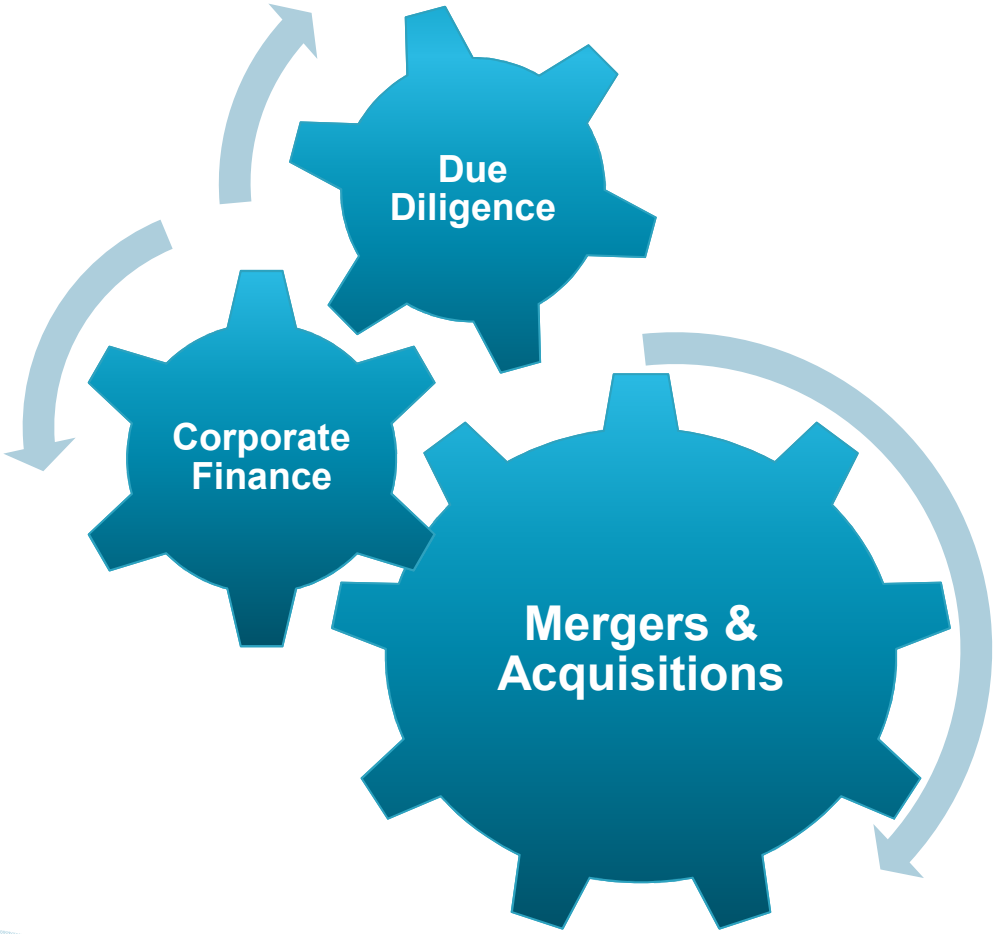
GLOBAL KAP
MAKING LIFE EASY

Global KAP introduces…

1. Virtual Data Rooms
2. Virtual Board Rooms
3. Corporate Archives
4. Security Credentials



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Our Ethos...

