

The cover features a green-tinted photograph of a modern building's glass facade on the left side. The rest of the top half has a light green background with a subtle cloud pattern. The title 'SellerSoftware.org' is prominently displayed in the upper right, with 'User's Manual' in yellow below it. Logos for eBay compatibility and Amazon Web Services are also present.

SellerSoftware.org
Free eBay & Amazon Web Service



SellerSoftware.org

User's Manual

Registration

Name

E-mail

Create My User ID

Password

Re-enter Password

Phone Number

Online sales volume

Choose One

Security Code

3 B E X

☐ Yes, I have more than 100 feedbacks on eBay or Amazon

☐ I agree to the [User Agreement](#) and [privacy policy](#)

CREATE MY FREE

NO CREDIT

Growing

Home of 'FREE' Web Service for eBay & Amazon Sellers

ebay compatible application

powered by amazon web services

No Download Needed

First & Only 'FREE' eBay & Amazon Automatic Management Solution

Our Organization is Here to Help You to Achieve Your Goals with 12+ Years of eBay & Amazon Selling and Development Experience

ebay amazon.com

eBay Seller Benefits

☒ Designed for eBay PowerSellers, save time and labor up to 70%

☒ Free Scheduling (\$0.10 saving/item)

☒ Free Image Hosting (\$20+ saving/mo)

☒ Free Supersize Pictures (\$0.75 saving/image)

☒ Full Featured eBay Listing and Order Processing

☒ Free Sales & Tax Reports

You can fill out information and create User ID by clicking "Create" button at bottom.

Home eBay Amazon Sellers & Sponsors Help Log-in

Congratulations,

A confirmation e-mail was sent to you via e-mail. Please check your e-mail and click 'Confirm' to activate your web service.

Thank you

SellerSoftware.org

Growing

SellerSoftware.org

Home of 'FREE' Web Service for
eBay & Amazon Sellers



No Download Needed

First & Only 'FREE' eBay & Amazon Automatic Management Solution

PowerSeller Members Only. Use it 'FREE' for Lifetime

Active items on sale by SellerSoftware users



If you get "Congratulations" message, your account is successfully created. Please check your e-mail and look for the e-mail from SellerSoftware.org. Make sure you check spam folder if you don't receive it within 10 min. Please click '[Confirm and Activate SellerSoftware.org Web Service](#)' link to activate the account.

Log-in

SellerSoftware.org
Free eBay & Amazon Software

[Sign-up](#) [Contact Us](#)

Home eBay Amazon Sellers & Sponsors Help **Log-in**

SellerSoftware.org
Home of 'FREE' Web Service for
eBay & Amazon Sellers
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First & Only 'FREE' eBay & Amazon Automatic Management Solution

Our Organization is Here to Help You to Achieve Your Goals with 12+ Years of eBay & Amazon Selling and Development Experience

eBay **amazon.com**

Name

E-mail

Create My User ID

Password

Re-enter Password

Phone Number

 **SellerSoftware.org**
Free eBay & Amazon Software

Powered by **Phiconnect.com**
One Solution to Connect Top Marketplace

ID

PASSWORD

SECURITY CODE

Login



Please log-in with your User ID and Password by clicking 'Log-in' menu. The Security Code is located on the bottom of the page. **Remember, we use many pop up windows so make sure you enable pop up window on Internet Explorer.**

First Important Step

Maximum Items: 1,000

Maximum Listings: 1,000/mo

Supporting eBay ID: 1

Minimum Feedback required: 100+

Supporting Browser: Internet Explorer 7+

Remember, we use many pop-up windows, so make sure you enable pop-up windows on Internet Explorer.

1. Link Your SellerSoftware Account to eBay

My Account > Setup eBay ID

1. Please go to 'My Account > Setup eBay ID' to link your SellerSoftware Account to eBay by clicking 'Authentication on eBay Site' button.

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account |

Set up eBay ID

Ebay Id List

No.	eBay ID	Token	Token Expired
Add			

Authentication on eBay Site

1. Click [Authentication on eBay Site] button
2. Log into the eBay Site
3. Agree the Terms

2. Remember, SellerSoftware.org doesn't record any of your eBay passwords. We just need an Authorization Token from eBay. Once you click the button, you will be direct to eBay Authentication page to PhiConnect (SellerSoftware.org is a branch of PhiConnect.com and we uses PhiConnect solution to support this service).

3. Enter your eBay User ID and Password and click 'Sign in' button.

Application Sign in - Link your eBay account to: PhiConnect Auth.

Sign in to your eBay account

?

Sign in with your eBay user ID and password to link your account to PhiConnect Auth.

User ID

Password

[I forgot my user ID or password](#)

Sign in

Not an eBay member?

Register

- You will see 'Grant application access: PhiConnect Auth' page and click 'I agree' button to link your SellerSoftware account to eBay for a period of 1 1/2 years. If you change your eBay password later, you need to do this again.

Grant application access: PhiConnect Auth.

Ready to use PhiConnect Auth.? Great! We need your consent to share your eBay data. Don't worry, we won't share your eBay password. You can change this any time by editing your [account preferences](#).

Please take the time to read PhiConnect Auth.'s terms of service and [privacy policy](#), because these policies will apply when you use this service. Remember, we don't manage policies set by other companies.

By clicking on the "I agree" button, you're allowing us to link your eBay account with PhiConnect Auth..

I agree

No thanks, take me to the Application's website or eBay homepage

- Now, you are successfully connecting your account to eBay and you can see the Token. You can start to make inventory items and eBay listings to list your items. Remember, you can manage up to 1,000 items per month. If you have more items, please contact us for other options.

SellerSoftware.org Hello, james_seller. [Log Out](#)

[Inventory](#) | [Listings](#) | [eBay Sales](#) | [Amazon](#) | [Customers](#) | [Suppliers](#) | [Reports](#) | [My Account](#)

Set up eBay ID

Ebay Id List

No.	eBay ID	Token	Token Expired	
1	eve._____	AgAAAA**AQAAA	2012-10-31 23:03:10	[UPDATE] [DELETE]

Add

1. Click [\[Authentication on eBay Site\]](#) button
2. Log into the eBay Site
3. Agree the Terms

6. If you need to set up Amazon, please refer to the menu for 'My Account> Set up Amazon ID'.

2. Make and Update Your Own Item Code (SKU) if you have active eBay Items on eBay.com

Listings> Configuration> Update SKU to eBay Active Items

1. If you don't have your own Item Code (SKU) on your active eBay listings, you should use this tool to enter your own Item Code (SKU). Most of eBay and Amazon software use Item Code (SKU) as the master key value. In order to process orders, generate sales reports, control inventory and etc; you should have your own Item Code (SKU).
2. This Item Code (SKU) will be also used for Amazon for consistency.
3. First, click 'Download' button to download your active eBay listings from eBay.com. By using MS Excel, enter your own Item Code (SKU).
4. For Item Code (SKU), only alphabets, numbers and dashes are valid. (a-z, 0-9, -)
No special characters are accepted. (*, _, +, %, \$, &, ^, <, >, @, !, ~)
5. Save the Excel file, upload this Excel file by clicking 'Browse' button and 'Update' button. This will take time, so be patient.
6. You can now import your eBay Listings and create Inventory Items to SellerSoftware by going to **'Inventory> Import> Create eBay Listings and Inventory Items'** on SellerSoftware.org.

Update SKU to your eBay active items

1. Download your active eBay listings from eBay.com.

2. Enter your own Item Code (SKU) to the Excel file downloaded by using MS Excel program (only alphabets, numbers, and dashes are valid, no special characters are accepted)

3. Upload the Excel file to update your own SKU to your active eBay listings.

3. How to import active eBay Listings and Create Inventory Items automatically

Import> Create eBay Listings & Inventory Items

Manage Items

Import



► Create eBay Listings & Inventory Items

Export

Update eBay Listings

Color and Size

Inventory Adjustment

<u>Item Code (SKU)</u>	<u>Model</u>	<u>Type</u>	<u>Title</u>
 BMW20WHEEL		ST	BMW 20" WHEEL
		ST	TITLE CAN BE UP TO 55 CHARACTE

Result Page: 1

1. If you have active eBay Listings on eBay.com, you can create Inventory Items and eBay Listings

Create eBay Listings & Inventory Items

Import to Create eBay Listings & Inventory Items (SKU) from Pre-filled Excel File (Create Only)

[\[Click to Download Excel Sample File \]](#)

[Excel File Only](#)

1. First, download the excel sample data above and fill out all necessary data for your products. One listing per each row.
2. Next, click the 'Browse' button above and select your right Excel file. Then, you can click the 'Import from Excel file' button to create your eBay Listings and matching Inventory Items.
3. This feature is only good for 'Create Only' for the first time for eBay Listing and matching Inventory Item. If you need to update products (Inventory items) already created, please click '[Update eBay Listings](#)' link.

Import to Create eBay Listings & Inventory Items (SKU) from Active eBay Listings (Create Only)

☒ Create Inventory Items

Item Code (SKU) will be filled automatically according to eBay [SKU field or Listing Number]

☒ SKU ☐ Listing Number

eBay ID

2. There are two ways to create Inventory Items and eBay Listing pages. First, you can download our sample file and fill out all data and import from Excel. The second method is to import your active or live eBay Listings directly from eBay.com. Remember, if you used 'Your_Own_SKU or Item Code' when you uploaded your Listings by using Blackthorne or other software, we can use same 'SKU' and create this same 'SKU' as your new 'Item Code (SKU)' on our software. If you used special characters, our software might drop or omit the special characters while importing. If you didn't use any 'SKU' no. before, click the option of 'Listing Number' and our software will create Inventory Items with 'eBay Listing Number' for your new 'Item Code (SKU)'. You can not change or edit this 'Item Code (SKU)' once you created. This same 'Item Code (SKU)' will be used for Amazon if you are planning to sell on Amazon marketplace.
3. A. Import to Create Excel File:
You can see the sample excel file for import. You can enter all information of item per line. All other sample data needs to be removed.

	A	B	C	D	E	F	G	H	I	J
	ITEMNO (PartNo)	TITLE	SUBTITLE	CATEGORY	CATEGORY2	STORE CATEGORY	STORE CATEGORY 2	AUCTION_TYPE	DURATION	QTY
1										
2	ITEMNO	MONSTER CABLE 1 MALE TO 2 FEMALE ADAPTE	94864		94856	11	23	AUCTION	1	1
3								FIXED PRICE	3	
4								STORE	5	
5									7	
6									10	
7									GTC	
8										
9										

BUY IT NOW	STARTING PRICE	RESERVE PRICE	PRIVATE	LOT_SIZE	DESCRIPTION	PICTURE URL1	PIC_URL2	PIC_URL3	PIC_URL4
22,05	12,05	15,05	T F		description	http://media.phimart.com/1/209/L1813808335276.jpg			

- Our software can also import pictures and you need to enter each picture's exact URL like sample data. The picture size should be around 100KB; otherwise, the system might lock itself and fail to import your items. You don't have to fill out all fields and you can modify each data after importing. You should import block of 300 items up to 1,000 items total. All images will be downloaded at night.
- This feature is only good for 'Create Only' for the first time for eBay Listing and matching Inventory Item. If you need to update products (Inventory items) already created, please use ['Update eBay Listings'](#) menu.
- B: Import from Active eBay Listings on eBay.com

Import to Create eBay Listings & Inventory Items (SKU) from Active eBay Listings (Create Only)

☒ Create Inventory Items
 Item Code (SKU) will be filled automatically according to eBay [SKU field or Listing Number]

☒ SKU ☐ Listing Number

eBay ID eve... [v] Import Active Listings from eBay.com

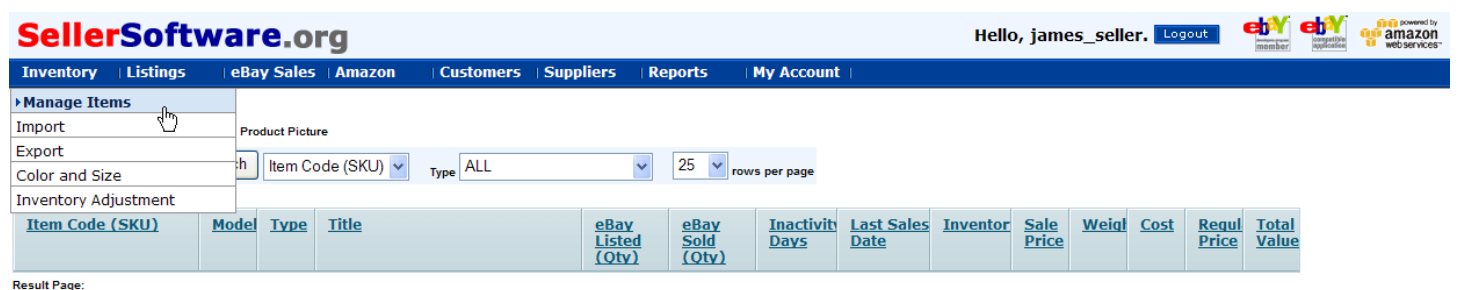
1 items imported into Import_everycaraudio folder.

