



# Where Electronic Signatures Meet Online Collaboration and Social Networking

Reduce the time, cost, and risk of getting your documents signed with Silanis e-SignLive<sup>™</sup>. This integrated electronic signature service for IBM LotusLive enables you to invite your customers, partners, and suppliers to instantly sign documents over the web, while harnessing the power of online collaboration and social networking during the negotiation and pre-signing process.

Not only will you get your documents signed in a fraction of the time and cost compared to pen and paper, you'll also reduce signing errors and strengthen your legal and compliance position with the most comprehensive electronic evidence.

An ideal solution for signing non-disclosure agreements, sales contracts, real estate documents, insurance and loan applications, supplier agreements, employee on-boarding and HR documents, and more.

## **Benefits of a Cloud Service**

As a cloud-based service, e-SignLive offers the quickest time to market with the lowest up-front investment. Because there's no software or hardware to purchase, integrate or deploy, you can be up and running in a matter of minutes.

For a low monthly subscription fee, you'll be able to invite an unlimited number of people outside of your organization to log into e-SignLive to electronically sign an unlimited number of documents over the web - at no extra charge!

Individuals, small businesses and large organizations challenged with limited IT resources and budgets can leverage this cost-effective, cloud service with the assurance that it is just as secure and reliable as Silanis' trusted, enterprise solutions.

It's no wonder why e-SignLive was awarded the 2011 IBM Lotus Award in Business Transformation Through Cloud Computing!

### **Document Format Support:**

- IBM Symphony (ODT)
- OpenOffice (ODT)
- Microsoft Word (DOC)
- Adobe Acrobat (PDF)

### Signing Method Support:

- Click-to-sign
- Mouse signing
- iPad signing

#### **User Authentication Support:**

- Username and password
- SMS authentication
- Security question and answer

#### **Other Features:**

- Web meetings
- Video conferencing
- Secure file sharing
- And more







# Preparing an e-SignRoom<sup>™</sup>

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Invited by <u>Edit Partic</u>		Participants can always securely download the signed documents directly from the e-SignRoom once the	
		room is complete. The completed e-SignRoom will	
		remain accessible until you archive or delete it.	
		Cancel Add Participant	

Adding Signers to the e-SignRoom

Initiating an electronic signing session involves identifying WHO needs to accept or sign WHAT documents, WHERE, and HOW. Current LotusLive subscribers can quickly access their existing contacts and files, while new subscribers can add people and upload documents directly within e-SignLive. A different signing method can be specified for each person, including "click-to-sign", or scripting one's signature using your mouse, finger, or stylus pen.

Silanis e-SignLive**	+			
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#### Adding Signature Fields

Using the e-Signature Designer, subscribers can easily create an E-SIGN compliant signing process, and tag which documents are legal disclosures that need to be accepted versus which documents need to be signed. A simple drag-and-drop method enables signature fields to be quickly added and positioned within documents, along with other data, such as the person's name, title, company and date.

### **E-Signing Documents**



Guided E-Signing Process

e-SignLive makes it extremely easy for people to sign documents. Participants receive an email invitation with a link to e-SignLive, where they are then presented with all documents and disclosures to be reviewed, signed, and accepted within their web browser.

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'Click to Sign' Visual Prompts

Visual cues within each document prompt people to accept, sign and initial in all of the right places. Participants "click-to-sign" documents or apply their hand-scripted signatures using their mouse, finger or stylus on an iPad. As participants apply their electronic signature, information such as their name, title, company and date are automatically added in the document.

## **Producing Strong Evidence**



Verifying E-Signed Documents

e-SignLive strengthens an organization's legal and compliance position by producing stronger legal evidence and audit trail information than is possible with pen and paper. The service captures and records the entire web signing process from start to finish; secures it with digital signature technology; and then enables the e-signing process to be accurately reproduced. This includes all web pages and documents that were presented to participants; how long they spent on each page; and all actions that they took (accept, sign, initial etc.).

#### **About Silanis**

Silanis' solutions have processed hundreds of millions of e-signatures since the company was founded in 1992 (50 million in 2010 alone), making them the most widely used e-signature solutions. The world's largest insurance and financial services companies, government agencies, and service providers depend on Silanis to accelerate business transactions and reduce costs while improving compliance with legal and regulatory requirements.



To learn more or register for a free trial, visit www.e-signlive.com or call 1-888- SILANIS.