



Trusted Edge for Intelligent Content Migration

Policy-driven migration organizes legacy content and declutters network file shares

What is Trusted Edge?

Trusted Edge from FileTek is a comprehensive information classification and archive platform that automatically intercepts, classifies, tags, and moves new documents and email located on the edge of corporate networks – on desktops, laptops, and file shares – to a designated location according to a set of centrally managed policies.

Trusted Edge applies the same enterprise policies to existing information residing on desktops, laptops, and file shares for intelligent, consistent “day 1” review, classification, and migration of all legacy content. With Trusted Edge, “J:\” drive cleanup and migration to a structured repository is an easy, one-click, automated process. Trusted Edge even creates the new folder structures based on policy rules.

Organizations deploy Trusted Edge to create a central, searchable, and secure asset repository that supports critical applications such as information mining and legal eDiscovery.

Why is Trusted Edge Unique?

Trusted Edge uniformly classifies, tags, and automatically moves new and legacy information during the archive process. Other archive products typically blindly store all documents and email in a selected repository without consistent rules, making it more difficult and costly to quickly locate critical business assets. In addition, because of unique asset tagging and audit trail reporting, Trusted Edge ensures that archived information is always forensically sound.

Automatically Organize, Tag, and Migrate Content in One Easy Step

One of the largest challenges faced by many organizations as they implement content and records management solutions is how to deal with the thousands of existing files that reside on share drives scattered throughout the network.



Trusted Edge® *intelligent content migration* is software that automatically locates, classifies, and moves documents stored on network file shares into secure locations within enterprise content and records management systems. By applying a set of policies related to your industry, projects, terms, and customers, Trusted Edge automatically tags and moves legacy content and makes “J:\” drive cleanup and administration as easy as pushing a button.

To ease both the setup and the cleanup process, Trusted Edge provides tools that allow you to simulate the migration process in a “report mode” before actually performing the move. And the solution provides forensic-level reporting that enables you to gain a better understanding of your content than you have ever had before.

Solution Benefits

Solution benefits include:

- › *Reducing overall storage and storage management costs and effortlessly decluttering unruly, disorganized file shares* by intelligently classifying and archiving existing remote content to folders created automatically in the designated repository
- › *Mitigating litigation risk and ensuring compliance with industry/government rules and regulations* by smartly and consistently enforcing content retention and disposition schedules throughout the organization
- › *Facilitating complete enterprise content management* by capturing, organizing, and structuring new and legacy information – even content at the “edge of the enterprise” on desktops, laptops, and file shares – according to the same set of policy rules
- › *Significantly improving the legal hold process and reducing eDiscovery costs* because requested information is forensically sound and easily located
- › *Lowering system administration overhead* by simplifying file share management and deploying sample policy templates that facilitate policy creation and maintenance from a user-friendly, centralized, browser-based management console





Trusted Edge Features

- > Centralized policy management from a browser-based interface
- > Integrated connectivity to Microsoft® Outlook®/OWA and Lotus Notes®
- > Automated message classification, tagging, and metadata enhancement
- > Support for StorHouse®, Laserfiche®, Livelink®, SharePoint®, Enterprise Vault™, IBM® Content/Records Manager, and WebDav environments
- > Centralized software deployment through Microsoft System Management Server (SMS)
- > Ability to capture new and legacy email and documents from desktops, laptops, and file shares
- > Support for both online and offline users
- > Forensic audit trail of all activities and an integrated reporting engine, including pre-built reports

Central Control of Classification and Migration Policies

Trusted Edge intelligent content migration incorporates a comprehensive server-based policy management infrastructure that enables organizations to establish consistent rules about which files should be archived and where they will be placed in the storage repository.

Administrators create and manage these policies from the Trusted Edge Administration Console, which provides browser-based, anytime-anywhere access to the solution.

TRUSTED EDGE			
Intercept Policy		Document Classification Policies	
Document		<input type="button" value="Add New"/> <input type="button" value="Copy"/> <input type="button" value="Delete"/> <input type="button" value="Promote Rank"/> <input type="button" value="Demote Rank"/>	
Email			
Classification Policy		Name	Status
Document			
Email			
Classification Data Map			
User-defined Fields			
Capture Policy			
Document			
Email			

In addition, the Trusted Edge Server maintains detailed audit logs about the information under management. Administrators can generate reports on content characteristics to gain data-driven insight into information located throughout the organization.

Name: J Drive Scan

Description: Classify and migrate selected documents from the J drive to the archive repository

Scan Mode: Report Only Standard Skip Interception Skip Reclassification

Classification: Interactive Auto View

File Types: All Extensions Selected Extensions

Date Range: None

Show Progress Throttle

To facilitate the migration process, Trusted Edge delivers an easy-to-use interface that enables you to create pre-configured rule sets. Test migrations may be run in a “report-only” mode to confirm that the classification, tagging, and movement process will occur as desired.

The solution also allows you to configure certain document classes for “manual review” so that content experts can conduct a high-speed document assessment process to ensure proper coding and classification. In addition, by selecting a specific date range, you can migrate content on a “year-by-year” basis.

Summary

FileTek Trusted Edge for Intelligent Content Migration provides many benefits over traditional file archive applications, which typically bulk move data from file shares to other locations regardless of content. In contrast, Trusted Edge classifies, captures, and relocates only relevant content based on a set of pre-configured enterprise policy rules. Moreover, Trusted Edge can relocate selected content to the proper location in one or more federated storage repositories to leverage existing customer infrastructures. During relocation, Trusted Edge intelligently tags content with classification metadata for improved indexing and ensures forensic authentication, thus enabling stakeholders to locate and retrieve the exact information they need precisely when they need it. This strategy provides added value by making it easier to use, access, and manage critical business content.

For more information about how the FileTek Trusted Edge for Intelligent Content Migration solution can declutter file share storage and intelligently classify, capture, and relocate content, contact a FileTek sales representative at info@filetek.com or call 301 251-0600.



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