General Information

Inventory

How to Create an Inventory Item

Inventory>Manage Items



The screenshot shows the 'Manage Items' page on SellerSoftware.org. The top navigation bar includes links for Inventory, Listings, eBay Sales, Amazon, Customers, Suppliers, Reports, and My Account. The 'Manage Items' dropdown menu is open, showing options like Import, Export, Color and Size, and Inventory Adjustment. A 'Product Picture' section is visible. Below it, there are filters for 'Item Code (SKU)' and 'Type' (set to ALL), and a '25 rows per page' dropdown. A table with 13 columns is displayed: Item Code (SKU), Model, Type, Title, eBay Listed (Qty), eBay Sold (Qty), Inactivity Days, Last Sales Date, Inventor, Sale Price, Weight, Cost, Regu Price, and Total Value. The page is labeled 'Result Page:'.



The screenshot shows the 'ITEMS' page on SellerSoftware.org. The top navigation bar is the same as the previous screenshot. The 'ITEMS' section has a 'NEW ITEM' button and a 'View Product Picture' checkbox. Below this is a search bar with a 'Search' button, a dropdown for 'Item Code (SKU)', a 'Type' dropdown (set to ALL), and a '25 rows per page' dropdown. The text 'Total Results : 0' is shown. A table with 13 columns is displayed: Item Code (SKU), Model, Type, Title, eBay Listed (Qty), eBay Sold (Qty), Inactivity Days, Last Sales Date, Inventor, Sale Price, Weight, Cost, Regu Price, and Total Value. The page is labeled 'Result Page:'.

1. You can create Inventory Item (SKU) before creating eBay Listings (eBay Item). You will manage Inventory Item (SKU) base for eBay and Amazon. Multiple eBay Listings can be created per SKU. You can also create Inventory Items and eBay listings automatically by importing your active eBay listings from eBay.com.
2. Click on NEW ITEM button located on top left side of page.
3. A New Item Pop-Up window will appear

Inventory Listings eBay Sales Amazon Customers Suppliers Reports My Account close

NEW ITEM

Item Details

Item Code (SKU)	<input type="text" value="YourOwnSKU"/>	(No Special Character Allowed. Max 18 characters)
UPC Code	<input type="text"/>	(requires for Amazon Items)
ASIN Code	<input type="text"/>	(requires for Amazon Items)
Color	<input type="text"/>	
Size	<input type="text"/>	
Title	<input type="text" value="Title can be up to 55 characters"/>	
Model	<input type="text"/>	
Item Type	<input type="text" value="Start"/>	
Inventory Type	<input checked="" type="radio"/> Standard <input type="radio"/> Service	
Weight(LB)	<input type="text" value="1"/>	ex) 2.0
Sales Weight(LB)	<input type="text" value="1"/>	ex) 3.0
Inventory Q'ty	<input type="text" value="10"/>	
Cost	<input type="text" value="10"/>	ex) 10.00
Default Supplier	<input type="text"/>	
Sale Price	<input type="text" value="20"/>	ex) 20.00
Amazon Price	<input type="text" value="22"/>	ex) 22.00
Regular Price	<input type="text" value="40"/>	ex) 40.00
eBay Description	<div>HTML Editor</div> <div><input type="text" value="Your own description for eBay, not for Amazon.com"/></div>	

Warranty Coverage

Days

Notes

Save Clear

4. Fill out all the necessary information.

For eBay: Item Code (SKU), Color and Size (if you use multi variation), Title, Sales Weight, Inventory Q'ty, Regular Price, and Description are needed. You will enter eBay pricing on 'Listings' menu.

For Amazon: Item Code (SKU), UPC or ASIN, Color and Size (if you use multi variation), Title, Sales Weight, Inventory Q'ty, and Amazon Price (selling) are needed. You will enter eBay pricing on 'Listings' menu. When you list your Amazon items first time to Amazon Seller Central, you can use 'Amazon Simple Lister' and/or 'Amazon Advance Lister' in excel format.

*You should keep same Item Code (SKU) for both eBay and Amazon to control Inventory and

Reporting better. You can not edit Item Code (SKU) on existing Amazon items. You should create another item on same product with right SKU on Amazon Seller Central.


5. Once you click 'Save' button, you will see upload link for images up to 10.

The screenshot displays the Amazon Seller Central interface for creating a new listing. It features a light blue header and a main content area. On the left, there's a sidebar with 'eBay Description' and an 'HTML Editor' button. The main area has a large text box for the description. Below this, the 'Images' section shows a grid of 10 placeholder boxes, each with the text 'Click to Upload an Image'. To the right of the grid, a note specifies: '(Suggested Picture Size: JPG only. 800 x 800 Pixel, 800 x 600 Pixel, less than 300KB/image)'. Below the images, there's a 'Warranty Coverage' section with a text input field containing '365' and a dropdown menu set to 'Days'. At the bottom, there's a 'Notes' section with a text box. At the very bottom of the page, there are three buttons: 'Save', 'Copy', and 'Reset'.

6. Click to upload your image from your desktop or USB memory card. Maximum picture size should be less than 800 Pixels X 800 Pixels with less than 300KB. Sellers usually use less than 100KB per image. This will be your 'Supersized Picture' on your eBay listings.

Images

(Suggested Picture Size: JPG only. 800 x 800 Pixel, 800 x 600 Pixel, less than 300KB/image)



Click to Upload an Image

Click to Upload an Image

Click to Upload an Image

Click to Upload an Image

Delete

Click to Upload an Image

Click to Upload an Image

Click to Upload an Image

Click to Upload an Image

Click to Upload an Image

Warranty Coverage

365

Days

Notes

Save

Copy

Reset

7. You can 'Copy' this item for similar item creation with different 'Item Code (SKU)'. Click 'Copy' button and change the SKU no. and click 'Save'.

Warranty Coverage

365

Days

Notes

Save

Copy

Reset

New Item Code (SKU)

BMW18WHEEL

Save

Color

N/A

Size

N/A

* Enter new item code or select different color or size to copy this item.

ITEMS

[NEW ITEM](#)

☒ View Product Picture

Item Code (SKU) Type ALL 25 rows per page

Total Results : 2

Item Code (SKU)	Model	Type	Title	eBay Listed (Qty)	eBay Sold (Qty)	Inactivity Days	Last Sales Date	Inventor	Sale Price	Weight	Cost	Regul Price	Total Value
 BMW20WHEEL		ST	BMW 20" WHEEL			--		20	200.00	17	100.00	500.00	2000
		ST	TITLE CAN BE UP TO 55 CHARACTERS			--		10	20.00	1	10.00	40.00	100.00

Result Page: 1

8. You can see above that two Inventory Items created with unique SKU and current Inventory Q'ty.

How to Update eBay Listings created already on SellerSoftware.org

Inventory> Import > Update eBay Listings

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports

Manage Items

Import

Export

Color and Size

Inventory Adjustment

Create eBay Listings & Inventory Items

Update eBay Listings

ings' link

n the same Excel file.

3. Next, you can click the 'Browse' button below and select the Excel file. Then, click the 'Update' button to update any information on eBay Listings on our system (This feature will not update active eBay Listings).

4. If you need to update active eBay listings on eBay.com, you need to go to 'eBay Listings Management' to revise items. Repeat 1 to 3 whenever you need to update.

Browse...

Update

Exported Excel File Only

1. If you like to update eBay Listings on our system (not on active eBay Listings) for bulk updating, you can use this menu.
2. First, click 'Export eBay Listings' to get all eBay Listings in excel file.

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports

Update eBay Listings

1. You can click to 'Export eBay Listings' link

2. Update or Edit any information on the same Excel file.

3. Next, you can click the 'Browse' button below and select the Excel file. Then, click the 'Update' button to update any information on eBay Listings on our system (This feature will not update active eBay Listings).

4. If you need to update active eBay listings on eBay.com, you need to go to 'eBay Listings Management' to revise items. Repeat 1 to 3 whenever you need to update.

Browse...

Update

Exported Excel File Only

EXPORT EBAY LISTINGS

Export eBay Listings

eBay ID Folder

3. Once you download the exported file, you will see your eBay Listings with each listing per line.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Seq	Title	Subtitle	Category	category id list	category name list	category s	Category2	category2	category2	Item Condi	Store Cate	Store Cate	Auction Ty	Duration	Qty	Buyitnow
2	10198	BMW 20" WHEEL		43953	6000 6028 6030 3	eBay Motors > Parts & Accessories > Car & Truck Parts > Wheels, Tires & Parts > Wheels								fixed		1	5 799.99
3																	
4																	
5																	
6																	

- Update or Edit any information on the same Excel file.
- Next, you can click the 'Browse' button below and select the Excel file. Then, click the 'Update' button to update any information on eBay Listings on our system (This feature will not update active eBay Listings).
- If you need to update active eBay listings on eBay.com, you need to go to '[eBay Listings Management](#)' to revise per item.

How to create color and size, multi variations on SellerSoftware

Inventory> Color and Size > Color

Inventory	Listings	eBay Sales	Amazon	Customers	Suppliers	Reports	My Account
Manage Items							
Import	GS						
Export							
Color and Size	<div> <div>Color</div> <div>Size</div> </div>						
Inventory Adjustment							
<div>Export to Excel File</div>							

1. This software support multi variation format.
2. Create all colors and sizes before you create multi variation items.

Inventory	Listings	eBay Sales	Amazon	Customers	Suppliers	Reports	My Account
Color							
No.	Color ID	Color Name					
	WHT	White	<div>ADD</div>				
1	BLK	Black	<div>UPDATE</div> <div>DELETE</div>				

3. Use abbreviation for Color ID and full name for Color Name as shown.

Inventory	Listings	eBay Sales	Amazon	Customers	Suppliers	Reports	My Account
Size							
No.	Size ID	Size Name					
	L	Large	<div>ADD</div>				
1	M	Medium	<div>UPDATE</div> <div>DELETE</div>				
2	S	Small	<div>UPDATE</div> <div>DELETE</div>				

4. For example, you can name as 'L' for Large and 'M' for Medium size as shown above.

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | [close](#)

NEW ITEM

Item Details

Item Code (SKU)	<input type="text" value="DRESS1"/>	(No Special Character Allowed. Max 18 characters)
UPC Code	<input type="text"/>	(requires for Amazon Items)
ASIN Code	<input type="text"/>	(requires for Amazon Items)
Color	<input type="text" value="Black"/>	
Size	<input type="text" value="Medium"/>	
Title	<input type="text" value="Evening Dress for Women various color and size"/>	
Model	<input type="text"/>	
Item Type	<input type="text" value="Start"/>	

5. You can see Color and Size options visible when you create new item at Inventory> Managing Items> New Item.

How to Change Inventory Quantity in Bulk

Inventory> Inventory Adjustment > Bulk Quantity Adjustment

The screenshot shows the SellerSoftware.org website. At the top is a navigation bar with links: Inventory, Listings, eBay Sales, Amazon, Customers, Suppliers, Reports, and My Account. Below this is a sidebar menu with options: Manage Items, Import, Export, Color and Size, and Inventory Adjustment. The 'Inventory Adjustment' option is selected, and a dropdown menu is open showing 'Quantity Adjustment' and 'Bulk Quantity Adjustment'. A mouse cursor is pointing at 'Bulk Quantity Adjustment'. To the right of the dropdown is a 'Download Excel Sample File' button. Below the dropdown is a text input field with a 'Browse...' button next to it.

