



**SellerSoftware.org**  
Free eBay & Amazon Web Service



# SellerSoftware.org

## User's Manual

# Registration

Name

E-mail

Create My User ID

Password

Re-enter Password

Phone Number

Online sales volume  
 Choose One

Security Code  
 3 B E X

Yes, I have more than 100 feedbacks on eBay or Amazon

I agree to the [User Agreement](#) and [privacy policy](#)

**CREATE MY FREE** NO CREDIT

*Growing* Home of 'FREE' Web Service for eBay & Amazon Sellers

 eBay  
powered by  Amazon Web Services™

\*No Download Needed\*

## First & Only 'FREE' eBay & Amazon Automatic Management Solution

Our Organization is Here to Help You to Achieve Your Goals with 12+ Years of eBay & Amazon Selling and Development Experience



### eBay Seller Benefits

- Designed for eBay PowerSellers, save time and labor up to 70%
- Free Scheduling (\$0.10 saving/item)
- Free Image Hosting (\$20+ saving/mo)
- Free Supersize Pictures (\$0.75 saving/image)
- Full Featured eBay Listing and Order Processing
- Free Sales & Tax Reports

You can fill out information and create User ID by clicking "Create" button at bottom.

[Home](#)[eBay](#)[Amazon](#)[Sellers & Sponsors](#)[Help](#)[Log-in](#)**Congratulations,**

A confirmation e-mail was sent to you via e-mail. Please check your e-mail and click 'Confirm' to activate your web service.

Thank you

SellerSoftware.org

*Growing* **SellerSoftware.org**  
Home of 'FREE' Web Service for  
eBay & Amazon Sellers

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First & Only 'FREE' eBay & Amazon Automatic Management Solution

PowerSeller Members Only. Use it 'FREE' for Lifetime

Active items on sale by SellerSoftware users



If you get "Congratulations" message, your account is successfully created. Please check your e-mail and look for the e-mail from SellerSoftware.org. Make sure you check spam folder if you don't receive it within 10 min. Please click '[Confirm and Activate SellerSoftware.org Web Service](#)' link to activate the account.

# Log-in

**SellerSoftware.org**  
Free eBay & Amazon Software

Sign-up Contact Us

Home eBay Amazon Sellers & Sponsors Help Log-in

**Log-in**

**SellerSoftware.org**  
Home of 'FREE' Web Service for  
eBay & Amazon Sellers

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eBay compatible application powered by Amazon Web Services™ \*No Download Needed\*

First & Only 'FREE' eBay & Amazon Automatic Management Solution

Our Organization is Here to Help You to Achieve Your Goals with 12+ Years of eBay & Amazon Selling and Development Experience

**eBay** **amazon.com**

 **SellerSoftware.org**  
Free eBay & Amazon Software

Powered by **Phiconnect.com**  
One Solution to Connect Top Marketplace

ID  I  
PASSWORD   
SECURITY CODE   
Z-Z-H-1

**Login**



Please log-in with your User ID and Password by clicking 'Log-in' menu. The Security Code is located on the bottom of the page. **Remember, we use many pop up windows so make sure you enable pop up window on Internet Explorer.**

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# First Important Step

Maximum Items: 1,000

Maximum Listings: 1,000/mo

Supporting eBay ID: 1

Minimum Feedback required: 100+

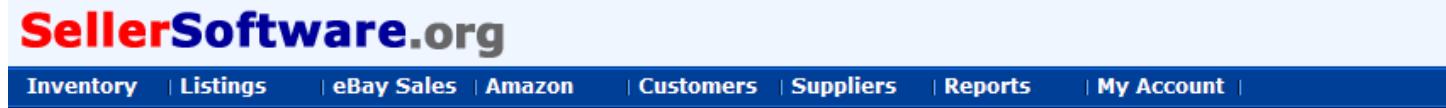
Supporting Browser: Internet Explorer 7+

Remember, we use many pop-up windows, so make sure you enable pop-up windows on Internet Explorer.

## 1. Link Your SellerSoftware Account to eBay

### My Account > Setup eBay ID

1. Please go to 'My Account > Setup eBay ID' to link your SellerSoftware Account to eBay by clicking 'Authentication on eBay Site' button.



