

# **Connecting** People And Process

## **BENEFITS**

#### NOTHING FALLS BETWEEN THE CRACKS

With complete end-to-end visibility over any process, management and process owner better control and govern operations.

#### **COMPLIANCE AND RISK ASSURANCE**

Operations work according to predefined compliant processes and procedures, with complete audit trail.

#### **OPERATIONAL EXCELLENCE**

ActionBase provides a simple and powerful way to manage day-to-day processes while adhering to industry best practices and corporate procedures.

### **SOLUTIONS**

#### **COMPLIANCE.TRACKER**

Establish compliant procedures and track compliance issues and exceptions to completion. Manage and track lessons learned, investigations and audit findings.

#### AUDIT.TRACKER

Effectively manage the audit implementation process with realtime visibility over each finding and recommendation.

#### CONTRACT.TRACKER

Keep track of permits, agreements and contracts with respective actions and liabilities.

#### DECISION.TRACKER

Follow up and govern corporate management and board of director's decision implementation.

## ActionBase Provides Tracking And Visibility Over Human Centric Processes

Simplify and even lower operational costs by eliminating process inefficiencies caused due to human processes managed in email and plain documents.

ActionBase is a Human Process Management System (HPMS) managing ad hoc, human centric, unstructured processes usually handled in email and documents. With ActionBase anyone can initiate, effectively track and govern an entire process. ActionBase completely integrated into standard MS Office applications and provides end-to-end real-time visibility and a complete audit trail.