1. If you have physical inventory or you need to update inventory quantity in bulk, you can use excel file to update q'ty in bulk. Also, this inventory quantity can be used for Amazon.

The screenshot shows the 'BULK QUANTITY ADJUSTMENT' page on SellerSoftware.org. The navigation bar is the same as in the previous screenshot. Below the navigation bar, the page title 'BULK QUANTITY ADJUSTMENT' is displayed. To the right of the title is a 'Download Excel Sample File' button. Below the title is a form with a label 'Inventory File' next to a text input field. To the right of the input field is a 'Browse...' button. Below the input field is an 'Update' button.

2. Download Excel Sample File to update

	A	B	C
1	ITEMNO	MAIN QTY	NOTE
2	ITEMNO	10	Example
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15		+	
16			
17			
18			
19			
20			
21			
22			
23			
24			

3. ITEMNO will be your own 'Item Code (SKU)' and MAIN QTY will be your updated q'ty number.
4. Fill out with update q'ty and browse to upload the inventory file.
5. Uploaded items will have update q'ty instantly.

Listings

How to Setup Master Profiles and Presets for eBay Listing Options

Listings> Presets> Preset- Item Details

1. You can setup 5 presets for your frequent used listing options. Then, you can make several master profiles of combination of different listing presets.
2. In this example, we are creating first preset, Item Details. We chose first eBay category and fill out item specific, custom specific and item condition.
3. Next, we chose the Fixed Price format with 30 day duration, quantity and Buy It Now price. You can also set up the 'best offer' option. Make sure that you click the 'Save' button.
4. We save Preset Name as 'Amp' for later usage. You can always edit the value later.

Preset Item Details

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Methods\]](#) [\[Preset Return Policy\]](#) [\[Preset Shipping Locations\]](#)

Item Details			
SubTitle	<input type="text"/>		
Category	<input type="text" value="18795"/>	<input type="text" value="Electronics > Car Electronics > Car Amplifiers"/>	<input type="button" value="Select"/> <input type="button" value="Delete"/>
Item Specific	<input type="button" value="Edit"/> Not Set	Custom Specific <input type="button" value="Edit"/> Not Set	Compatible (Motors only) <input type="button" value="Edit"/> Not Set
* Item Condition	<input type="button" value="Edit"/> Not Set		
Category 2	<input type="text"/>	<input type="button" value="Select"/> <input type="button" value="Delete"/>	
Store Category 1	--- <input type="button" value="Update Store Category"/>		
Store Category 2	--- <input type="button" value="Update Store Category"/>		
Auction Type <input type="radio"/> Auction <input checked="" type="radio"/> Fixed Price <input type="radio"/> Store			
Duration	<input type="text" value="30"/> <input type="button" value="v"/>	BuyItNow	<input type="text" value="189.00"/>
Quantity	<input type="text" value="10"/>	<input type="checkbox"/> Private	Lot Size <input type="text"/>
Custom Field			
Custom 1	<input type="text"/>		
Custom 2	<input type="text"/>		
Custom 3	<input type="text"/>		
Custom 4	<input type="text"/>		
Custom 5	<input type="text"/>		
Best Offer			
Automatically accept offers of at least \$ <input type="text"/>			
Automatically decline offers lower than \$ <input type="text"/>			
			<input type="button" value="New Preset"/> <input type="button" value="v"/>
New Preset Name : <input type="text" value="Amp"/>			
<input type="button" value="Save"/>		<input type="button" value="Delete"/>	

Listings> Presets> Preset- Listing Upgrades

1. Secondly, we are entering 'Gallery' as a Listing Upgrades Preset. We chose 'Gallery' button to show our first picture as a gallery. We know that we can create different names with different Listing Upgrades like Bold, Border, Gallery Plus and etc. Make sure that you click the 'Save' button.

SellerSoftware.org

[Inventory](#) | [Listings](#) | [eBay Sales](#) | [Amazon](#) | [Cus](#)

Preset Listing Upgrades

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & H\]](#)

[Click here to view eBay Fee details](#)

<input type="checkbox"/> Pro Pack Plus Bundle Combine Bold, Border, Highlight, Featured Plus and Gallery Featured and receive a discount! <input type="checkbox"/> Bold <input type="checkbox"/> Border <input type="checkbox"/> Highlight <input type="checkbox"/> Featured Plus <input type="checkbox"/> Home Featured	Gallery Options: (Picture 1) <input type="radio"/> None <input checked="" type="radio"/> Gallery <input type="radio"/> Gallery Plus <input type="radio"/> Gallery Featured <input type="checkbox"/> Gift Services <input type="checkbox"/> Gift Wrap/Gift Card <input type="checkbox"/> Express Shipping <input type="checkbox"/> Ship to Recipient
---	--

Gallery

New Preset Name :

Listings> Presets> Preset- Shipping & Handling

1. Third, we are making our first shipping option as 'Ship1'. At the first Tap for 'Domestic Shipping', we chose 'Flat' rate and 'Standard Flat Rate Shipping Service' with 10 dollars for 'Cost' and 4 dollars for 'Each Additional Item'. Do not include dollar sign, '\$'. This Cost will be the actual charge showing eBay Listings. Then, we chose '1 business day' for 'Domestic Handling Time'. Make sure that we enter right 'Sales Tax' rate for your state.

Preset Listing Shipping & Handling

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Methods\]](#)

Domestic Shipping

International Shipping

☐ Calculated
Let eBay calculate the rate based on Shipping Service, buyer address, weight, and size

☒ Flat
Let eBay charge the rate I specify for each Shipping Service.

☐ Self-Managed
Shipping info will not be sent to eBay. eBay will tell the Buyer to contact me.

Shipping Services

Standard Flat Rate Shipping Service

Cost

10

Each Additional Item

+ 5

Surcharges for AK, HI, and PR via UPS :

\$

Not Selected

\$

+

Surcharges for AK, HI, and PR via UPS :

\$

Not Selected

\$

+

Surcharges for AK, HI, and PR via UPS :

\$

Research rates and services with the [Shipping Calculator](#).

Domestic Handling Time

1 business day

☐ Apply a shipping discount when buyer purchases multiple items

Package Size (Optional, Provide if you will be automatically Printing Postage)

None

☐ Irregular or unusual package

Estimated Weight:

lbs

oz

Sales Tax:

9.75

% in

California

Ship1

New Preset Name :

Ship1

Save

Delete

2. We clicker the second tap called 'International Shipping'. In this tab, we chose 'UPS Worldwide Expedited' option with 30 dollars for 'Cost' and 20 dollars for 'Each Additional Item'. Do not include dollar sign, '\$'. Now, we enter the name as 'Ship1' and click 'Save' button to save the data. Later, you can save many different shipping methods with different names.

Preset Listing Shipping & Handling

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Me](#)

Domestic Shipping

International Shipping

Shipping Services

UPS Worldwide Expedited

WorldWide

Americas

Asia

Canada

Europe

Cost

30

Each Additional Item

+ 20

Not Selected

WorldWide

Americas

Asia

Canada

Europe

+

Not Selected

WorldWide

Americas

Asia

Canada

Europe

+

Apply a shipping discount when buyer purchases multiple items

Package Size (Optional, Provide if you will be automatically Printing Postage)

None

Irregular or unusual package

Estimated Weight:

lbs

oz

Sales Tax:

9.75

% in

California

Ship1

New Preset Name :

Ship1

Save

Delete

Listings> Presets> Preset- Payment Methods

1. Fourth, we enter our PayPal e-mail for 'Payment Methods'. In this example, we used our PayPal account of 'info@sellsoftware.org'. Also, we added 'Payment Instruction'. We entered the name as 'PayPal' and saved it.

Preset Payment Methods
[Preset Item Details] [Preset Listing Upgrades] [Preset Shipping & Handling] [Preset Payment Methods]

Payment Method

☐ Require Immediate Pay

☒ PayPal Email Address

☐ Money order/Cashiers Check (Licensed Merchant)

☐ Personal Check ☐ Visa/Master

☐ See Item Description ☐ Discover

☐ Other online payment method(s) ☐ American Express

Payment Instruction

Please pay within 3 days.

New Preset ▼

New Preset Name :

Listings> Presets> Preset- Return Policy

1. In this example, we chose 'Return Accepted' with 'Money Back' and '14 Days'. You can also type your own 'Return Policy'. You can also subscribe 'PhiConnect Return Service' (<http://apps.ebay.com/selling?ViewEAppDetails&stab=3&appType=1&appld=returntool.phiconnect.com>) to increase customers' satisfaction.
2. We entered the name as 'MoneyBack' and saved it. To edit, you need to choose 'MoneyBack' from the pull down menu, edit it and save again.

Preset Return Policy

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Methods\]](#) [\[Preset Return Policy\]](#)

Return

☒ Returns Accepted

Refund will be given as

Money Back

Item must be returned within

14 Days

Return Policy Details

We charge 15% restocking fee for all returned products. Please use our 'Online Return Service' to request RA# powered by 'PhiConnect Return Service' on eBay Application.

New Preset

New Preset Name : MoneyBack

Save

Delete

Listings> Presets> Preset- Shipping Locations

1. In this example, we enter state, zip code, and we selected several countries we are shipping to.
2. We entered the name as 'California' and saved it.

Preset Shipping Locations

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Methods\]](#) [\[Preset Return Policy\]](#) [\[Preset Shipping Locations\]](#)

Ship-From Location

State

CA

Zip code

90010

Country

UNITED STATES

Ship-To Location

☐ Will not ship - local pickup only

☒ Will ship to my home country and to the following locatinos :

☐ WorldWide

☐ Americas

☒ Canada

☐ Mexico

☒ Europe

☐ UK

☐ Germany

☐ Asia

☐ Australia

☐ Korea

New Preset

New Preset Name :

California

Save

Delete

Listings> Presets> Master Profiles

1. Finally, we enter the profile name as 'Profile1' and chose appropriate presets from each pull down menu. Then, we saved it for later use. You can create an eBay listing from this profile or update to the right profile after selecting right eBay listings on eBay Listing Managements menu.