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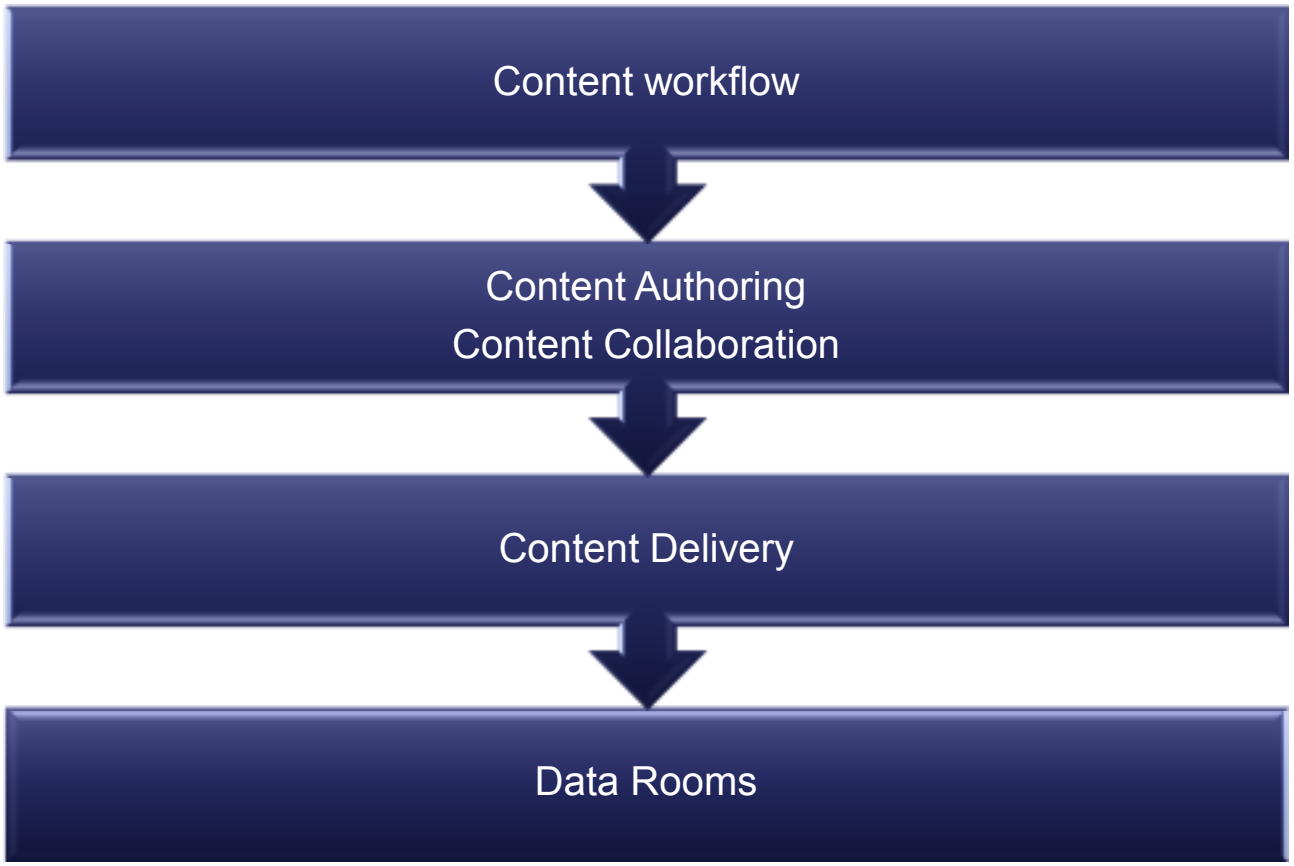
Our Portfolio...



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Clients...

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Introducing…

1. Virtual Data Rooms

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Virtual Data Room…

Save your organisation Time & Money
Get improvements in Efficiency & Speed

What is Virtual Data Rooms?

- Highly secure web-based platform hosts confidential information
- Perform faster and more efficient document due diligence

High Performance

- Easy to use, rich in functionality
- No training required
- Store and distribute confidential information to invited bidders & contributors.
- Secure log-on with time limits
- Controlled environment using permission based rules

Transaction Type

- Merger and Acquisition (**M&A**)
- Public Private Partnerships (**PPP's**)
- Public Finance Initiatives (**PFI's**)
- Initial Public Offerings (**IPO's**)
- Complex bids & transactions

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Minimise risk…

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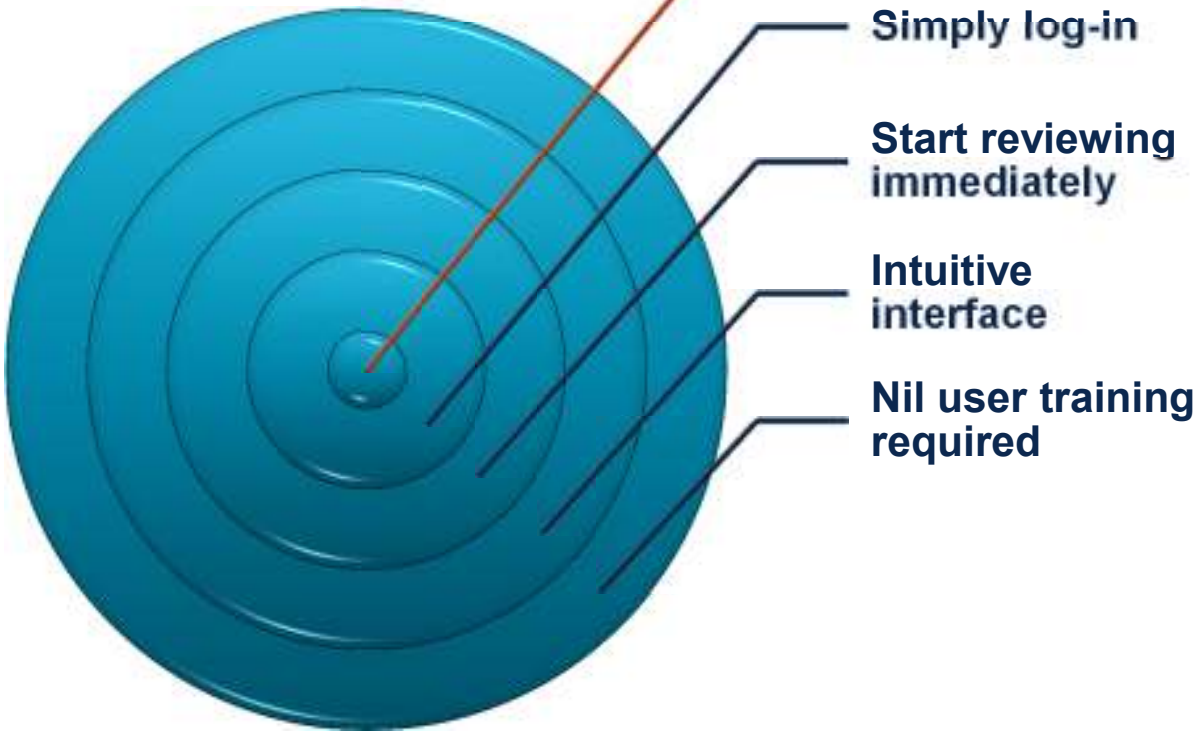
Minimise risk…
Simple is better…