**SellerSoftware.org**

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | **My Account** |

**Set up eBay ID**

Ebay Id List			
No.	eBay ID	Token	Token Expired

Add **Authentication on eBay Site**

1. Click **[Authentication on eBay Site]** button
2. Log into the eBay Site
3. Agree the Terms

2. Remember, SellerSoftware.org doesn't record any of your eBay passwords. We just need an Authorization Token from eBay. Once you click the button, you will be direct to eBay Authentication page to PhiConnect (SellerSoftware.org is a branch of PhiConnect.com and we uses PhiConnect solution to support this service).

3. Enter your eBay User ID and Password and click 'Sign in' button.



## Application Sign in - Link your eBay account to: PhiConnect Auth.

Sign in to your eBay account

Sign in with your eBay user ID and password to link your account to PhiConnect Auth.

User ID

Password

[I forgot my user ID or password](#)

Not an eBay member? [Register](#)

4. You will see 'Grant application access: PhiConnect Auth' page and click 'I agree' button to link your SellerSoftware account to eBay for a period of 1 1/2 years. If you change your eBay password later, you need to do this again.



### Grant application access: PhiConnect Auth.

Ready to use PhiConnect Auth.? Great! We need your consent to share your eBay data. Don't worry, we won't share your eBay password. You can change this any time by editing your [account preferences](#). Please take the time to read PhiConnect Auth.'s terms of service and [privacy policy](#), because these policies will apply when you use this service. Remember, we don't manage policies set by other companies. By clicking on the "I agree" button, you're allowing us to link your eBay account with PhiConnect Auth..

[No thanks, take me to the Application's website or eBay homepage](#)

[About eBay](#) | [Announcements](#) | [Buy Hub](#) | [Security Center](#) | [Resolution Center](#) | [Buyer Tools](#) | [Policies](#) | [Stores](#) | [Site Map](#) | [Help](#) | [eBay official time](#)

**eBay Buyer Protection** We'll cover your purchase price plus original shipping. [Learn more](#)

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5. Now, you are successfully connecting your account to eBay and you can see the Token. You can start to make inventory items and eBay listings to list your items. Remember, you can manage up to 1,000 items per month. If you have more items, please contact us for other options.

**Set up eBay ID**

Ebay Id List

No.	eBay ID	Token	Token Expired	<a href="#">[UPDATE]</a>	<a href="#">[DELETE]</a>
1	<a href="#">eve.123456</a>	AgAAAA**AQAAA	2012-10-31 23:03:10		
<a href="#">Add</a>					<a href="#">Authentication on eBay Site</a>

1. Click [\[Authentication on eBay Site\]](#) button
2. Log into the eBay Site
3. Agree the Terms

6. If you need to set up Amazon, please refer to the menu for 'My Account> Set up Amazon ID'.

## 2. Make and Update Your Own Item Code (SKU) if you have active eBay Items on eBay.com

### Listings> Configuration> Update SKU to eBay Active Items

1. If you don't have your own Item Code (SKU) on your active eBay listings, you should use this tool to enter your own Item Code (SKU). Most of eBay and Amazon software use Item Code (SKU) as the master key value. In order to process orders, generate sales reports, control inventory and etc; you should have your own Item Code (SKU).
2. This Item Code (SKU) will be also used for Amazon for consistency.
3. First, click 'Download' button to download your active eBay listings from eBay.com. By using MS Excel, enter your own Item Code (SKU).
4. For Item Code (SKU), only alphabets, numbers and dashes are valid. (a-z, 0-9, -)  
**No special characters are accepted. (\*, \_, +, %, \$, &, ^, <, >, @, !, ~)**
5. Save the Excel file, upload this Excel file by clicking 'Browse' button and 'Update' button. This will take time, so be patient.
6. You can now import your eBay Listings and create Inventory Items to SellerSoftware by going to '[Inventory> Import> Create eBay Listings and Inventory Items](#)' on SellerSoftware.org.

## Update SKU to your eBay active items

1. Download your active eBay listings from eBay.com.

2. Enter your own Item Code (SKU) to the Excel file downloaded by using MS Excel program (only alphabets, numbers, and dashes are valid, no special characters are accepted)

3. Upload the Excel file to update your own SKU to your active eBay listings.

## 3. How to import active eBay Listings and Create Inventory Items automatically

### Import > Create eBay Listings & Inventory Items

Manage Items

Import

>Create eBay Listings & Inventory Items

Export

Update eBay Listings

Color and Size

Inventory Adjustment

Item Code (SKU)

Model

Type

Title



BMW20WHEEL

ST BMW 20" WHEEL



ST TITLE CAN BE UP TO 55 CHARACTE

Result Page: 1

1. If you have active eBay Listings on eBay.com, you can create Inventory Items and eBay Listings

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Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account |

## Create eBay Listings & Inventory Items

### Import to Create eBay Listings & Inventory Items (SKU) from Pre-filled Excel File (Create Only)

[\[ Click to Download Excel Sample File \]](#)



1. First, download the excel sample data above and fill out all necessary data for your products. One listing per each row.
2. Next, click the 'Browse' button above and select your right Excel file. Then, you can click the 'Import from Excel file' button to create your eBay Listings and matching Inventory Items.
3. This feature is only good for 'Create Only' for the first time for eBay Listing and matching Inventory Item. If you need to update products (Inventory items) already created, please click '[Update eBay Listings](#)' link.

