

**OFIS SOFT®**  
Office Information Systems For Software

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[www.ofis-soft.com](http://www.ofis-soft.com)

Enterprise Resource

Partner  
Planning

 **AI Motakamel**  
ERP Solutions

# OFIS SOFT®



## A word from the President

In the current age of information, OFIS SOFT strives to provide the latest business software solutions and services that help our clients implement a healthy transformation through technology.

OFIS SOFT has always been known for its unconditional dedication to the clients. Accurate, timely and complete delivery is our way to achieving customer satisfaction.

We build a partnership with our clients through continuous communication and constant measurement of their satisfaction. We also adopt a modern customer-on-top business model; in which enhancing customer's perceived value is an ultimate goal.

In the ever-changing world of technology, well-founded strategic approach has become indispensable to the growth of organizations. This growth will have a major impact on the economy resulting in local and regional development.

During the previous period, OFIS SOFT has managed to re-engineer its processes and consolidate the strengths which led the company to the current strong position in the fields of ERP and E-Business Solutions systems provider within the region. Our organization cordons has stretched in Egypt with Alexandria and 10th of Ramadan Industrial City branches, as well as outside Egypt to the Libyan and Saudi markets with OFIS SOFT branches. More expansions for other strategic countries in Middle East and Arab countries are in plan.

Operational efficiency, based on sound quality assurance and management information systems is the tool for developing internal processes. We believe that human capital investment is a major foundation for success.

As OFIS SOFT develops and expands into new markets, it continues to focus on serving its stakeholders in order to effectively contribute to the growth of the information society.

Khaled El Serafy



## About OFIS SOFT

- Established in 1986, OFIS SOFT is an Egyptian software house dedicated to enterprise and E-Business solutions.
- Our offering includes tailor made projects and services that assist our clients in running their businesses with maximum efficiency and reliability.
- Our products are easy to use, customize and maintain. The services and support provided by our staff and our partners helps take the complexity out of managing business processes.
- We consider ourselves as agents of change for our clients to handle their future business challenges.

More than 100 IT professionals serving our clients

### Mission:

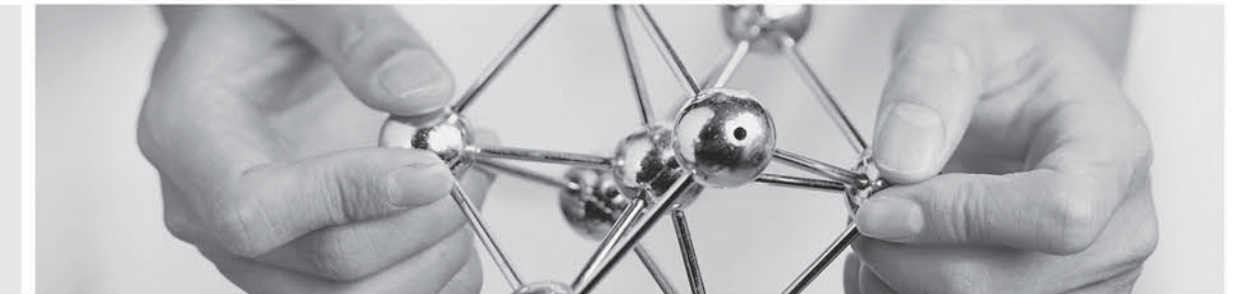
- To contribute to local and regional development with our technology solutions and services commitment and outstanding customer service.
- We strive to maintain an open, honest, trustworthy, creative and friendly environment that empowers our people and encourages them to achieve their full potential.

### Vision:

- Referable to our leadership and as we are one of the pioneers in the region, our vision is to keep OFIS SOFT the most admired and respected Software House and ERP service provider in the Middle East and Arab countries.