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Deal Managers…

Quick Set-up

- Data and electronic files can be mixed
- Add/remove content any time
- 30,000 pages scanned & uploaded in a couple of hours

Simple System

- Internet connection
- Free Adobe ® PDF Reader

Benefits

- Time-critical projects delivered on time
- Control content & access
- Drag & Drop
- One technology
- Single-source Service provider
- Intuitive interface - Ease of use
- No plug-ins or special viewers

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Introducing…

2. Virtual Board Rooms

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Virtual Board Room Explained…

What is a Virtual Board Room?

Highly secure online platform

Directors & executives easily share sensitive documents

- 100% private & confidential
- Invited access only
- Track who looks at what & when
- IT department NOT required
- Unauthorised staff ZERO access
- Simple to use
- 24/7/365 Support

Why use a Virtual Board Room?

Directors & executives need to share documents with the highest level of privacy and security for:

- Strategic planning
- Investment portfolios
- Structural change
- Controlled communication

Leverage the benefits of hosting documents in a Virtual Board Room

Greater security than email or network

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Introducing…

3. Corporate Archives

Convert your document filing from this…

into this…

Online Document Archive

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Corporate Archives Explained…

Advantages of Corporate Archive

Highly secure online platform
Document always accessible
Reduce physical warehouse costs
- Instantly find information
- Control access
- Unauthorised staff ZERO access
- Simple to use
- Single source service provider

Preparation for Future Corporate Transactions

Be “Asset” ready
- Due diligence prepared
- Transactional data completed
- External review accessible
- Running, NOT preparing
- Security 100%

Confidentiality guaranteed
24/7/365 Support

IT department NOT required

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Introducing…

4. Security Credentials

ISO 27001 Data Security
ISO 9001 Quality management
SAS 70 II Certified
Royal Household Warrant holder

Adobe Solution PARTNER

UKAS

BY APPOINTMENT TO HER MAJESTY THE QUEEN PRINTERS STERLING

VeriSign Secured

FSC FOREST STEWARDSHIP COUNCIL

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Administration…

1. Upload

- All uploaded documents are automatically made fully text searchable (Word, Excel, PowerPoint etc.)
- Our Proprietary PDF & OCR conversion engine is fast, accurate and removes human error

2. Protect

- All documents automatically protected with state-of-the-art Adobe ® LiveCycle™ document security
- User access controlled by the Deal Manager
- “Watermark” documents

3. Share

- Intuitive Drag & Drop permission tool used to define who can view, copy, print or save native files.
- Define complex releases of documents at a click of a mouse.

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Additional Benefits...

- ✓ Zero installation for reviewers
- ✓ Full text search on all documents
- ✓ IP address lockdown
- ✓ Browse, search or filter documents
- ✓ Single sign-on
- ✓ Custom user dashboard
- ✓ Document preview
- ✓ Disable “Print Screen” on documents
- ✓ Bulk print and save
- ✓ Automatic PDF conversion
- ✓ Automatic text recognition (OCR)
- ✓ Adobe® LiveCycle™ rights management
- ✓ 256-bit AES encryption
- ✓ Two-factor SMS user authentication
- ✓ Simple/Advance Q&A workflow
- ✓ Simple/Advanced full text search
- ✓ “Drag & Drop” permission tool
- ✓ “One-click” administration
- ✓ Off-Line administration tool
- ✓ Auto custom indexing
- ✓ Dynamic index activity reporting
- ✓ Central project hub
- ✓ Custom reporting
- ✓ Email-in documents
- ✓ Powerful tagging feature
- ✓ Royal Household Warrant holder
- ✓ SAS 70 II Certified
- ✓ ISO 27001 Certified
- ✓ ISO 9001 Quality management

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Document security…

Official solution partner of Adobe Systems

- **256 bit AES encryption applied to all documents**

All documents exist in the highly secure Adobe® LiveCycle™ Rights Management environment

- Global organisations, military and aviation installations utilise the Adobe® LiveCycle™ Rights Management protection facility

Adobe® LiveCycle™ is embedded into the VDR platform

- **Deal managers dynamically determine who can view, copy, print or save native document content**

Adobe™ Solution PARTNER

"Print Screen" key DISABLED for all documents

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Our Services...