	nBase OCESS E	xplorer						Action Sained Saine Color Subject V Tradre	re Delete New SO Requirement	nt " ActionDoc" Process Dalt Section: Dan Gross Doc o: Henry Finter: 3hd Anal	Properties	Basic Text	Real Id		doo pdf
		Subject	ActionType	Status	From	To	Due	By 22/04/2009		Lam finalizing our report include. Can you please send me					
ė-	<b>1</b>	Oil leak safety inspection	HSE Audit	🗞 In Process	Ayal Steiner	Eyal Sherman, Jacob Ukelson, Nir David	04/1	0/21 E	\$	with brief descriptions of	what they show to ensur	the captions are ac	countrie.		
	<b>⊢</b> ≈	low pressure transit line Finding	Finding	Completed Ayal Completed Ayal Completed Ayal Stell Stell Stell Stell	Ayal Steiner	jacobu@actionbase.c	ase.com 30/04			Product 7 812,000 710,000 700,000 700,000 700,0000 700,0000 700,0000 700,0000 700,0000 700,0000 700,0000 700,0000 700,0000 700,0000 700,0000 700,0000 700,00000000				Details	
		Bulk transportation of crude oil	e oil Recommendation Recommendation		Ayal Steiner	Nir David	26/0	16/21 Cost estimate Review Cycle	0.00	None su     Aut Stars					inted add
	🖻 🧠	Amoco Cadiz			Ayal Steiner Ayal Steiner	Nir David	26/0	16/21 02-2009		17.000					
	-	Transportation procedure	CAPA			Nir David	15/0	18/21						Statul Aculary	analysis
		Production capacity	CAPA	Pending- Approval	Ayal Steiner	Nir David	15/0		me.or. 27/04/2009	R Renind recipients or	27/06/2000			-	ID: 9967
		Bulk transportation of crude oil	Recommendation		Ayal Steiner	Nir David	26/0	6/2009 28							
	view loco Cadi	z	9	Home Insert	Page Layout	Formulas Data Re	Review Vie	tw Developer		ft lacel					x
An Fre Se	oco Cadi om: Nir Davi nt: 28/01/2		Payte	Home Insert	•  11 •   A   (11 •   A   (11 •   A   (11 •   A	Δ· ≡ ≡ ≡ ₩ ₩	• Was	ov Develope no Text	N	- N	Table - Styles +	sett Delete Form Cots	2 Clear -	Sort & Find & Fitter - Select - ting	x
Am Fro Se	oco Cadi om: Nir Davi nt: 28/01/2	d 009 4:10 PM leted this Recommendation.	Paste	Home Inset La Calori La B J U - ato 5 Fi C1 - B	•  11 •   A • • • • • • • • • • • • • • • • • • •	· (→美) = = (→ (→ (→ (→ (→ (→ (→ (→ (→ (→ (→ (→ (→	<ul> <li>▼ - ⇒ Woo</li> <li>⇒ Moor</li> <li>⇒ Moor<td>ov Developer no Text rige &amp; Center + rig G</td><td>General S - % + M Number H</td><td>Conditional of Formatting - an Sty</td><td>Table + Styles + tes</td><td>Cetti K</td><td>ag rur- eat 2 Clear - Eat</td><td>Sert &amp; Find &amp; Fitter - Select- ting</td><td> X</td></li></ul>	ov Developer no Text rige & Center + rig G	General S - % + M Number H	Conditional of Formatting - an Sty	Table + Styles + tes	Cetti K	ag rur- eat 2 Clear - Eat	Sert & Find & Fitter - Select- ting	X
An Fre Se Nir	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB	d 009 4:10 PM leted this Recommendation.	Parter Clupbo	Home Inset Calter Calter Calter Calter Calter Calter Fr Calter B. Hopect	A  + 11  + - €0  + ⊞  A - €	A'     =     =     >       A'     =     =     >       D     E     >       Status	e Co	ew Develope ap Text rge & Center - (a) G astomer antacted -	General S - % + % Number H Investigation initiated	Conditional 2 Formatting + at t I I I I I I I I I I I I I I I I I I	Table + Styles + Ins. J Compensating tarns.	Cets K Risk	L Strategic	Sort & Find & Fitter - Select -	- • ×
Am Fro Se Nir Fro Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase	Porte Cipico 1 50 2 3	Home Insert Calbri Calbri B Z U - ars - C1 - B bject bject	· II · A	A*     =     > </td <td>T → Strengther Manual F P (06/2008 Ay</td> <td>ew Developer no Text rge &amp; Center - (s) G ustomer ontacted ~ vyal Steiner-No</td> <td>General S - % + 1% Number H Investigation Initiated Ayal Steiner-N</td> <td>Conditional 1     Conditional 1     Conditi</td> <td>J Compensating tarns. • Ayal Steiner- No</td> <td>Cetti K</td> <td>Edition Clear - Edition Clear</td> <td>Sort &amp; Find &amp; Fatur · Saled · M Catgory</td> <td>*</td>	T → Strengther Manual F P (06/2008 Ay	ew Developer no Text rge & Center - (s) G ustomer ontacted ~ vyal Steiner-No	General S - % + 1% Number H Investigation Initiated Ayal Steiner-N	Conditional 1     Conditi	J Compensating tarns. • Ayal Steiner- No	Cetti K	Edition Clear - Edition Clear	Sort & Find & Fatur · Saled · M Catgory	*