## AL MOTAKAMEL ERP Applications Suite

Financial & Distribution Suite	Human Resources Suite	Retail Suite	Manufacturing Suite	Corporate Services Suite	Business Intelligence Tools	Data Management Suite
General Ledger	Payroll	POS Outlets	Production & Capacity Planning	Fleet Management	Report Generator	Replicator
Sales & A / C Receivables	Personnel	POS Hyper Markets	Production Control ( Shop Floor )	Real Estate Management	Decision Support System	Data Transfer
Procurement & A / C Payables	Time Attendance & Control		Production Costing	Equipments Maintenance Management	Alert System	
Letters of Credit	Special Edition for KSA Market		Quality Management & Control	After Sales Services		
Inventory Control			Asset Management	Money Exchange Management		
Fixed Assets						







*Hundreds of industrial and commercial organizations are applying AI Motakamel ERP*

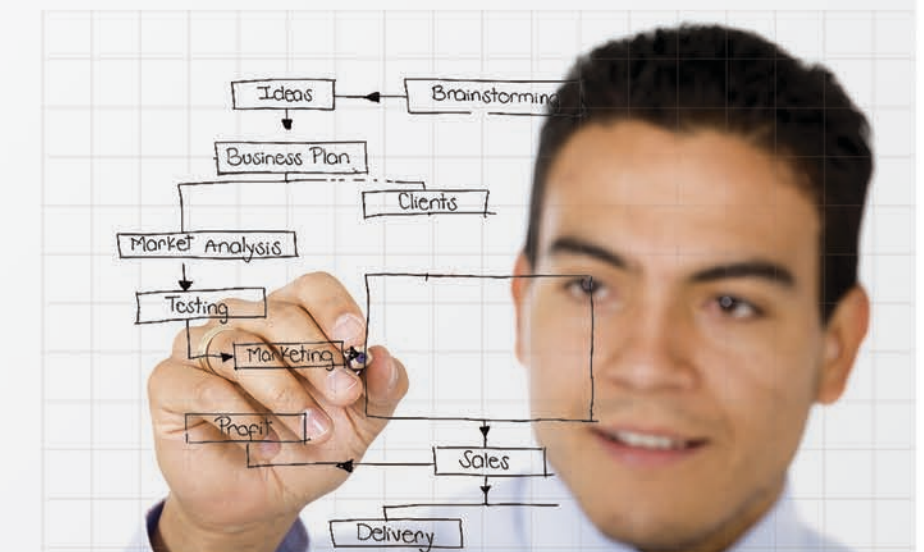
## AI Motakamel ERP - Main Features

- ▣ AI Motakamel ERP is what you need to automate, plan, collaborate, and execute according to your specific business requirements.
- ▣ Its modern, flexible architecture and web user interfaces deliver competitive advantage; its superior functionality enables you to automate key business processes, meet changing demands, and collaborate internally between departments and externally across your supply chain.
- ▣ Available in two editions, Web edition and Client Server edition, each powered by Oracle database and developed by Oracle tools.
- ▣ Designed to cover the diverse needs of today's processes and discrete manufacturing companies as well as commercial, contracting and retail .
- ▣ As being the core engine for OFIS SOFT, AI Motakamel is keeping the customer in mind trying to facilitate work on all levels; administrators, managers, key users and end users.
- ▣ Internal messaging system: AI Motakamel ERP includes easy and helpful tools to keep you aware of your business wherever you are, e-mail exchange in your application keeping you and your employees online working together. Users can interchange messages among each others while they are using AI Motakamel.
- ▣ Report mailing tool: users can configure any report to be sent to their predefined mail boxes with predefined report selection criteria at any predefined intervals.
- ▣ Powerful security system: our security is tailored to roles and tasks, enabling better auditing and reporting and simplifying administration.
- ▣ Alert solution: alert facilitates the flow of information within your organization by letting you create entities called alerts to monitor your business information and to notify you (mobile SMS, email or on screen) of the information you want. You can define one of two types of alerts: an event alert or a periodic alert. An event alert immediately notifies you of activities in your database as it occurs.

## Why

*AI Motakmel ERP is the right decision for  
your organization?*

- Make better business decisions.
- Reduce operational costs and improve efficiency.
- Deliver the right product at the right time.
- Keep customer promises.
- Adopt manufacturing best practices.
- Optimize core manufacturing, finance, sales, and other business functions.
- Use exception management to monitor performance.
- Enjoy fast, cost-effective implementations.
- Enjoy better visibility of transactions across the enterprise.
- Achieve a low total cost of ownership.







## AI MOTAKAMEL

Financial & Distribution Suite

### Modules:

1. General Ledger
2. Sales & Accounts Receivables
3. Procurement & Accounts Payables
4. Letters of Credit
5. Inventory Control
6. Fixed Assets

Effective financial decisions are based on the availability of key financial information through all the sectors of a company's operations. AI Motakamel Financial Suite provides your business with seamless access to a circle of highly integrated, consistent and versatile applications to help you achieve the benefits of enterprise-wide consistent transaction data. We provide you with comprehensive control on all details of your financial data with full integration with other modules.