Consultancy
- Analysis
- Requirements
- Process

Training
- One to one
- One to many
- On-line

Project Management
- Content
- Technology
- Delivery

Ask about our services today

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Our Consulting…

- Facilitate content management processes
- Facilitate data structure design & scanning
- Implement within existing organisational framework
- Tailored training

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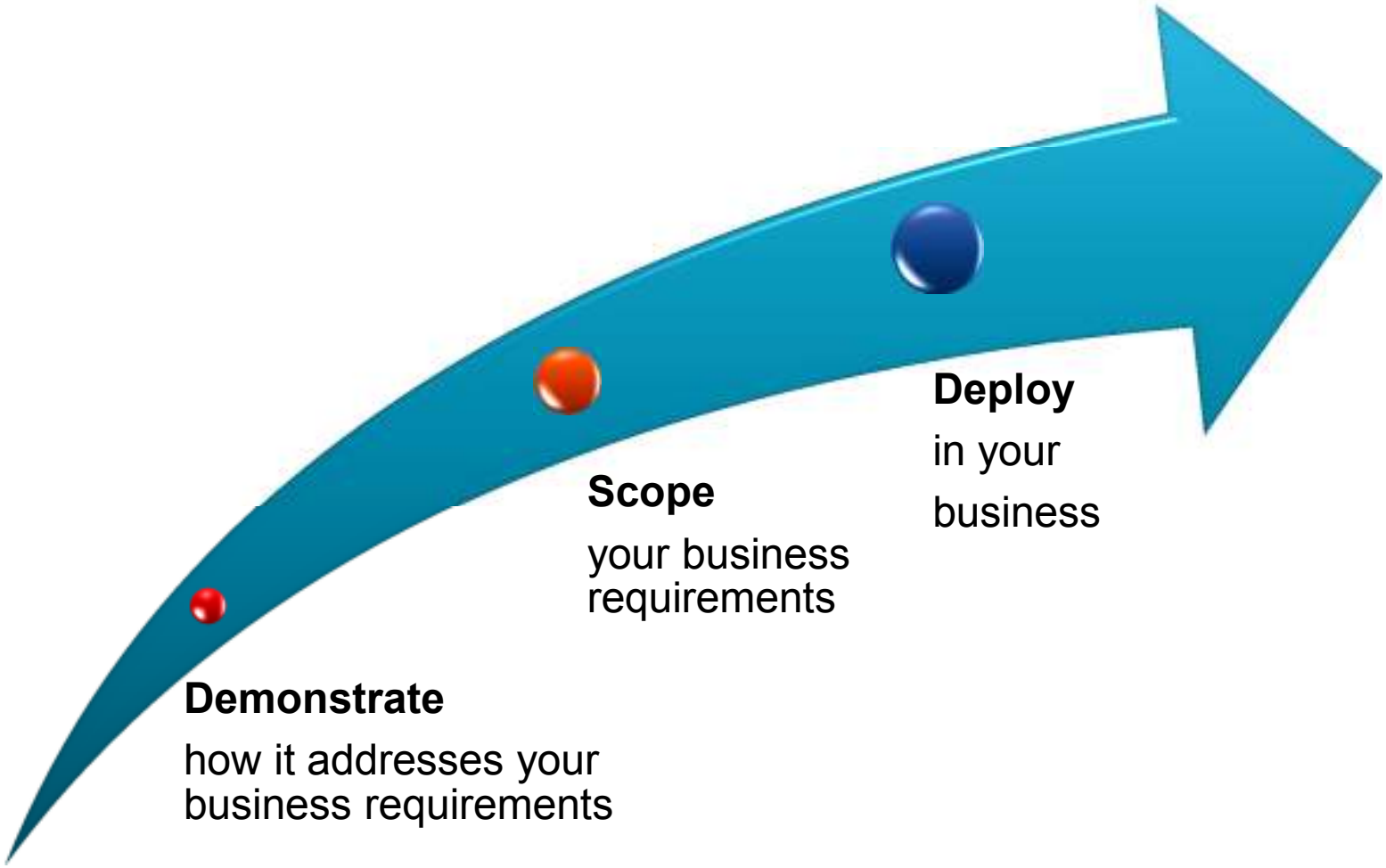
Next Steps…



Ask us to activate your Virtual Data Room today
contact …
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