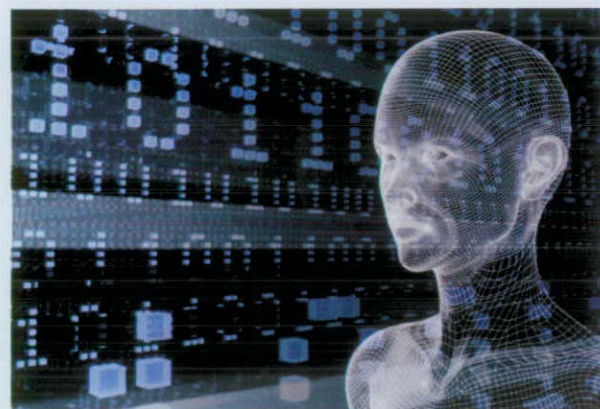


Security & Compliance

trust your most valuable information assets to the experts

DataBank IMX understands the importance of protecting vital information belonging to you and your clients. Today, businesses and government face ever-growing information/data protection and recovery challenges, as well as, new regulations requiring process control and accountability. DataBank IMX is committed to providing world-class security and compliance as a trusted and reliable extension of your internal operations.

- DataBank IMX is SAS 70 Type II certified, with an unqualified opinion by a globally recognized independent audit firm certifying that our controls and procedures are compliant with Statement of Auditing Standards (SAS) No. 70. Type II audits test the efficacy of controls to assure that they are working correctly.
- Each of our Production Centers is secured with a state-of-the-art physical security system to include nationwide access controls and 24 X 365 monitoring.
- We have implemented the most secure and redundant data network in our industry, protecting the information flow within and between our facilities.
- We use our SecureTransport software suite, a leading solution for managed file transfer and auditable file exchange, inside and outside of our organization.
- We are PCI Compliant, validated by a 3rd party certifying agency.
- We employ WAN Management and Compliance tools to ensure all software and devices nationwide are in compliance with our security policies.
- We require all of our employees and business associates to sign confidentiality agreements and abide by strict confidentiality standards; all of our employees must pass background checks.
- The four data centers hosting DataBank Online Services provide complete redundancy and back up services.
- We understand your Sarbanes-Oxley requirements.
- We assist our healthcare clients with HIPAA compliance.
- We assist our education clients with compliance to FERPA regulations and the Gramm-Leach-Bliley Act.



We back the quality of our work with the industry's only 100% Guarantee

SAS 70 Type II

DataBank IMX has received an unqualified SAS 70 Type II opinion from RSM International (McGladrey & Pullen) the sixth largest accounting firm in the world and one of the nation's leading providers of audit and attest services.

SAS 70 is an acronym for Statement on Auditing Standard 70; it was developed and is maintained by the AICPA (American Institute of Certified Public Accountants).

Type II audits are more thorough. Auditors test the efficacy of internal controls to reasonably assure that they are working correctly; they document their findings and present their opinion on the effectiveness of all controls. Type I only lists the controls.

DataBank IMX's SAS 70 Type II covers document handling operations, document imaging, data management, and internal and vendor document image transmission as well as a comprehensive set of internal operating processes.

Physical Security

DataBank IMX's Production Centers are monitored 24 hours a day, 7 days a week by the nation's largest security company ADT. All access is logged and tracked, and requires two forms of credentialing (Photo ID Badge and PIN Code combination).

Server rooms are further protected with intrusion/heat/fire/water detection systems.

Data Security

All of our facilities are interconnected in a Private WAN (Wide Area Network). Traffic is managed by MPLS (Multi Protocol Layer Switching) thus providing improved performance and reliability. Our private WAN is managed in conjunction with our technology partner, Verizon Business.

We use our SecureTransport software suite, a leading solution for managed file transfer. SecureTransport moves billions of dollars in financial transactions daily and 8 of the top 10 U.S. banks use it to serve tens of thousands of corporate customers.



“Production Centers
are monitored 24
hours a day, 7 days a
week by the nation's
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company ADT”

PCI Compliance

PCI is a security standard (originating in the credit card industry) that includes requirements for security management, policies, procedures, network architecture, software design and other critical protective measures.