This solution assists organizations in multiple financial purposes including forecasting, evaluation and cash flow calculations. Among the diverse applications provided in this solution are in-depth functionalities that cover the entire distribution process including inventory management and control, financial management, flexible charts of accounts, user defined transaction journals and codes, detailed analysis reports for inventory items, detailed history for orders and invoices, full control of purchase orders, and many others.

Our fully-integrated financial and distribution software solution is backed up with a team of professionals dedicated to the service and support of our customers.

## AI MOTAKAMEL

Human Resources Suite

### Modules:

1. Payroll
2. Personnel
3. Time Attendance & Control
4. Special Edition for KSA Market



Organizations invest in their most valuable asset; their employees. AI Motakamel Human Resources Suite assists you in creating pre-arranged data files for all employees and streamlining human resource management processes, optimize workforce transactions, reduce costs and create a more productive HR environment. The system provides your organization with all the practical capabilities necessary to perform everyday HR tasks.

AI Motakamel Human Resources Suite offers a flexible method for your organization to manage multiple sets of records with the ability to access and view your entire employee records across different functional levels.

Other advantages include maintaining all employee's personal and employment data, tracking bonuses, and balances of leaves for each employee, and providing a variety of critical calculations such as net salary, taxes and social insurance for all employees.

This helps your organization to build and enhance a successful relationship with its employees and boost their productivity.

We have also built a special edition to cater for the special needs of the Kingdom of Saudi Arabia (KSA) market.



# AI MOTAKAMEL

Retail Suite

## Modules:

1. POS Outlets
2. POS Hyper Markets

Our Retail software solution offers responsive applications that are customized to meet the varying needs of different segments within the retail sector in an effective and efficient manner. In order to provide our customers with a more profitable and competitive advantage, we have designed a solution that would enable retailers to meet the growing merchandise and service expectations of today's sophisticated shoppers. The increasing demands of customers and their changing behaviour are critical issues that could cause a dramatic loss if not handled properly. That's why; a dynamic retail solution is needed to respond constantly

and conveniently to such highly demanding customers.

Our product creates a simple well-organized approach to handle regular customers, and provide support for advanced functionalities that aid the decision making process such as merchandise planning, pricing strategies, inventory optimization and store execution. Other critical functions of this suite include keeping track of the inventory, ordering and replenishment and task management with a high degree of customization to the size of the organization and its level and scope of operations.



# AI MOTAKAMEL

Manufacturing Suite

## Modules:

1. Production & Capacity Planning
2. Production Control (Shop Floor)
3. Production Costing
4. Quality Management & Control
5. Asset Management

AI Motakamel's manufacturing suite manages the organizations' internal and external manufacturing requirements to be able to deliver greater value-added services to their customers. The flexible functionality of our modules provides an easy-to-use, solution that supports planning, implementation, control, and analysis in all phases of the manufacturing process.

Our manufacturing suite provides a wide range of modules including production and capacity planning with various applications such as calendars, bill of material (BOM) and material requirement planning (MRP). Fully integrated Shop Floors providing the ability to manage and control the manufacturing floor, including on-line routing maintenance, labour reporting, and scheduling. All of this is fully integrated with AI Motakamel inventory system.

The system also includes a quality management module designed to provide real, measurable benefit to the manufacturing effort through increased process repeatability, reduced variation, increased production and reduced defects. Further more, an asset management module that provides full detailed information including purchase, manufacturing, parts, counters, meters, catalogues and operating cautions and instructions.

Bottom line, we offer an effective planning of all the resources of a manufacturing function with short implementation periods and quick results. Our constant support and after-sales service enables companies to improve their production processes effectively.





## AI MOTAKAMEL

Corporate Services Suite

### Modules:

1. Fleet Management
2. Real Estate Management
3. Equipments Maintenance Management
4. After Sales Services
5. Money Exchange Management

As our slogan says: "We Listen – We Code – We Support – We Customize", we have built certain modules for specific market needs like real estate, equipment maintenance and the growing need of after sales services and money exchange management. All these modules are integrated with AI Motakamel's other suites.