Master Profiles

Click here to view eBay Fee details

Save Master Profile Name:	List of Master Profiles
<input type="text" value="Profile1"/>	<input type="button" value="New Master Profile"/>
Preset - Item Details	<input type="button" value="Amp"/>
Preset - Listing Upgrades	<input type="button" value="Gallery"/>
Preset - Shipping & Handling	<input type="button" value="Ship1"/>
Preset - Payment Methods	<input type="button" value="Paypal"/>
Preset - Return Policy	<input type="button" value="MoneyBack"/>
Preset - Shipping Locations	<input type="button" value="California"/>
<input type="button" value="Save"/>	<input type="button" value="Delete"/>

Listings> eBay Listing Managements

- SellerSoftware.org

Inventory

Listings

eBay Sales

Amazon

Customers

Suppliers

Reports

My Account

eBay Listing Managements

New

Item Code (SKU)

contains

eBay ID

all

Folder

all

Search

view eBay Active Count

Check ALL (current page)

Submit Schedule

Delete

Profiles

None

Apply

Save as to

--

folder

25

rows per page

Total Results : 1990

No	Ch	Item Code (SKU)	Title	Cost	Last Listed	Folder	Inve	Acti	Qty	BuyItN	Succe (%)	# of Listed	# of Sold	Shippin	Start Price	Test	List Now
1	<input type="checkbox"/>			0		Import	0		4	157.99	0 %	0	0		157.99	[Verify]	[Submit Nov
2	<input type="checkbox"/>			0		Import	0		8	99.99	0 %	0	0		99.99	[Verify]	[Submit Nov
3	<input type="checkbox"/>			0		Import	0		8	68.99	0 %	0	0		68.99	[Verify]	[Submit Nov
4	<input type="checkbox"/>			0		Import	0		4	97.99	0 %	0	0		97.99	[Verify]	[Submit Nov
5	<input type="checkbox"/>			0		Import	0		4	99.99	0 %	0	0		99.99	[Verify]	[Submit Nov
6	<input type="checkbox"/>			0		Import	0		4	99.99	0 %	0	0		99.99	[Verify]	[Submit Nov
7	<input type="checkbox"/>			0		Import	0		6	114.99	0 %	0	0		114.99	[Verify]	[Submit Nov
8	<input type="checkbox"/>			0		Import	0		6	114.99	0 %	0	0		114.99	[Verify]	[Submit Nov
9	<input type="checkbox"/>			0		Import	0		12	114.99	0 %	0	0		114.99	[Verify]	[Submit Nov
10	<input type="checkbox"/>			0		Import	0		6	114.99	0 %	0	0		114.99	[Verify]	[Submit Nov
11	<input type="checkbox"/>			0		Import	0		7	129.99	0 %	0	0		129.99	[Verify]	[Submit Nov
12	<input type="checkbox"/>			0		Import	0		7	129.99	0 %	0	0		129.99	[Verify]	[Submit Nov
13	<input type="checkbox"/>			0		Import	0		3	139.99	0 %	0	0		139.99	[Verify]	[Submit Nov
14	<input type="checkbox"/>			0		Import	0		3	139.99	0 %	0	0		139.99	[Verify]	[Submit Nov
15	<input type="checkbox"/>			0		Import	0		3	182.99	0 %	0	0		182.99	[Verify]	[Submit Nov
16	<input type="checkbox"/>			0		Import	0		3	197.99	0 %	0	0		197.99	[Verify]	[Submit Nov
17	<input type="checkbox"/>			0		Import	0		3	149.99	0 %	0	0		149.99	[Verify]	[Submit Nov
18	<input type="checkbox"/>			0		Import	0		3	149.99	0 %	0	0		149.99	[Verify]	[Submit Nov
19	<input type="checkbox"/>			0		Import	0		8	159.99	0 %	0	0		159.99	[Verify]	[Submit Nov
20	<input type="checkbox"/>			0		Import	0		8	159.99	0 %	0	0		159.99	[Verify]	[Submit Nov
21	<input type="checkbox"/>			0		Import	0		12	174.99	0 %	0	0		174.99	[Verify]	[Submit Nov
22	<input type="checkbox"/>			0		Import	0		12	174.99	0 %	0	0		174.99	[Verify]	[Submit Nov
23	<input type="checkbox"/>			0		Import	0		8	279.99	0 %	0	0	0.0	279.99	[Verify]	[Submit Nov
24	<input type="checkbox"/>			0		Import	0		8	279.99	0 %	0	0	0.0	279.99	[Verify]	[Submit Nov
25	<input type="checkbox"/>			0		Import	0		6	79.99	0 %	0	0		79.99	[Verify]	[Submit Nov

Result Page:

1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 |

- 31

3. Enter few characters of your Item Code (SKU) and you will see your items on green screen.
4. Click the Item Code (SKU) you like to create an eBay Listing and you can see the details of eBay Listing like below

SellerSoftware.org Hello, james

Inventory Listings eBay Sales Amazon Customers Suppliers Reports My Account close

Ebay ID [redacted] **Save to** --- **folder** **Save** **Revise** **Delete**

Item Code (SKU) bosbass **Active** ☒ **Load from Profiles** Profile1

ITEMNO	DESCRIPTION	INVENTORY
BOSBASS1500	BOSS BASS1500 10" 1500W LOW PR ...	0
BOSBASS900	BOSS BASS900 8" 900W SLIM AMPL ...	0

Title **SubTitle** **Category** **Item Specific** *** Item Condition** **Category 2** **Store Category 1** **Store Category 2**

Multi Variation (Beta)

Auction Type ☒ Auction ☐ Fixed Price ☐ Store

Duration 1 **BuyItNow** **Quantity** **Starting** **Reserve** ☐ Private **Lot Size**

Inventory **Sales Price** **Cost** **Weight**

Description **Edit** **Preview eBay**

Pictures

1 **Delete**
 2 **Delete**
 3 **Delete**
 4 **Delete**
 5 **Delete**

Listing Options **Detail**

☐ Gallery ☐ Gallery Featured
☐ Bold ☐ Border
☐ Highlight ☐ Featured Plus

Shipping & Handling Cost **Detail**

US \$ and \$ for each additional
Sales Tax % in **California** ☐ Included S&H

Payment Method **Payment Instructions**

☐ Require Immediate Pay
☐ PayPal Email Address
☐ Money order/Cashiers Check (Licensed Merchant)
☐ Personal Check ☐ Visa/Master
☐ See Item Description ☐ Discover
☐ Other online payment method(s) ☐ American Express

Return

☐ Returns Accepted
 Refund will be given as **Money Back**
 Item must be returned within **3 Days**
 Return Policy Details

Ship-To Location

☒ Will not ship - local pickup only

5. Once you click the 'Save' button, you can see that all listing options are pre-filled including 'Description' and 'Pictures'.

close

Ebay ID Save to Monday folder Save Copy Revise Delete

Item Code (SKU) BOSBASS1500 Active ☒ Load from Profiles Profile1

Title BOSS BASS1500 10" 1500W LOW PROFILE AMPLIFIED SUBWOOFER 55

SubTitle

Category 18795 Select Delete

Item Specific Edit Set Custom Specific Edit Not Set Compatible (Motors only) Edit Not Set

* Item Condition Edit Not Set

Category 2 Select Delete

Store Category 1 --- Update Store Category

Store Category 2 ---

Multi Variation (Beta) ☐ Use ☒ Do not use

Auction Type ☐ Auction ☒ Fixed Price ☐ Store

Duration 30 BuyItNow 189.00

Quantity 10

☐ Private Lot Size

Inventory 0 Sales Price 149.99 Cost 0 Weight 0.00

Description Edit Preview eBay

<!-- ST_SEAL_HTML_START --><!-- ADDED: 4/27/11 6:56 PM -->
<center>
SquareTrade ?

Pictures

1 http://admin1.sellersoftware.org/stores/images/products/254 Delete

2 http://admin1.sellersoftware.org/stores/images/products/254 Delete

3 http://admin1.sellersoftware.org/stores/images/products/254 Delete

4 http://admin1.sellersoftware.org/stores/images/products/254 Delete

5 http://admin1.sellersoftware.org/stores/images/products/254 Delete

6 Delete

7 Delete

8 Delete

Listing Upgrade Detail

☒ Gallery ☐ Gallery Featured

☐ Bold ☐ Border

☐ Highlight ☐ Featured Plus

Shipping & Handling Cost Detail

US \$ 10 and \$ 5 for each additional

Sales Tax 9.75 % in California ☐ Included S&H

Payment Method Payment Instructions

☐ Require Immediate Pay

☒ PayPal Email Address info@sellersoftware.org

☐ Money order/Cashiers Check (Licensed Merchant)

☐ Personal Check ☐ Visa/Master

☐ See Item Description ☐ Discover

☐ Other online payment method(s) ☐ American Express

Return

☒ Returns Accepted

Refund will be given as Money Back

Item must be returned within 14 Days

Return Policy Details We charge 15% restocking fee for all returned products. Please use our 'Online Return

Ship-To Location

☒ Will not ship - local pickup only

☐ Will ship to my home country and to the following locatinos :

☐ WorldWide ☐ Americas

☒ Canada ☐ Mexico

How to verify your eBay Listings and use 'Free Scheduling' to submit Bay Listings

Listings> eBay Listing Managements

1. If you like to apply a different Profile, select the eBay Listings, choose the appropriate Profile and click 'Apply' button as shown below. Remember, we use many pop up windows so make sure you enable pop up window on Internet Explorer.

eBay Listing Managements [New](#)

Item Code (SKU) contains eBay ID Folder ☐ view eBay Active Count

☒ Check ALL (current page) Profiles Save as to folder rows per page

Total Results : 4

No	Ch	Item Code (SKU)	Title	Cost	Last Listed	Folder	Inve	Acti	Qty	BuyItN	Succe (%)	# of Listed	# of Sold	Shippin	Start Price	Test	List Now
1	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0			0				0 %	0	0			[Verify]	[Submit Now]
2	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0			0				0 %	0	0			[Verify]	[Submit Now]
3	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0		Monday	0				0 %	0	0			[Verify]	[Submit Now]
4	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0		Monday	0		10	189.00	0 %	0	0	10		[Verify]	[Submit Now]

Result Page: 1

eBay Listing Managements [New](#)

Item Code (SKU) contains

☒ Check ALL (current page)

Total Results : 4

No	Ch	Item Code (SKU)	Title
1	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1
2	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1
3	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1
4	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1

Result Page: 1

4 items were affected.

- When you click 'Verify' on 'Test' column, you can check any error message. If everything is OK, it will give you estimate of listing fee as shown below.

[close](#)

VerifyAddItem

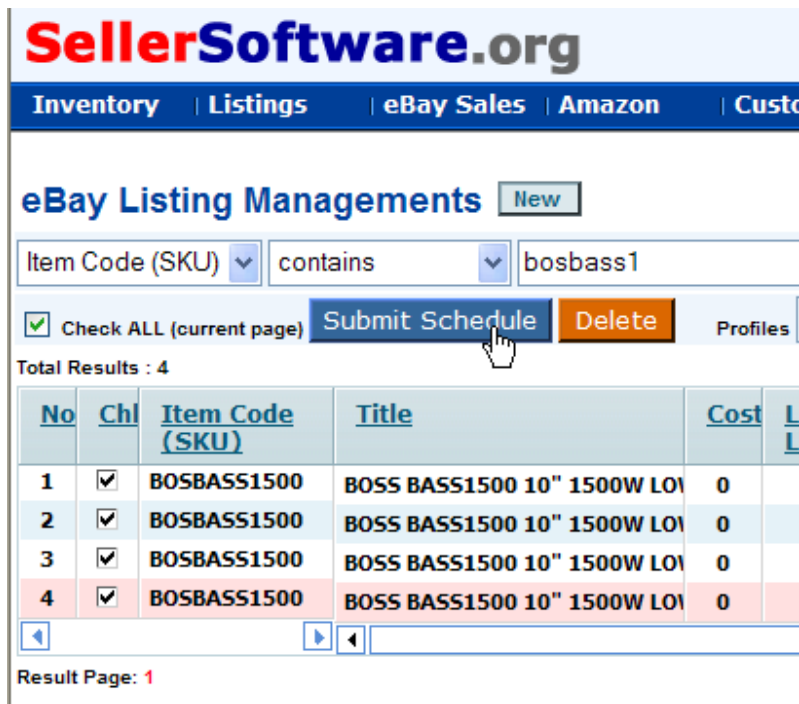
Listing Number (ItemID) : [0](#)

Listing Fee : \$ 0.05

- If you like to submit this listing one by one, you can click 'Submit Now' button, the pop up window

will show you the eBay Listing (Item) #.

- If you like to use 'Free Scheduling', select the eBay Listings you like to schedule, click 'Submit Schedule' button.