### Import to Create eBay Listings & Inventory Items (SKU) from Active eBay Listings (Create Only)

Create Inventory Items

Item Code (SKU) will be filled automatically according to eBay [SKU field or Listing Number]

SKU  Listing Number

eBay ID ever

2. There are two ways to create Inventory Items and eBay Listing pages. First, you can download our sample file and fill out all data and import from Excel. The second method is to import your active or live eBay Listings directly from eBay.com. Remember, if you used 'Your\_Own\_SKU or Item Code' when you uploaded your Listings by using Blackthorne or other software, we can use same 'SKU' and create this same 'SKU' as your new 'Item Code (SKU)' on our software. If you used special characters, our software might drop or omit the special characters while importing. If you didn't use any 'SKU' no. before, click the option of 'Listing Number' and our software will create Inventory Items with 'eBay Listing Number' for your new 'Item Code (SKU)'. You can not change or edit this 'Item Code (SKU)' once you created. This same 'Item Code (SKU)' will be used for Amazon if you are planning to sell on Amazon marketplace.

#### 3. A. Import to Create Excel File:

You can see the sample excel file for import. You can enter all information of item per line. All other sample data needs to be removed.

	A	B	C	D	E	F	G	H	I	J
1	+ ITEMNO (PartNo)	TITLE	SUBTITLE	CATEGORY	CATEGORY2	STORE CATEGORY	STORE CATEGORY2	AUCTION_TYPE	DURATION	QTY
2	ITEMNO	MONSTER CABLE 1 MALE TO 2 FEMALE ADAPTER	94864	94856	11	23		AUCTION FIXED PRICE STORE	1 3 5 7 10 GTC	1
3										
4										
5										
6										
7										
8										
9										

BUY IT NOW	STARTING PRICE	RESERVE PRICE	PRIVATE	LOT_SIZE	DESCRIPTION	PICTURE URL1	PICT_URL2	PICT_URL3	PICT_URL4
22,05	12,05	15,05	T F		description	http://media.phimart.com/1/209/L1813808335276.jpg			

4. Our software can also import pictures and you need to enter each picture's exact URL like sample data. The picture size should be around 100KB; otherwise, the system might lock itself and fail to import your items. You don't have to fill out all fields and you can modify each data after importing. You should import block of 300 items up to 1,000 items total. All images will be downloaded at night.
5. This feature is only good for 'Create Only' for the first time for eBay Listing and matching Inventory Item. If you need to update products (Inventory items) already created, please use ['Update eBay Listings' menu.](#)
6. B: Import from Active eBay Listings on eBay.com

**Import to Create eBay Listings & Inventory Items (SKU) from Active eBay Listings (Create Only)**

Create Inventory Items  
 Item Code (SKU) will be filled automatically according to eBay [SKU field or Listing Number]  
 SKU  Listing Number

eBay ID: eve...-...-...-...

1 items imported into Import\_everycaraudio folder.

# General Information

# Inventory

## How to Create an Inventory Item

### Inventory>Manage Items

**SellerSoftware.org**

Hello, james\_seller. [Logout](#)   

Inventory Listings eBay Sales Amazon Customers Suppliers Reports My Account

Manage Items

Import Export Color and Size Inventory Adjustment

Product Picture

Item Code (SKU) Search Type ALL 25 rows per page

Item Code (SKU)	Model	Type	Title	eBay Listed (Qty)	eBay Sold (Qty)	Inactivity Days	Last Sales Date	Inventor	Sale Price	Weight	Cost	Requ. Price	Total Value
-----------------	-------	------	-------	-------------------	-----------------	-----------------	-----------------	----------	------------	--------	------	-------------	-------------

Result Page:

**SellerSoftware.org**

Hello, james\_seller. [Logout](#) 