## Business Intelligence Tools

- Report Generator
- Decision Support System
- Alert System

In addition to the hundreds of reports in each module, OFIS SOFT has built a highly flexible business intelligence software that enables users to rapidly and directly access all systems data to design and generate additional customized reports, includes multiple templates to use as a guide when designing customized reports, user friendly interface with help windows, multi conditions and multi filter levels.



## Data Management Suite

- Replicator
- Data Transfer

AI Motakamel Replicator allows you to have fingertip control of all your branches anytime and anywhere, converts critical operations into non-critical ones allowing your organizations efficiency 24x7.

Based on a centralized master data definition, the replicator is also smart to transfer data changes only saving lots of time, features include a descriptive log file on what transactions happened by whom and when, a central administration real-time data replication, scheduling of automatic replications, global TCP/IP

connectivity and control network bandwidth usage, offers automatic one-to-one, one-to-many, and many-to-one data replication, data synchronization and data distribution between multiple databases over LANs, WANs and the Internet.

Other smart data transfer features include: bi-directional data flow, auto detection of connection failure, intelligent resume, time and performance optimization, needs no human interference, error detection and handling.

## OFIS SOFT Services

### Projects and Applications Implementation

- OFIS SOFT follows a methodology which has proven to be successful with over one thousand implementations of OFIS SOFT applications performed by our expert consultants.
- All projects conducted by OFIS SOFT services with respect to OFIS SOFT Implementation Methodology (OIM) which defines a set of organized and flexible processes to guide implementers throughout the implementation process.
- A flexible project work plan to suit the unique needs of each client.
- Our experienced consultants first assess and identify your business goals and assist your organization by following a route composed of phases, activities, tasks and procedures that take you through a step-by-step process to have an up and running successful turnkey solution.

Over 1000 installations & implementations across 4 countries

- Our methodology steps to assure successful implementations:

- Studying the customer current cycle work process that results in a consultation study delivered to customer in (AS Is Copy).
- Studying the customer future requirement cycle work process that results in a consultation study delivered to customer in (TO BE Copy).
- Deliver GAP analysis report to customer indicating if needed customizations or tuning to implement.

### Training

OFIS SOFT provides its clients with comprehensive training on all its products through its customer support team.

Training is the most important step in our project; it is focused on more than different levels of users: end user level, key users level, management level and technical level.

Our training span covers all primary functionalities, operations, data input, and reporting of all products and applications offered. We put our clients in front, standing behind them with all the technical support, necessary training and after sales services to enhance their capabilities and knowledge. Training schedules are pre-set according to both OFIS SOFT and client's approval.

We also offer our clients tailored training courses to client's specific requirements.

### Customer and Technical Support

We make every effort to maintain a healthy long-term relationship with our customers to ensure their loyalty and satisfaction. Through our fast response to our customers' requests, calls, interactions and support cases, we are keen to quickly resolve client issues ranging from general inquiries to technical ones.

OFIS SOFT's reputation is highly recognized through its constant support to its clients. Our approach is focused on delivering accurate, up-to-date product support for optimum usability and performance.

"We are responsible for the long term satisfaction of our customers"  
OFIS SOFT - Customer Support Division

### Customization

We are fully aware of the diverse demands and requirements of our customers; hence we provide the opportunity to customize our ERP solutions based on the specifications of our customer. Customization may be applied in a wide range of areas such as creating a new screen for input/output of data, programming of new reporting options and creations of new workflows, etc.

### Tailored Applications

Some client's objective is to solve a specific problem; normally the ideal thing to do is to develop a tailor made solution to the clients need. We develop solutions using standards that guarantee its scalability, flexibility and performance. We carry out a deep and complete analysis of the goals raised by the client along with a team of professionals with

vast experience and of diverse areas, in which our project leaders, analysts, and developers are included.





## OFIS SOFT Research and Development Process

- Our research and development division is responsible not only for adding new features to our current modules but also to develop new ones and new plug-ins to the system.
- At OFIS SOFT we apply the New Product Development (NPD) process that represents the best practices and proven methodologies of leading companies in NPD processes within a wide variety of industries.

## OFIS SOFT Quality Assurance Process

- Quality is in everything we do, from selecting people at OFIS SOFT to organizing and structuring the company, to developing products and offering services, to marketing and supporting our customers.
- Quality Assurance Department is the pole of testing and qualifying our products and services using intelligence tools and professional employees and technicians.
- Our employees' active commitment is the key of OFIS SOFT quality success.



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