The screenshot shows the SellerSoftware.org interface for managing eBay listings. At the top, there's a navigation bar with links for Inventory, Listings, eBay Sales, Amazon, and Customer. Below this, the 'eBay Listing Managements' section is active, featuring a 'New' button. A search bar contains 'Item Code (SKU)' with a dropdown arrow, followed by 'contains' and another dropdown arrow, and the text 'bosbass1'. Below the search bar, there are three buttons: 'Submit Schedule' (highlighted with a mouse cursor), 'Delete', and 'Profiles'. A checkbox labeled 'Check ALL (current page)' is also present. Below the buttons, it says 'Total Results : 4'. A table with 6 columns (No, Chk, Item Code (SKU), Title, Cost, and a partially visible 'L' column) displays 4 rows of data. All rows have a checked checkbox in the 'Chk' column. The 'Item Code (SKU)' for all rows is 'BOSBASS1500', and the 'Title' for all is 'BOSS BASS1500 10" 1500W LO'. The 'Cost' for all rows is '0'. Below the table, there are navigation arrows and a 'Result Page: 1' indicator.

No	Chk	Item Code (SKU)	Title	Cost	L
1	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	
2	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	
3	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	
4	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	

- You will get pop up window with Schedule control panel.

Set eBay Listing Schedule - Windows Internet Explorer

http://admin1.sellersoftware.org/admin/ebay/set_ebay_schedule.php?check_list=12545|12987|12986|1:

Submit Listings with the following start time.

Schedule to upload eBay according to the following schedule.

Start Time : 13 : 33 05 / 26 / 2011
(Hour : Minutes Month / day / Year)

Interval between listings : 0 0 : 5 (dd hh : mm)

Listings per interval : 1

Save

OR

☐ Sunday : 00 : 00 (hh : mm)

☐ Monday : 00 : 00 (hh : mm)

☐ Tuesday : 00 : 00 (hh : mm)

☐ Wednesday : 00 : 00 (hh : mm)

☐ Thursday : 00 : 00 (hh : mm)

☐ Friday : 00 : 00 (hh : mm)

☐ Saturday : 00 : 00 (hh : mm)

Interval between listings : 0 0 : 5 (dd hh : mm)

Listings per interval : 1

Save

Done Internet 100%

6. There are two options. First you can schedule starting time with intervals. Secondly, you can choose dates you like to submit with starting time setting.

How to set up 'Configuration' for eBay

Listings> Configuration> Set up eBay ID

1. Please go to 'Listings> Configuration> Setup eBay ID' or 'My Account> Set up eBay ID' to link your SellerSoftware Account to eBay by clicking 'Authentication on eBay Site' button.

SellerSoftware.org

[Inventory](#) | [Listings](#) | [eBay Sales](#) | [Amazon](#) | [Customers](#) | [Suppliers](#) | [Reports](#) | [My Account](#)

Set up eBay ID

Ebay Id List

No.	eBay ID	Token	Token Expired
Add			

[Authentication on eBay Site](#)

1. Click [\[Authentication on eBay Site\]](#) button
2. Log into the eBay Site
3. Agree the Terms

2. Remember, SellerSoftware.org doesn't record any of your eBay passwords. We just need an Authorization Token from eBay. Once you click the button, you will be direct to eBay Authentication page to PhiConnect (SellerSoftware.org is a branch of PhiConnect.com and we uses PhiConnect solution to support this service).
3. Enter your eBay User ID and Password and click 'Sign in' button.

Application Sign in - Link your eBay account to: PhiConnect Auth.

Sign in to your eBay account

?

Sign in with your eBay user ID and password to link your account to PhiConnect Auth.

User ID

Password

[I forgot my user ID or password](#)

[Sign in](#)

Not an eBay member?

[Register](#)

- You will see 'Grant application access: PhiConnect Auth' page and click 'I agree' button to link your SellerSoftware account to eBay for a period of 1 1/2 years. If you change your eBay password later, you need to do this again.

Grant application access: PhiConnect Auth.

Ready to use PhiConnect Auth.? Great! We need your consent to share your eBay data. Don't worry, we won't share your eBay password. You can change this any time by editing your [account preferences](#).

Please take the time to read PhiConnect Auth.'s terms of service and [privacy policy](#), because these policies will apply when you use this service. Remember, we don't manage policies set by other companies.

By clicking on the "I agree" button, you're allowing us to link your eBay account with PhiConnect Auth..

[I agree](#) [No thanks, take me to the Application's website or eBay homepage](#)

- Now, you are successfully connecting your account to eBay and you can see the Token. You can start to make inventory items and eBay listings to list your items. Remember, you can manage up to 1,000 items per month. If you have more items, please contact us for other options.

SellerSoftware.org Hello, james_seller. [Log Out](#)

[Inventory](#) | [Listings](#) | [eBay Sales](#) | [Amazon](#) | [Customers](#) | [Suppliers](#) | [Reports](#) | [My Account](#)

Set up eBay ID

Ebay Id List

No.	eBay ID	Token	Token Expired	
1	eve._____	AgAAAA**AQAAA	2012-10-31 23:03:10	[UPDATE] [DELETE]

[Add](#) [Authentication on eBay Site](#)

1. Click [\[Authentication on eBay Site\]](#) button
2. Log into the eBay Site
3. Agree the Terms

6. If you need to set up Amazon, please refer to the section for 'Set up Amazon ID'.

Listings> Configuration> eBay Selling Details

1. You can fill out selling details here to show on eBay design templates if you decide to use our free basic templates or custom templates.

eBay Selling Details

☒ Standard ☐ HTML

Payment Information

We only accept PayPal and ship to the PayPal confirmed shipping address given with the payment.

Shipping Information

We use US Postal Service only. Available shipping options are first class, priority mail and express mail.

Terms

Warranty Information

We cover one year repair warranty.

Return Policy

We are offering 30 day money back return policy. Please fill out our automated return service at bottom.

About Us

With more than 10 years experience in electronics, you can expect to deal with the Internet's greatest professionals. |

Save

Listings> Configuration> Update SKU to eBay Active Items

7. If you don't have your own Item Code (SKU) on your active eBay listings, you should use this tool

to enter your own Item Code (SKU). Most of eBay and Amazon software use Item Code (SKU) as the master key value. In order to process orders, generate sales reports, control inventory and etc; you should have your own Item Code (SKU).

8. This Item Code (SKU) will be also used for Amazon for consistency.
9. First, click 'Download' button to download your active eBay listings from eBay.com. By using MS Excel, enter your own Item Code (SKU).
10. For Item Code (SKU), only alphabets, numbers and dashes are valid. (a-z, 0-9, -)
No special characters are accepted. (*, _, +, %, \$, &, ^, <, >, @, !, ~)
11. Save the Excel file, upload this Excel file by clicking 'Browse' button and 'Update' button. This will take time so be patient.
12. You can now import your eBay Listings and create Inventory Items to SellerSoftware by going to 'Inventory> Import> Create eBay Listings and Inventory Items' on SellerSoftware.org.

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers

Update SKU to your eBay active items

1. Download your active eBay listings from eBay.com.

Download

2. Enter your own Item Code (SKU) to the Excel file downloaded by using MS Excel program (only alphabets, numbers, and dashes are valid, no special characters are accepted)

3. Upload the Excel file to update your own SKU to your active eBay listings.

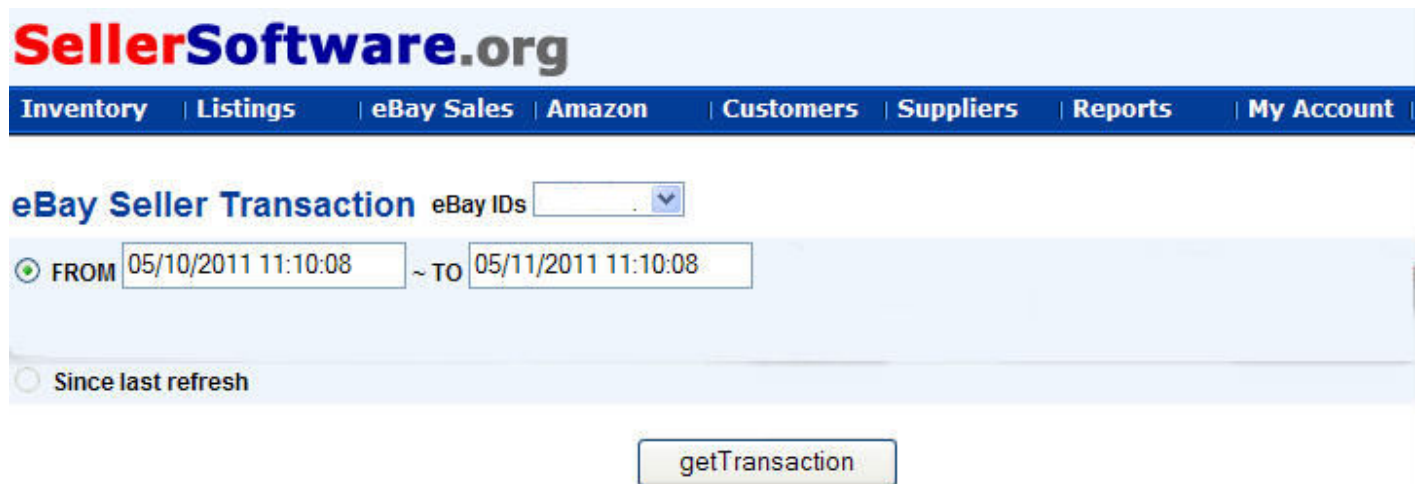
Browse...

Update

eBay Sales

How to import eBay Transactions on SellerSoftware.org

eBay Sales> Import Transactions



The screenshot shows the 'eBay Seller Transaction' page on SellerSoftware.org. At the top is the site logo and a navigation bar with links: Inventory, Listings, eBay Sales, Amazon, Customers, Suppliers, Reports, and My Account. Below the navigation bar, the page title is 'eBay Seller Transaction'. There is a dropdown menu for 'eBay IDs'. A date range selector is present with 'FROM' and 'TO' fields, both containing the date '05/10/2011 11:10:08'. Below the date range, there is a radio button labeled 'Since last refresh'. At the bottom of the form is a button labeled 'getTransaction'.

1. Click 'Import Transactions' menu to view the import transaction page.
2. Click 'getTransaction' button after review the right date range setting. Remember, maximum import transaction range can be up to 30 days) It doesn't make any duplicate orders.
3. New pop-up window will show how many new transactions imported.

