



Massachusetts Police ID

Officer Photo Procedures

These guidelines were created to assist departments and create a standard for the appearance of officer photographs on their ID card.

Any relatively new digital camera should work just fine for taking photographs.


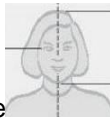
- Background should be a solid blue (preferred) or gray. Blue backgrounds can be ordered at <http://www.idsupershop.com/Photo-ID-Backdrops>.
 - The color blue should be similar to the Mass Drivers License if possible and also a cloth background to eliminate glare.  color example
- Images should be consistent with a standard MA license photo
- Photo should be taken with digital camera

Image specs - (jpeg image, aspect ratio of 1(h)x1(w), minimum of 294 pixels(h) x 294 pixels (w))
- The image that is sent to the system for the portrait should be square (1 x 1). It can be 300 pixels by 300 pixels or 400 pixels by 400 pixels... but it must be square otherwise it will be rejected.

- You can crop images to make them square with any number of programs.
Here are a few examples.
 - Microsoft Office Picture Manager
 - Photo Scape
 - Picasa
 - Adobe Photoshop
- Photos shall be in color
- Officer should be in uniform
- Frame subject with full face, front view, eyes open
- Full head from top of head to bottom of chin and ear to ear



- Center head within frame
- No glasses shall be worn
- No headgear may be worn
- Care should be taken to distribute lighting equally on face and avoid shadows

You will be able to preview the image once it is uploaded into the site. If it does not look correct, you can alter it before saving it for the ID.