



Corporate Fact Sheet

Honor • Excellence • Innovation



LEADERSHIP TEAM

- President/CEO: Heidi W. Gerding
- Executive Vice President: James R. Clement
- Chief of Operations: Jim Grimm
- Chief Human Capital Officer: Craig Hackett
- Chief Technology Officer: Steve Hunt
- Chief Financial Officer: Keith Gomez
- VP, Information Technology: W. Paul Frazier
- VP, Management Consulting and Program Evaluation: Anna Goddard
- VP, Professional Services: Mark Odum

CERTIFICATIONS

- Service Disabled Veteran-Owned Small Business
- Veteran-Owned Small Business
- Woman-Owned Small Business
- Small Disadvantaged Business

RECENT RECOGNITION/AWARDS

- 2010 Future 50, *Washington Smart CEO*
- 2009 P&B Exceptional 53, *Gazette of Politics & Business*
- 2009 Finalist, Ernst & Young, *Entrepreneur of the Year*
- 2009 Honorable Mention, National Veteran Owned Business Association (NaVOBA), *Vetpreneur of the Year*
- 2009, 2008 & 2007 Inc 5,000 List of Nation's Fastest Growing Businesses, *Inc. Magazine*
- 2008 Enterprising Veteran, U.S. Department of Veterans Affairs
- 2008 BRAVA! Women Business Achievement Award, *Washington Smart CEO*
- 2008 Best Entrepreneur Finalist, *Stevie Awards for Women in Business*
- 2008 Leadership Award Finalist, *Women in Technology Business*
- 2007 HOT500 List of America's Fastest Growing Companies, *Entrepreneur Magazine*
- 2007 Department of Homeland Security's Mentor Protégé Team

OVERVIEW

Company Name:	HeiTech Services, Inc.	
Company History:	Privately Held; Incorporated 1999	
Headquarters Location:	8201 Corporate Drive, Suite 600 Landover, MD 20785 Phone: (301) 918-9500 Fax: (301) 459-4263 www.heitechservices.com	
Other Locations:	Atlanta, GA; Chicago, IL; Dallas, TX; Lee's Summit, MO; Lincoln, NE; and Washington, DC Metropolitan area.	
DUNS Number:	119756240	
Cage Code:	1NSH1	

DESCRIPTION OF SERVICES

HeiTech Services is a premier business and technology solutions provider that specializes in information technology, management consulting, and professional services. We are committed to exceeding customer expectations and delivering services as promised. Our professional staff combine technical expertise, industry best practices, and lessons-learned to deliver customized solutions. HeiTech Services offers a broad range of services that help our customers achieve their goals. We provide:

Information Technology

This division offers support for a wide range of projects where the primary purpose is to deliver information technology solutions. Services include application development, help desk services, network administration, web hosting/development/maintenance, and information assurance.

Management Consulting and Program Support

This division helps improve customer performance through business analysis and solutions development services. Our key services include identification and sharing of best practices; development and implementation of analytical techniques, surveys, and performance measures; online and classroom training; and change management, strategy development and operational improvement. We also provide subject matter experts who offer advice, present unbiased recommendations, and supplement organizational staff to enhance our customer's mission.

Professional Support Services

HeiTech Services delivers a total solution in professional support services for our customers. HeiTech Services' administrative and professional staff supplement the federal workforce and streamline the day-to-day operations. Our five key areas include mail/distribution, scanning/indexing, office support, records management (both paper and electronic), and clearinghouse/resource center services.

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www.heitechservices.com



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CONTRACT VEHICLES

GSA Schedule 70 (GS-35F-0679R)

HeiTech Services' GSA Schedule 70 IT enables fast and easy access to high-quality information technology services. The Schedule is currently open for use by federal, state, and local government agencies.

Services covered under our GSA Schedule 70 include **SIN 132-51 Information Technology Professional Services**. To obtain more information on this contract vehicle, visit www.GSA.gov/schedule70.

GSA Schedule 874 - Mission Oriented Business Integrated Services (GS-10F-0244U)

HeiTech Services' GSA MOBIS Schedule provides our clients with streamlined access to management and consulting services that help them meet their respective missions. The Schedule is currently open for use by federal, state, and local government agencies.

With the MOBIS Schedule, HeiTech Services can perform work on this contract under special item number (SIN) **874-1** (www.GSA.gov/mobis).

GSA 8(a) STARS (GS-06F-0276Z)

HeiTech Services offers our federal clients GSA's newest small business contract vehicle set-aside exclusively for 8(a) technology firms. 8(a) STARS is a multiple award, indefinite delivery indefinitely quantity contract vehicle designed to provide cutting-edge technology solutions to federal agencies worldwide.

HeiTech Services can perform work on this contract under the following functional areas: **FA1 - 541511 Custom Computer Programming Services** and **FA4 - Data Processing, Hosting and Related Services**. For more information on our GSA 8(a) STARS contract, refer to www.gsa.gov/graphics/fas/8astars09mod.xls.

ENCORE II (HC1028-08-D-2015)

HeiTech Services is a small business subcontractor to Booz Allen Hamilton for the ENCORE II contract vehicle. ENCORE II provides the Department of Defense (DoD) and other federal agencies with a convenient way to purchase IT solutions that range from IT Engineering and Integration to Hardware/Software procurements and IT Operational Support services.

ENCORE II supports task orders (TO) to accomplish activities related to **20 IT areas**. For a list of the task activities, visit www.heitechservices.com.

GPO Multiple Award Task Order Contract (GPO 951-M)

HeiTech Services provides on-site printing and copying production services (PCPO) for the U.S. Government Printing Office (GPO). For information on GPO 951-M, visit <http://www.gpo.gov/customers/letters/610.htm>.

For additional information on functional areas, periods of performance, or other features of HeiTech Services' contract vehicles, visit our website at www.heitechservices.com.

North American Industry Classification System (NAICS) Codes

Code	Description
323114	Quick Printing *
518210	Data Processing, Hosting, and Related Services *
519120	Libraries and Archives
541430	Graphic Design Services
541511	Custom Computer Programming Services *
541512	Computer Systems Design Services *
541513	Computer Facilities Management Services *
541519	Other Computer Related Services *
541611	Administrative Management and General Management Consulting Services
541613	Marketing Consulting Services
541690	Other Scientific and Technical Consulting Services
541720	Research and Development in the Social Sciences and Humanities
561110	Office Administrative Services
561210	Facilities Support Services *
561410	Document Preparation Services

* Qualified as a small business in these NAICS codes

GOVERNMENT CUSTOMERS

- Department of Commerce
- Department of Defense
- Department of Education
- Department of Health & Human Services
- Department of Homeland Security
- Department of Housing & Urban Development
- Department of Labor
- Department of Transportation
- Department of Veterans Affairs
- Environmental Protection Agency
- General Services Administration
- Government Printing Office