Number of New Transaction : 80

Number of Updated Transaction : 0

4. Click 'eBay Sales> Sold > Awaiting Payments' menu

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account

Awaiting Payments [Show/Hide](#)

☐ Check ALL (current page) Search eBay Item # Seller ALL Listing Type ALL 25 rows per page

[Mark as Paid](#) [Mark as Shipped](#) [Delete](#)

Total Results : 0

No	Ch	Im	Sales ID	eBay Item No	Title	Status	Item Code (SKU)	Tracking #	Listing Type	Date Sold	Profit	Total Sales	Unit Price	Qty	Sales Amount	Adjust Amount	Total Tax	S&H Charge	Tc In
----	----	----	----------	--------------	-------	--------	-----------------	------------	--------------	-----------	--------	-------------	------------	-----	--------------	---------------	-----------	------------	-------

Result Page:

5. If you don't see any transaction, it means you don't have any awaiting payments.

How to Process eBay Orders and Print USPS labels

eBay Sales> Sold> Awaiting Shipment (Shipping Labels)

1. In this example below, you can see that you have 22 new paid orders to ship out.

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account

Paid [Show/Hide](#)

☐ Check ALL (current page) Search eBay Item # Seller ALL Listing Type ALL 50 rows per page

[Mark as Paid](#) [Mark as Shipped](#) [Delete](#)

Total Results : 22

No	Ch	Im	Sales ID	eBay Item No	Title	Status	Item Code (SKU)	Tracking #	Listing Type	Date Sold	Profit	Total Sales	Unit Price	Qty	Sales Amount	Adjust Amount	Total Tax	S&H Charge	Tc In
1	<input type="checkbox"/>		106516	1000000000	BOSS [REDACTED]	PAID	[REDACTED]		Fixed	2011-05-10	\$4.59	\$4.99	\$4.99	1	\$4.99	\$0.00	\$0.00	\$0.00	
2	<input type="checkbox"/>		106522	1000000000	BOSS [REDACTED]	PAID	[REDACTED]		Fixed	2011-05-10	\$43.23	\$61.98	\$46.99	1	\$46.99	\$0.00	\$0.00	\$14.99	
3	<input type="checkbox"/>		106523	1000000000	BOSS [REDACTED]	PAID	[REDACTED]		Fixed	2011-05-10	\$197.51	\$208.51	\$189.99	1	\$189.99	\$0.00	\$18.52	\$0.00	
4	<input type="checkbox"/>		106547	1000000000	BOSS [REDACTED]	PAID	[REDACTED]		Fixed	2011-05-10	\$119.19	\$149.98	\$129.99	1	\$129.99	\$0.00	\$0.00	\$19.99	
5	<input type="checkbox"/>		106555	1000000000	BOSS [REDACTED]	PAID	[REDACTED]		Fixed	2011-05-10	\$22.99	\$24.99	\$24.99	1	\$24.99	\$0.00	\$0.00	\$0.00	
6	<input type="checkbox"/>		106556	1000000000	BOSS [REDACTED]	PAID	[REDACTED]		Fixed	2011-05-10	\$72.59	\$77.99	\$77.99	1	\$77.99	\$0.00	\$0.00	\$0.00	

2. If you double click each Sales ID or each row of transaction, you can see the sales detail. 'Insurance Requested' check box doesn't buy insurance automatically, please contact us if you like to have shipping insurance feature.

close

Print Invoice

Print USPS Label

Tracking # :

Item		Totals		Sale Status		
eBay Items	: [REDACTED]	Total Sale	: \$ 208,51	Paid *	<div style="border: 1px solid black; padding: 2px;">Paid</div>	<input type="checkbox"/> Feedback Received
Item Code (SKU)	: B0SPH50000	Total Costs	: \$ 11,00	Date of Sale	: 2011- [REDACTED]	<input type="checkbox"/> Feedback Sent
Buyer		Sales Tax	: \$ 18,52	Pmt, Received	: 2011- [REDACTED]	<input type="checkbox"/> Buyer Selected Shipping
Russel Shuman		Insurance	: \$ 0,00	Item Shipped	:	<input checked="" type="checkbox"/> Checkout Completed
daddybuff (22)		Profit	: \$ 197,51			
russel_shuman@yahoo.com						

Type of Payment		Address		Sale Total		Costs	
PayPal		[REDACTED]		Quantity	: 1	Cost of Item	: \$
Bidding History		[REDACTED]		Sale Price	: \$ 189,99	Actual Shipping	: \$ 0,0
eBay ID		US		Shipping	: \$ 0,00	Paypal Fees	: \$
Bid Amt.		[REDACTED]		Handling	: \$ 0,00	Listing Fees	: \$
		Shipping Method		Other	: \$ 0,00	Final Value Fees	: \$ 11,0
		UPSGround		Insurance	: \$ 0,00	Other	: \$
		<input type="checkbox"/> Insurance Requested		Sales Tax	: \$ 18,52	Total	: \$ 11,00
				Total	: \$ 208,51		

close

3. If you set up Endicia LS service, you can print US Postal Service label by clicking 'Print USPS Label'. Delivery Confirmation # or Tracking # will be saved here and uploaded to eBay automatically.

Print USPS Shipping Label

You need to set up the USPS account. [\[Click Here\]](#)

Ship From :

555-555-5555

Edit

Ship To :

Name

Address 1

Address 2

City

State

Zip

Country

Phone

California

5 digits

United States

Save

Service Type Priority Mail (2-3 days)

Package Size Parcel

Weight 5 lbs oz

Delivery Confirmation: Yes

Display Postage Value on Label: ☐ Yes ☒ No

Signature Confirmation: ☐ Yes ☒ No

Purchase USPS Insurance ☒ Yes ☐ No

If Yes, Insured Value: \$ 200.00 USD

(International Only) Total Package Value \$ 200.00 USD

(International Only) Package Description Handbag

Next

4. If you setup 'Endicia LS service' correctly, you can print label on next screen. Please make sure uncheck 'Test Label' for real USPS label print.

☒ **Test Label** Get USPS Shipping Label Print Go Back Reload

6. You can also print simple invoice as follows;

Checkout Details

Print

Ship to :

United States

Items Purchased

eBay Item	Qty	Price	SubTotal
<div></div> <div>(Item Number :)</div>	1	\$189.99	\$189.99

Payment Method : PayPal

Shipping Carrier : UPSGround

Shipping Cost : \$0.00

Insurance : \$0.00

Adjustments : \$0.00

Sales Tax : \$18.52

Grand Total : \$208.51

Print

7. After you print either Invoice and/or Shipping Label, make sure to change the Sale Status to 'Shipped'. This will change the Sale Status on eBay.com automatically. This step is important that your buyer will know about the sales status. Close the window to save it.

Print Invoice

Sale Status

Paid *

Awaiting Payment

Payment request sent

Past due

Paid *

Shipped *

Indispute *

Unsold

Closed

11-05-10

11-05-10

Sale Price : \$ 189,99

8. You can also click 'Check All' box and click 'Mark as Shipped' button to change all the sale status checked.

Paid [Show/Hide](#)

☒ Check ALL (current page) Search eBay Item # Seller Listing Type 25 rows per page

[Mark as Paid](#) [Mark as Shipped](#) [Delete](#)

Total Results : 22

No	Ch	Im	Sales ID	eBay Item No	Title	Status	Item Code (SKU)	Tracking #	Listing Type	Date Sold	Profit	Total Sales	Unit Price	Qty	Sales Amount	Adjust Amount	Total Tax	S&H Charge	Tc In
1	<input checked="" type="checkbox"/>		106516			PAID			Fixed	2011-	\$4.59	\$4.99	\$4.99	1	\$4.99	\$0.00	\$0.00	\$0.00	
2	<input checked="" type="checkbox"/>		106522			PAID			Fixed	2011-	\$43.23	\$61.98	\$46.99	1	\$46.99	\$0.00	\$0.00	\$14.99	
3	<input checked="" type="checkbox"/>		106523			PAID			Fixed	2011-	\$197.51	\$208.51	\$189.99	1	\$189.99	\$0.00	\$18.52	\$0.00	
4	<input checked="" type="checkbox"/>		106547			PAID			Fixed	2011-	\$119.19	\$149.98	\$129.99	1	\$129.99	\$0.00	\$0.00	\$19.99	
5	<input checked="" type="checkbox"/>		106555			PAID			Fixed	2011-	\$22.99	\$24.99	\$24.99	1	\$24.99	\$0.00	\$0.00	\$0.00	

Checking Paid & Shipped eBay Orders

eBay Sales> Sold> Paid & Shipped

1. You can check all shipped orders here. If you print USPS label on previous menu, you will see Tracking # here, too. SellerSoftware server will update this information to eBay.com automatically. If you like to change to other sale status like 'Awaiting Payment', you can double click the row and change the sale status on pull down menu.

Shipped [Show/Hide](#)

☐ Check ALL (current page) Search eBay Item # Seller Listing Type 25 rows per page

[Mark as Paid](#) [Mark as Shipped](#) [Delete](#)

Total Results : 57

No	Ch	Im	Sales ID	eBay Item No	Title	Status	Item Code (SKU)	Tracking #	Listing Type	Date Sold	Profit	Total Sales	Unit Price	Qty	Sales Amount	Adjust Amount	Total Tax	S&H Charge	Tc In
1	<input type="checkbox"/>		106517			SHIPPED			Fixed	2011-	\$93.49	\$99.99	\$99.99	1	\$99.99	\$0.00	\$0.00	\$0.00	
2	<input type="checkbox"/>		106518			SHIPPED			Fixed	2011-	\$10.55	\$11.99	\$11.99	1	\$11.99	\$0.00	\$0.00	\$0.00	
3	<input type="checkbox"/>		106519			SHIPPED			Fixed	2011-	\$40.47	\$43.99	\$43.99	1	\$43.99	\$0.00	\$0.00	\$0.00	

eBay Sales> Sold> Payment Request Sent

eBay sent 'Payment Request' e-mail to buyers.

eBay Sales> Sold> Past Due

This menu will show eBay sales with no payment received and past due.

Amazon

How to Set up Amazon User Information to Automate Download & Upload Processes

My Account> Set up Amazon ID

1. Remember, SellerSoftware.org doesn't record any of your Amazon Seller Central passwords. You just need to add Merchant ID and Marketplace ID on our system.
2. First, you can click the following link to set up your Amazon ID.

<https://developer.amazonservices.com/>

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

Set up Your Amazon User Information to Automate Download & Upload Processes

Amazon User Information.

MERCHANT ID

MARKETPLACE ID

Save

* Instructions

1. You can click following link to set up your Amazon ID. <http://mws.amazon.com/developerSignUp.html>
2. Log-in with your Amazon Sellercentral User ID
3. Choose following option

☒ I want to use an application to access my Amazon seller account with MWS.

4. Enter the name of 'PhiConnect' as the Application Name and the PhiConnect developer account number of [REDACTED]
5. Copy & Save the Merchant ID and MarketPlace ID above.

3. Sign-in with your Amazon Seller Central user ID by clicking 'Sign up for MWS' button of the page.

Amazon Marketplace Web Service (Amazon MWS)

Navigation

[About Amazon MWS](#)[Frequently Asked Questions](#)[SOAP and AIM Migration to Amazon MWS
Frequently Asked Questions](#)[Documentation](#)[Community Forum](#)[Amazon MWS Scratchpad](#)[Contact Amazon MWS
\(Seller Login Required\)](#)

Amazon Marketplace Web Service (Amazon MWS) is an integrated Web service API that helps Amazon sellers to programmatically exchange data on listings, orders, payments, reports, and more. XML data integration with Amazon enables higher levels of selling automation, which helps sellers grow their business. By using Amazon MWS, sellers can increase selling efficiency, reduce labor requirements, and improve response time to customers.

Amazon MWS supports seller API functions that are broader in scope and functionality than any API functionality previously offered to sellers by Amazon. With Amazon MWS, Amazon listing, order, and payment data can be integrated into existing workflows so that selling on Amazon fits seamlessly with sellers' current business practices.

[Sign up for MWS](#)

4. Enter the name of 'PhiConnect' as the Application Name and the PhiConnect developer account number of 'xxxx-xxxx-xxxx'. You can get this number once you log in to 'Set up Amazon ID' menu. Remember, PhiConnect is the solution provider and sponsor of SellerSoftware.org to make it possible to service for FREE.

Amazon Marketplace Web Service (Amazon MWS)

☐ I want to access my own Amazon seller account with MWS.

☒ I want to use an application to access my Amazon seller account with MWS.

Application Name:

Application's Developer Account Number: For example: 1234-1234-1234 or 123412341234

☐ I want to give a developer access to my Amazon seller account with MWS.

Developer's Name:

Developer Account Number: For example: 1234-1234-1234 or 123412341234

[Next](#)

Amazon Marketplace Web Service (Amazon MWS)

Accept the Amazon MWS License Agreement to use phiconnect to access my Amazon Seller Account with MWS

☒ I have read and accepted the [Amazon MWS License Agreement](#).

