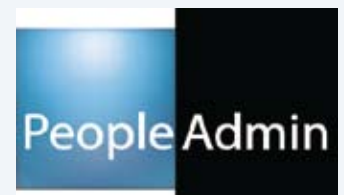
Report Builder

The figure shows a screenshot of the 'Report Builder' interface. It displays a table with multiple columns and rows of data. The table appears to be a summary of applicant statistics or performance metrics, with columns for various categories and numerical values. The interface includes a header for the report and a table with several rows of data.

- **Search Committee Ranking** – Configure specific ranking criteria on a posting by posting basis and include multiple committee inputs to sort through your applicant pools in an efficient, elegant manner.
- **Faculty Recruiting** – By enabling unique position types and approval process, by incorporating search committee support, and by supporting quick links to Department specific Faculty searches, attract Faculty buy-in for online hiring.
- **Compliance (EEOC, 508, WCAG)** – PeopleAdmin 7.0 is built with compliant technologies to support WCAG guidelines and Section 508. This applies to both the applicant and internal user portals.
- **Reporting** – The online PeopleAdmin Reporting Engine allows you to run standardized reports (such as those for EEO data), build ad-hoc reports with drag-and-drop functionality, schedule the running of reports and distribute them with ease.
- **User Self-Service** – Provides the most flexible and powerful self-service tool kits available. From distributing system wide announcements for your end users and applicants to managing your email templates and organizational structure, you have the power to make the system updates you need.
- **Online Help** – A comprehensive online help resource designed to provide you and your end users with full system operation knowledge. The guide is ordered by topic and fully searchable allowing any user to navigate easily. And, System Administrators are provided with specific help concerning the Admin and self-service functionality.

About PeopleAdmin

PeopleAdmin provides talent management solutions uniquely designed for Higher Education, Government and Non-Profit organizations, including modules for Applicant Tracking, Position Management and Performance Management. Delivered through a SaaS (Software-as-a-Service) model, PeopleAdmin solutions are rapidly deployed, easy-to-use and supported through a world-class customer service organization. For more information visit www.peopleadmin.com.



Talent Management Made Easy

www.peopleadmin.com
info@peopleadmin.com
1.877.637.5800