An Fre Se Nir Fre Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	Paste Cupos 2 3 3 4 55 3 4 55	Home Inset Calter Calter Calter Calter Calter Calter Fr Calter B. Hopect	• III • A	D Estatus Due date Completed 10, Completed 1	<ul> <li>▼ - → → West</li> <li>→ Mest</li> <li>→ Mest</li> <li>E</li> <li>&gt; → → → → → → → → → → → → → → → → → →</li></ul>	ew Developer no Text rge & Center - (s) G ustomer ontacted ~ vyal Steiner-No	General S - % + % Number H Investigation initiated	Conditional A Formatting - a Towestigation     Completed - a Aval Steiner-No     Shif Arad-No	Table > Styles + ies J Compensating tams. * Ayal Steiner- No Shif Arad-No Ayal Steiner-	Cets K Risk	L Strategic	Sort & Find & Fatur · Saled · M Catgory	×
An Fro Se Nir Fro Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	2 50 3 4 52 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Nome Insert Cateri B Z U - Fi C1 C1 B biject tablish cose access p	III - A IIII - OF out S S F IIII - OF S S S S S S S S S S S S S S S S S S S	D Exature Due date Completed 10, New 0,	(¶ → ) ⇒ Wes ⇒ Mer nment E )/06/2008 Sh )/06/2008 Sh	ap Text oper ap Text oper rige & Center	General S - % + % Number H Investigation Initiated Ayal Steiner-N Shif Arad-No	Conditional A Formatting - a Towestigation     Completed - a Aval Steiner-No     Shif Arad-No	J Compensating tarns. No Shif Arad-No Ayal Steiner- No Dor Ramati-	Cens K Risk	Eau Eau Eau Eau Eau Eau Eau Eau	Sort & Find & Fatur · Saled · M Catgory	¥ 2 5
An Fro Se Nir Fro Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	2 3 4 5 5 6 6	Nome Inset Caller B bject Ut down of 1800 line tablish cose access p Ut down of 1800 line	+ II + A	D Estatus Due date Completed 10, New 9,	t = ⊇i Wrs ≥i Mer E E 20/05/2006 Ay 3/05/2006 Ay 3/05/2006 Do	G so Text nge & Center - G software ontacted stommer ontacted wal Steiner-No hif Arad-No yal Steiner-No	General S - 3 - 1 1 Results H Investigation initiated Ayal Steiner-N Shif Arad-No Ayal Steiner-N Dor Ramati-No Eyal Sherman-	Conditional a formating - a formating - a sta torestigation completed Ayal Steiner-No Shif Arad-No Ayal Steiner-No	J Compensating tarns. • Ayal Steiner- No Shif Arad-No Ayal Steiner- No Dor Ramati- No Eyal Sherman-	Cets K Risk	L L L L L L L L L L L L L L	M Catgory	¥ • 2 5 67
An Fre Se Nir Fre Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	2 3 4 5 5 5 5 5 5 5 5 5 5 5 5 5	Nome Inset Caller B at Caller Call	II      IA     IA	A         B	t = ⊇i Wrs ≥i Mer E E 20/05/2006 Ay 3/05/2006 Ay 3/05/2006 Do	ov Develope so ted so ted ustomer notacted wif Arad-No ray al Steiner-No o al Sherman- o o	General S - % + % Number H Investigation initiated Ayal Steiner-N Shif Arad-No Ayal Steiner-N Dor Ramati-No	Condecad Fernaling - al Condecad Strating - al Completed - Completed - Completed - Completed - Completed - Completed - Dor Ramati-No Eyal Sherman-	J Compensating tarns. Ayal Steiner- No Shif Arad-No Ayal Steiner- No Dor Ramati- No	Cets K Risk	L 	A Catgory	* 2 5 67 4
An Fre Se Nir Fre Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	2 2 3 3 4 5 2 2 5 2 5 5 5 5 5 5 5 5 5 5 5 5 5	None Inset Cator Cator Cator B biject Uut down of 1800 line tablish core access p uu down of 1800 line side access change assemer notification	11 - A     12 - A	A         Image         Image         Image           Image         Image         Image         Image         Image         Image           Image	€ 2005 2005/2005 20	ov Develope so ted so ted ustomer notacted wif Arad-No ray al Steiner-No o al Sherman- o o	General General Number H Investigation Initiated Ayal Steiner-N Ayal Steiner-N Dor Ramati-No Dor Ramati-No Ko	Considered a     Cons     Considered a     Considered a     Considered a     Considere	Table > Styles + es: J Compensating tarns. Ayal Steiner-No Shif Arad-No Ayal Steiner- No Dor Ramati- No Eyal Sherman- No	Cons K Risk		A Catgory	¥ 2 5 67 4 6