Amazon MWS allows you, in your sole discretion, to permit third-party solution providers to access your Amazon selling account. By allowing a third party to access your Amazon selling account, you put yourself at risk for the acts and omissions of those third parties. For example, you will be responsible for the actions taken by those third parties, including changes the third party makes to your offers (including price and availability) on Amazon.com. You should not allow a third party access to your Amazon selling account unless you have an appropriate agreement in place between you and the third party and you are willing to accept complete responsibility for the acts and omissions of that third party. You should closely monitor the performance of any third party you authorize to access your Amazon selling account and take immediate action if you have any concerns with the performance of that third party. This action can include suspension of access to your Amazon selling account.

Also, do not provide your Amazon user name and password information to anyone who contacts you by email or phone and asks for this information even if they claim to be from Amazon. No one from Amazon will ever ask you to verify your user name and password outside of your own logging into your Amazon selling account.

☒ I understand that I take complete responsibility for the acts and omissions of **phiconnect** regarding my Amazon selling account and hereby direct Amazon to allow **phiconnect** to access my Amazon selling account.



5. Finally, you can copy & save the 'Merchant ID' and 'MarketPlace ID' on SellerSoftware.

Amazon Marketplace Web Service (Amazon MWS)

Congratulations!

phiconnect can now access your Amazon Seller account with MWS

These are your account identifiers, which phiconnect will need to access your Amazon seller account.

Important: Please do not navigate away from this page until you have made note of these Account Identifiers and Credentials or have printed this page. These Account Identifiers and Credentials will not be emailed to you.

Seller account identifiers for [REDACTED]	
Merchant ID:	[REDACTED]
Marketplace ID:	[REDACTED]

*If you are developing MWS Applications or otherwise providing MWS-related development services to other sellers, you will need to provide this developer account number to those sellers so that they can authorize you to access their Amazon seller accounts with MWS.

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

Set up Your Amazon User Information to Automate Download & Upload Processes

Amazon User Information.

MERCHANT ID	[REDACTED]
MARKETPLACE ID

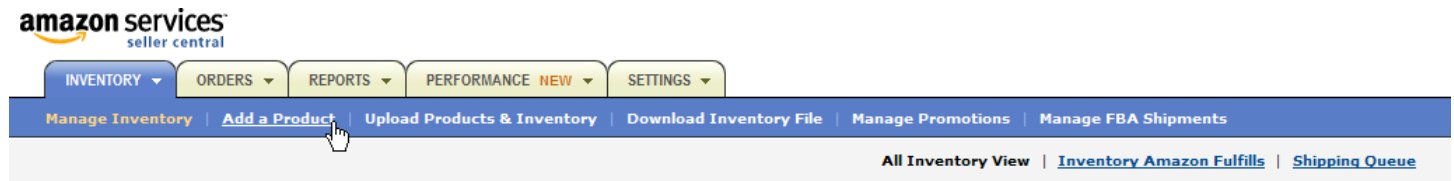
Save

* Instructions

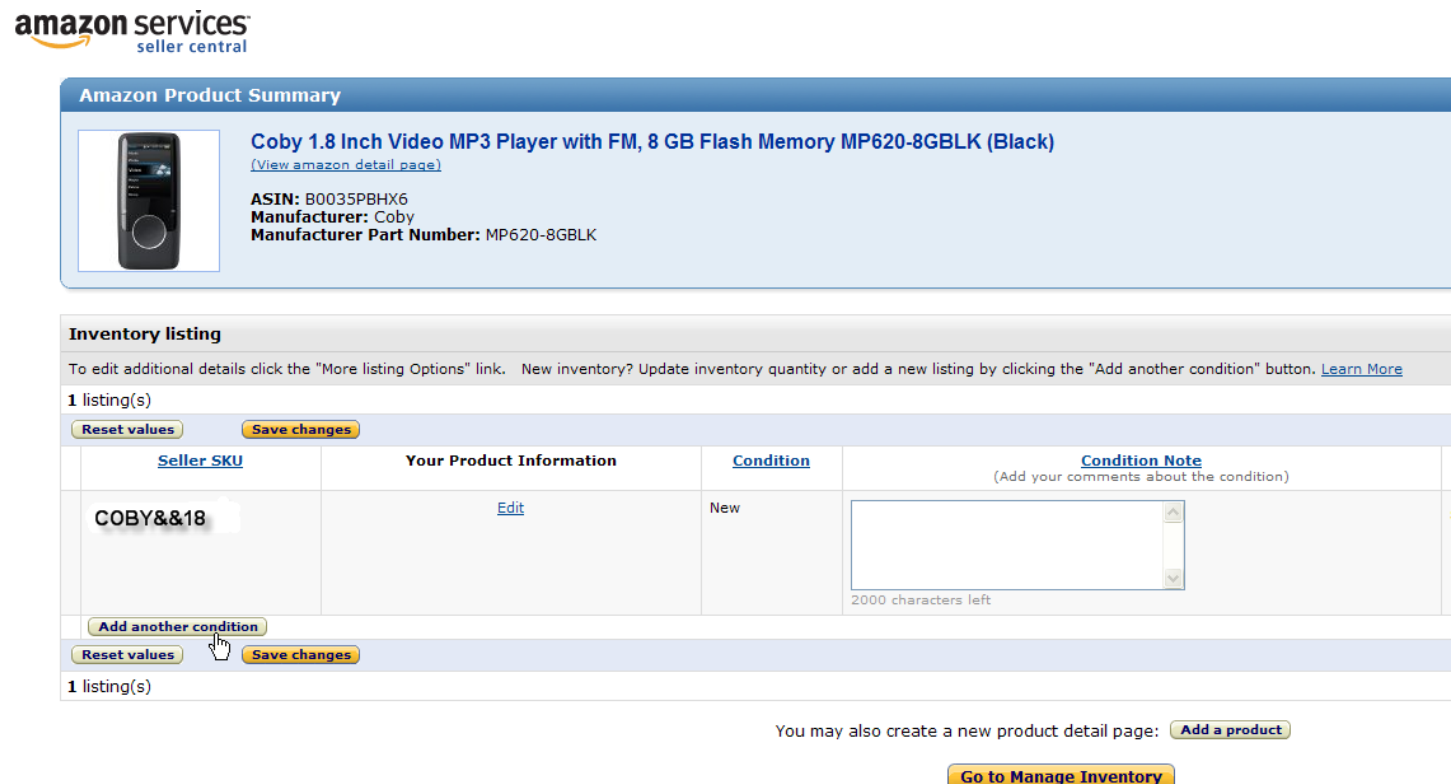
1. You can click following link to set up your Amazon ID. <http://mws.amazon.com/developerSignUp.html>
2. Log-in with your Amazon Sellercentral User ID
3. Choose following option
 - ☒ I want to use an application to access my Amazon seller account with MWS.
4. Enter the name of 'PhiConnect' as the Application Name and the PhiConnect developer account number of [REDACTED]
5. Copy & Save the Merchant ID and MarketPlace ID above.

How to upload your items to Amazon Seller Central

1. There are several ways to list your items on Amazon Seller Central. First, you can log in to Sellercentral.amazon.com to upload items on 'Inventory' menu. You can upload one by one.




2. You should use same 'SKU' for SellerSoftware and Amazon Seller Central. Remember, SellerCentral only allows alphabets, numbers and dashes. Please do not use special characters like *, +, @, \$, ~, &, # and etc. If your previous 'Seller SKU' on Amazon has special characters, you can always use 'add another condition' option to add duplicate items on Amazon.



3. Create another duplicate item by clicking 'Add another condition' and enter your 'SKU' with only alphabets, numbers and dashes.

Edit Your Inventory	
In order to sell this product you will need to enter the fields marked with an asterisk.	
* Condition:	New <input type="button" value="v"/>
Condition Note: (Add your comments about the condition)	<div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <div style="font-size: small;">2000 characters left Example: Dust cover missing. Some scratches on the front.</div>
* Your price: (Price based on condition)	\$ 59.00
Sale price: (A sale price must have a start & end date)	Sale price: \$ <input type="text"/> Sale start date: <input type="text"/> <input type="button" value="calendar"/> Sale end date: <input type="text"/> <input type="button" value="calendar"/>
* Quantity:	<input type="text"/>
Seller SKU: (Unique Identifier. If you don't enter a SKU we'll create one for you.)	COBYMP3
Handling time (in days): (Default is 1-2 days)	<input type="text"/>
Start selling date: (mm/dd/yyyy)	05/27/2011 <input type="button" value="calendar"/>
Gift Options:	<input type="checkbox"/> Gift wrap? <input type="checkbox"/> Gift message?
Restock Date:	<input type="text"/> <input type="button" value="calendar"/>

4. To control Inventory and process orders, you must have same 'Item Code (SKU)' for eBay and Amazon.
5. Second method is to use Amazon's simple excel lister or advance excel lister. You can download these sample files from Amazon Seller Central. You can go to Sellercentral> Inventory> Upload Products & Inventory and click '[Learn more](#)'.



INVENTORY
ORDERS
REPORTS
PERFORMANCE NEW
SETTINGS

Manage Inventory
Add a Product
Upload Products & Inventory
Download Inventory File

Upload Products & Inventory

Use the tools on this page to upload your listings in bulk. You will need a copy of the app upload option. [Learn more](#)

6. You will get a pop-up window of 'Upload My Inventory File' page. Click '[build](#)' or '[modify](#)' link to get more information and sample file for multiple items upload. Once you upload your items to Amazon Seller Central, SellerSoftware system can automatically modify inventory, download and process orders, update shipping status, change price and etc.

Upload My Inventory File

After you [build](#) or [modify](#) your inventory file, you are ready to upload the tab-delimited text (.txt) file.

1. On the **Inventory** tab, click **Upload Products & Inventory**.
The Upload Products & Inventory page appears.

2. In the **Type of File to Upload** section, use the **drop-down** to select your file type.
If you are using a product file to create new pages in the Amazon.com catalog, you will usually choose

How to Import Amazon Orders

1. Log-in to your Amazon Seller Central account and click Orders> Order Reports

Order Reports

- Click 'Edit' button at 'Scheduled Order Report Settings'. You can set up either 'Every 4 hours', 'Every 8 hours' or 'Daily at XX AM'. Also, you can setup 'Order Report' manually every time before importing orders to SellerSoftware.

Schedule Order Reports

Use this page to schedule automatic generation of reports containing new orders that need to be fulfilled. [Learn more](#)

Edit Your Scheduled Order Report Settings

Current Schedule: You are currently receiving a scheduled order report once a day at 8:00:00 AM PDT.

New Schedule:

☐ None (Don't automatically generate Order Reports.)
☐ Every 4 hours
☐ Every 8 hours
☒ Daily at 8 AM

Cancel Submit

- Make sure that you have at least one 'Order Report' before you can import it. You don't need to manually download the actual file. SellerSoftware system will import the orders by one click. You just need this set up one time.

Order Reports

New Orders | **Unshipped Orders**

Use this page to request and download Order Reports containing all orders you have received for the number of days you select, including those you have cancelled or confirmed as shipped. [Learn more](#)

IMPORTANT NOTICE: Your order reports now include an e-mail address that you may use to contact your buyer regarding your transaction with the buyer. Please note that if you choose to use this e-mail address to communicate with your buyer, that email message and all further communications between you and your buyer using this service will be copied and stored by Amazon. By using this service, you consent to this action. [please see](#)

Request an Order Report

Select Days: 1

Request Report

Scheduled Order Report Settings Edit

You are currently receiving a scheduled order report once a day at 2:00:00 PM PDT. Click the Edit button to change this setting.