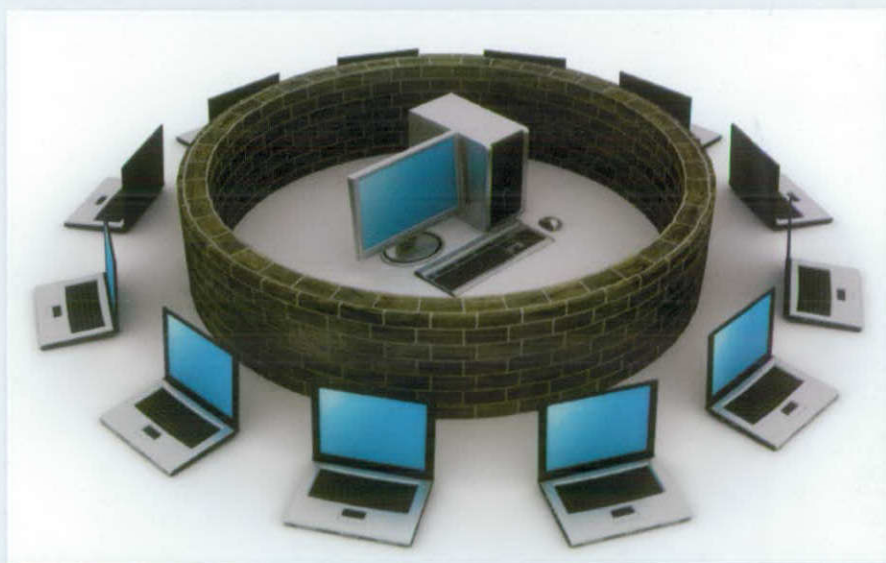
DataBank IMX is enrolled in Trustwave's TrustKeeper® remote compliance program to validate compliance with the Payment Card Industry (PCI) Data Security Standard supported by all major credit card associations including: American Express, Diners Club, Discover, JCB, MasterCard International, Visa Inc.

TrustKeeper scans DataBank IMX systems to validate compliance with the PCI Data Security Standard.

Internal Standards

All DataBank IMX production centers utilize a common set of industry-leading hardware and software platforms. Utilizing common service engines allows DataBank IMX to control procedures and production costs associated with setup, workflow, software and maintenance. Virtually every aspect of our operations is designed to ensure business continuity should the need arise.

“We have a teamwork driven environment where everyone understands our core values, first and foremost of which is Customer Satisfaction”



Our People

We have one of the most experienced staff in the industry. DataBank IMX employs over 450 people nationally. Our facility managers have extensive industry experience and we enjoy high employee retention rates.

Our hiring policy requires that all applicants undergo a background check which is conducted by an independent agency. We require that all employees become thoroughly knowledgeable in, and consistently practice, our security policies and procedures. All employees sign confidentiality agreements.

Our people understand the trust you have placed in them in securely handling and protecting your organization's information.

We have a teamwork driven environment where everyone understands our core values, first and foremost of which is Customer Satisfaction.

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END-TO-END SOLUTIONS ...GUARANTEED.

To learn more about how DataBank IMX can help with your company's document imaging and information management needs, contact us today.

CORPORATE HEADQUARTERS

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(p) 800 873-9426 (f) 866 785-9668
www.databankimx.com

REGIONAL OFFICES

MID ATLANTIC REGION	12000 Baltimore Avenue, Beltsville, MD 20705 110 Vista Center Drive, Forest, VA 24551
PHILA. / NY METRO	455 Pennsylvania Avenue, Ft. Washington, PA 19034
NEW ENGLAND REGION	437 Turnpike Street, Canton, MA 02021
MIDWEST REGION	1040 Wabash Avenue, Chesterton, IN 46304
GULF STATES REGION	3000 DeSoto Street, Monroe, LA 71211 9000 Kirby Drive, Houston, TX 77054
WESTERN REGION	840 Riverside Parkway #60, West Sacramento, CA 95605

Production Centers and Sales Offices strategically located throughout the US