An Fro Se Nir Fro Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	2 3 4 5 3 4 5 5 5 5 5 5 6 6 6 6 7 7 8 6 8 8 9 9 8 8 9 9 8 8 9 9 9 9 9 9 9 9 9 9 9 9 9	None Inset Calori Calori Calori Calori Calori R Algorithm	11     1	A         Image         Image         Image           B         Image         Image         Image           D         Image         Image         Image           Status         Der data         Image         Image           Completed         Image         Image         Image           New         Image         Image         Image	E Conserved States Conserved	w Develope so feat inge & Center - ic assomer motacted val Steiner-No hif Arad-No o rr Ramati-No gal Sherman- o tif Arad-No	General General Number H Homber H Humber H H Hovestigation initiated Ayal Steiner-N Dor Ramati-No Dor Ramati-No Shif Arad-Ne	Considered a     Cons     Considered a     Considered a     Considered a     Considere	Table > Styles + ex Compensating tarns. Ayal Steiner- No Dor Ramati- No Dor Ramati- No Shif Azad-No Shif Azad-No Shif Azad-No Dor Ramati- Dor Ramati- Dor Ramati- No	Cons K Risk		A Catgory	¥ 2 5 67 4 6
Am Se Nir Fro Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	2	None Inset	II + A     I	Image: Completed         100           Status         D         D           Completed         100           New         300	<ul> <li>■ ■ Weater Management</li> <li>■ Management</li> <li>■ Management</li> <li>■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■</li></ul>	w Develope ap feat age & Center - age & Cen	E General 8 - % + % H H Investigation initiated Ayal Steiner-N Dor Ramati-No Snif Acad-Ne Ayal Steiner-N Dor Ramati-No Dor Ramati-No Dor Ramati-No Dor Ramati-No Dor Ramati-No	Conditions a second secon	Jahren Spielen J. Compensating tarns. Ayal Steiner- No Dor Famati- No Dor Famati- No	Cost K K Risk C C C C C C C C C C C C C S C C S C C S C S S C S S C S S C S S C S S C S S C S S S C S S S C S		A Catgory	* 2 5 67 4 6 78 4
Am Se Nir Fro Se	oco Cadi om: Nir Davi nt: 28/01/2 David comp om: ActionB nt: 28/01/2	d 009 4:10 PM leted this Recommendation. ase 009 4:10 PM procedure is pending approval.	2 So 2 So 3 So 3 So 3 So 5 Co 5 Co 6 Co 7 Co 8 So 9 So	None         Content           1         0	II - A	Image: Completed         100           Status         D         D           Completed         100           New         300		w Develope ap feat age & Center - age & Cen	Central     Sentral     Sentral     Sentral     Sentral     Investigation     Initiate     N     Shif Arad-No     Ayal Steiner-N     No     Shif Arad-No     Ayal Steiner-N     Dor Ramati-No     Dor Ramati-No     Dor Ramati-No	Comparison of the second	Table > Styles + Compensating Tarns. * Ayal Steiner-No Shif Arad-No Ayal Steiner-No Dor Ramati-No Shif Arad-No Shif Arad-No Ayal Steiner-No O Shif Arad-No Ayal Steiner-No No Dor Ramati-No No Dor Ramati-No No	Cost K K Risk C C C C C C C C C C C C C S C C S C C S C S S C S S C S S C S S C S S C S S C S S S C S S S C S	a) nor-can           c) Clerring           c) Clerring           c) No           0           No	A category	¥ 2 5 67 4 6 78 4 33

ActionBase is *completely* integrated into MS Office client applications and allows efficient collaborative solution for working on human centric process. This dramatically accelerates user adoption and reduces training and implementation costs.

# To see ActionBase product tour visit: www.actionbase.com

For more information about ActionBase business solutions visit: www.actionbase.com/solutions/overview

@ 2009 ACTIONBASE. All rights reserved. ActionBase, the ActionBase logo, ActionMail, ActionDoc, ActionBox, and Process Explorer are either registered trademarks or trademarks of ActionBase. All other trademarks are property of their respective owners.

This document is for informational purposes only. ACTIONBASE MAKES NO WARRANTIES, EXPRESS OR IMPLIED, IN THIS SUMMARY.