Check Report Status & Download Refresh

Report Type	Date Range Covered	Date & Time Requested	Date & Time Completed	Report Status	Download
Order Report (manual)	5/26/11 12:33:21 PM PDT - 5/27/11 12:33:21 PM PDT	5/27/11 12:33:21 PM PDT	5/27/11 12:34:20 PM PDT	Ready	Download
Order Report (manual)	5/26/11 8:24:45 AM PDT - 5/27/11 8:24:45 AM PDT	5/27/11 8:24:45 AM PDT	5/27/11 8:25:44 AM PDT	Ready	Download
Order Report (scheduled)	5/25/11 4:00:00 PM PDT - 5/26/11 4:00:00 PM PDT	5/26/11 4:00:24 PM PDT	5/26/11 4:02:54 PM PDT	Ready	Download

- Now, you can go back to SellerSoftware web service and import Orders by one click. Click 'Order API (Automatic Import)' when you like to import Amazon orders from the 'Order Report' you generated at Amazon Seller Central. Click 'Import TXT file' if you like to import order from the actual TXT file which you can download manually at Amazon Seller Central. We suggest you to choose 'Order API (Automatic Import)' since it is more convenient and easy.

Awaiting Shipment

☐ Check ALL (current page)

Sales
 Import
 Export
 Set up Amazon ID
 Order
 Import UPC/ASIN/Pric
 Import TXT File
Order API (Automatic Import)

Total Results : 0

No	Ch	Im	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip C
----	----	----	------------	----------	-----------------	------------	--------	---------------	------	-------	-------

Result Page:

- You can see either manual or scheduled 'Order Reports'. You can click 'Get Order' button to import orders.

Order Report List

Order Report ID	Date	
4020839873	2011-05-27 19:34:20	Get Order
4019768663	2011-05-27 15:25:44	Get Order
4016536503	2011-05-26 23:02:54	Get Order
4016029993	2011-05-26 21:16:56	Get Order
4014404953	2011-05-26 15:18:26	Get Order
4011140623	2011-05-25 23:03:20	Get Order
4010971273	2011-05-25 22:23:29	Get Order
4010243123	2011-05-25 19:44:30	Get Order
4008991233	2011-05-25 15:06:24	Get Order
4005742453	2011-05-24 23:02:34	Get Order

- You can see that there are 13 new orders imported.

Order Report List

Order Report ID	Date	
4020839873	2011-05-27 19:34:20	<input type="button" value="Get Order"/>
4019768663	2011-05-27 15:25:44	<input type="button" value="Get Order"/>
4016536503	2011-05-26 23:02:54	<input type="button" value="Get Order"/>
4016029993	2011-05-26 21:16:56	<input type="button" value="Get Order"/>
4014404953	2011-05-26 15:18:26	<input type="button" value="Get Order"/>
4011140623	2011-05-25 23:03:20	<input type="button" value="Get Order"/>
4010971273	2011-05-25 22:23:29	<input type="button" value="Get Order"/>
4010243123	2011-05-25 19:44:30	<input type="button" value="Get Order"/>
4008991233	2011-05-25 15:06:24	<input type="button" value="Get Order"/>
4005742453	2011-05-24 23:02:34	<input type="button" value="Get Order"/>

You have 13 new orders !!



7. Even if you accidentally click the same 'Get Order' button, this web service will not generate duplicate orders.

Order Report List

Order Report ID	Date	
4020839873	2011-05-27 19:34:20	<input type="button" value="Get Order"/>
4019768663	2011-05-27 15:25:44	<input type="button" value="Get Order"/>
4016536503	2011-05-26 23:02:54	<input type="button" value="Get Order"/>

You have 0 new orders !!
13 existing orders !!

8. Then, go to 'Amazon> Sales> Awaiting shipment' to process orders and print US Postal Service Label if you signed up for Endicia LS basic service.

Awaiting Shipment

Sales [▶Awaiting shipment](#)
 Import Paid & shipped
 Export
 Set up Amazon ID

☐ Check ALL (current page)

Mark as Shipped

Delete

25 rows per

Total Results : 13

No	Ch	Img	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country
1	<input type="checkbox"/>		2011-05-26 13:1			Ro	\$29.98		CARPE	IL	60110-1611	US
2	<input type="checkbox"/>		2011-05-26 14:0			S	\$79.98		ELIZAB	IN	47117-8242	US
3	<input type="checkbox"/>		2011-05-26 14:2			S	\$13.98		ABERDI	NC	28315-2521	US
4	<input type="checkbox"/>		2011-05-26 14:5			ti	\$34.98		CHALM	LA	70043-2742	US
5	<input type="checkbox"/>		2011-05-26 18:1			Vi	\$111.98		STOCK	CA	95215-7412	US
6	<input type="checkbox"/>		2011-05-26 18:2			Tr	\$21.98		SAINT C	MN	56304-0110	US
7	<input type="checkbox"/>		2011-05-26 20:4			ed	\$19.98		paterse	NJ	07522	US
8	<input type="checkbox"/>		2011-05-27 00:4			j	\$129.98		MARYV	TN	37801-1718	US
9	<input type="checkbox"/>		2011-05-27 00:4			S	\$74.98		Procto	MN	55810-2220	US
10	<input type="checkbox"/>		2011-05-27 05:1			d	\$48.98		TULSA	OK	74133-3022	US
11	<input type="checkbox"/>		2011-05-27 07:3			EV	\$17.98		DORAL	FL	33166-6500	US
12	<input type="checkbox"/>		2011-05-27 09:2			v	\$74.98		DORAL	FL	33166-6500	US
13	<input type="checkbox"/>		2011-05-27 04:1			m	\$194.72		DORAL	FL	33166-6500	US

Result Page: 1

- Double click any of the line to open and see the details of order. You can print simple invoice and you can print US Postal Service label by clicking 'Print USPS Label' button.

Awaiting Shipment

☐ Check ALL (current page) Search Order ID Mark as Shipped Delete 25 rows per page

Total Results : 13

Checkout Details (Order ID : 104-8712787-9026660)

[Print](#)

[Print USPS Label](#) Tracking # :

Ship to :

CARPENTERSVILLE, IL 60110-1611
US

Items Purchased

Item No(SKU)	Qty	Price	Item Tax	Shipping Price	SubTotal
	1	\$29.98	\$0.00	\$0.00	\$29.98

Purchase Date : 2011-05-26
 Payment Date : 2011-05-26
Grand Total : \$29.98

[Print](#)

No	Ch	Img	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country
1	<input type="checkbox"/>		2011-				\$29.98		CARPE	IL	60110-1611	US
2	<input type="checkbox"/>		2011-				\$79.98		ELIZAB	IN	47117-8242	US
3	<input type="checkbox"/>		2011-				\$13.98		ABERDI	NC	28315-2521	US

10. Once you print out invoice or ship out the order, you can click the 'check box' and click 'Mark as Shipped' to change the shipping status. This is important since you will need to export the order status so that you can get paid by Amazon.com. If you printed USPS label, tracking # or confirmation # will be exported to Amazon.com at the same time that you export to change order status. You can also check multiple orders to 'Mark as Shipped'.

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Awaiting Shipment

☐ Check ALL (current page) Search Order ID ▼ Mark as Shipped Delete 75 ▼ rows per page

Total Results : 1

No	Chk	Im	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country
1	<input checked="" type="checkbox"/>		2011				\$129.98			TN	37801-1711	US

Result Page: 1

11. Once you checked and 'Mark as Shipped', you can click 'Amazon> Sales> Paid & shipped' menu to check all orders with order status changed.

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Paid & Shipped

☐ Check ALL (current page) Sales Import Export Set up Amazon ID ▼ Awaiting shipment ► Paid & shipped Mark as Shipped Delete 25 ▼ rows per page

Total Results : 1

No	Chk	Im	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country
1	<input type="checkbox"/>		2011				\$129.98			TN	37801-1711	US

Result Page: 1

How to export Amazon Order Status to Seller Central

Amazon> Export> Upload Order Related Files> Amazon API (Automatic Upload)

1. You can click to 'Amazon> Export> Upload Order Related Files> Amazon API (Automatic Upload)' to upload order status as shipped and USPS tracking # or confirmation # automatically. There is no download needed. Click 'Send Tracking info. To the Amazon' button to actually send the order status and Tracking #/Confirmation # to Amazon.com. Amazon will send that information to your buyers on
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Send Tracking Info. to the Amazon

- Sales
- Import
- Export
- Set up Amazon ID

- Products
- Upload Order Related
- Amazon API (Automatic Upload)**
- Excel File

05/27/2011

Send Tracking info. to the Amazon

How to export Amazon Order Status to Seller Central

Amazon> Export> Products> Amazon API (Automatic Products & Inventory)

1. You can also update and sync Amazon price and Inventory quantity by one click.

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Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

Sync Inventory Price & Qty with Amazon

- Sales
- Import
- Export
- Set up Amazon ID

- Products
- Upload Order Related
- Amazon API (Upload Products & Inventory)**
- Excel File

Update Quantity and Price

1. UPC and/or ASIN : ☐ UPC and/or ASIN are present. (When you added UPC/ASIN on each items)

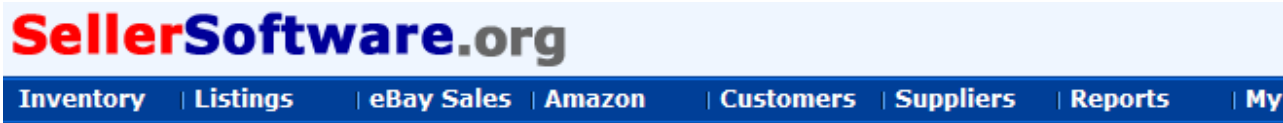
2. Quantity : ☐ All items with stock quantity is more than 0.

3. Item Type : All except Discontinued Items

Sync at Amazon's 'Upload Inventory File' with Amazon Price and Quantity

(Items must be inventoried item with Amazon Price is greater than 0)

2. Make sure you have UPC and/or ASIN on SellerSoftware web service. You can choose 1. UPC and/or ASIN and Quantity check box with 'All except Discontinued Items'. Then, click 'Sync' button to upload information to Amazon Seller Central.



Sync Inventory Price & Qty with Amazon MarketPlace

Update Quantity and Price of Amazon if Check following filters	
1. UPC and/or ASIN :	<input checked="" type="checkbox"/> UPC and/or ASIN are present. (When you added UPC/ASIN on each items)
2. Quantity :	<input checked="" type="checkbox"/> All items with stock quantity is more than 0.
3. Item Type :	All except Discontinued Items <input type="button" value="v"/>

Sync at Amazon's 'Upload Inventory File' with Amazon Price and Quantity

3. When you delete or discontinue the items which you don't carry anymore, you can export separately with 'Discontinued' type selected. Make sure you change appropriate items with item type as 'Discontinued' on item detail page.



Sync Inventory Price & Qty with Amazon MarketPlace

Update Quantity and Price of Amazon if Check following filters	
1. UPC and/or ASIN :	<input checked="" type="checkbox"/> UPC and/or ASIN are present. (When you added UPC/ASIN on each items)
2. Quantity :	<input type="checkbox"/> All items with stock quantity is more than 0.
3. Item Type :	Discontinued <input type="button" value="v"/>

Sync at Amazon's 'Upload Inventory File' with Amazon Price and Quantity

How to update UPC/ASIN/Price for Inventory Items

Amazon> Import> Import UPC/ASIN/Price

1. You can update UPC, ASIN, and/or Price in bulk on SellerSoftware.

Update Amazon UPC/ASIN/Am

Update

Sales

Import

Export

Set up Amazon ID

Order

► Import UPC/ASIN/Price

[Download Sample Excel]

Browse...

Import

Excel File Only

2. Download sample excel file and fill out item Code (SKU), Amazon selling price, UPC, and/or ASIN with your own information.

	A	B	C	D
1	Item Code (SKU)	Amazon price	UPC	ASIN
2	1BSNN7788	69	791489106542	B000NWEKQ0
3				
4				
5				
6				
7				
8				
9				
10				
11				

3. Browse to select this file on your desktop and click 'Import' button to update.

Now, you can click the 'Amazon> Export> Products> Amazon API (Automatic Products & Inventory)' menu to update Amazon Seller Central. It will take time to refresh data on Amazon.com. You can check the status by going to Amazon Seller Central site.