Inventory Listings eBay Sales Amazon Customers Suppliers Reports My Account

ITEMS NEW ITEM  View Product Picture

Search Item Code (SKU) Type ALL 25 rows per page

Total Results : 0

Item Code (SKU)	Model	Type	Title	eBay Listed (Qty)	eBay Sold (Qty)	Inactivity Days	Last Sales Date	Inventor	Sale Price	Weight	Cost	Requ. Price	Total Value
-----------------	-------	------	-------	-------------------	-----------------	-----------------	-----------------	----------	------------	--------	------	-------------	-------------

Result Page:

1. You can create Inventory Item (SKU) before creating eBay Listings (eBay Item). You will manage Inventory Item (SKU) base for eBay and Amazon. Multiple eBay Listings can be created per SKU. You can also create Inventory Items and eBay listings automatically by importing your active eBay listings from eBay.com.
2. Click on NEW ITEM button located on top left side of page.
3. A New Item Pop-Up window will appear

Inventory Listings eBay Sales Amazon Customers Suppliers Reports My Account [close](#)

### NEW ITEM

**Item Details**

Item Code (SKU)	YourOwnSKU	(No Special Character Allowed. Max 18 characters)
UPC Code		(requires for Amazon Items)
ASIN Code		(requires for Amazon Items)
Color	<input type="button" value="▼"/>	
Size	<input type="button" value="▼"/>	
Title	Title can be up to 55 characters	
Model		
Item Type	Start	<input type="button" value="▼"/>
Inventory Type	<input checked="" type="radio"/> Standard <input type="radio"/> Service	
Weight(LB)	1	ex) 2.0
Sales Weight(LB)	1	ex) 3.0
Inventory Q'ty	10	
Cost	10	ex) 10.00
<u>Default Supplier</u>		
Sale Price	20	ex) 20.00
Amazon Price	22	ex) 22.00
Regular Price	40	ex) 40.00
Your own description for eBay, not for Amazon.com		
<b>eBay Description</b>	<input type="button" value="HTML Editor"/>	

**Warranty Coverage**  Days

**Notes**

4. Fill out all the necessary information.

For eBay: Item Code (SKU), Color and Size (if you use multi variation), Title, Sales Weight, Inventory Q'ty, Regular Price, and Description are needed. You will enter eBay pricing on 'Listings' menu.

For Amazon: Item Code (SKU), UPC or ASIN, Color and Size (if you use multi variation), Title, Sales Weight, Inventory Q'ty, and Amazon Price (selling) are needed. You will enter eBay pricing on 'Listings' menu. When you list your Amazon items first time to Amazon Seller Central, you can use 'Amazon Simple Lister' and/or 'Amazon Advance Lister' in excel format.

\*You should keep same Item Code (SKU) for both eBay and Amazon to control Inventory and Copyright © 2011 SellerSoftware.org All rights reserved.

Reporting better. You can not edit Item Code (SKU) on existing Amazon items. You should create another item on same product with right SKU on Amazon Seller Central.

- Once you click 'Save' button, you will see upload link for images up to 10.

The screenshot shows the eBay item creation interface. On the left, there is an 'eBay Description' section with an 'HTML Editor' button. Below it is an 'Images' section with a large text box for a supersized picture and a note: '( Suggested Picture Size: JPG only. 800 x 800 Pixel, 800 x 600 Pixel, less than 300KB/image )'. There are ten upload slots arranged in two rows of five. Each slot has a blue border and the text 'Click to Upload an Image'. At the bottom, there is a 'Warranty Coverage' field set to '365 Days', a 'Notes' text area, and a set of buttons for 'Save', 'Copy', and 'Reset'.

- Click to upload your image from your desktop or USB memory card. Maximum picture size should be less than 800 Pixels X 800 Pixels with less than 300KB. Sellers usually use less than 100KB per image. This will be your 'Supersized Picture' on your eBay listings.

**Images** ( Suggested Picture Size: JPG only. 800 x 800 Pixel, 800 x 600 Pixel, less than 300KB/image )



**Warranty Coverage**  Days

**Notes**

7. You can 'Copy' this item for similar item creation with different 'Item Code (SKU)'. Click 'Copy' button and change the SKU no. and click 'Save'.

**Warranty Coverage**  Days

**Notes**

**New Item Code (SKU)**

Color	N/A	Size
		N/A

\* Enter new item code or select different color or size to copy this item.

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**ITEMS** [NEW ITEM](#)  [View Product Picture](#)
 [Search](#) [Item Code \(SKU\)](#) [Type](#) ALL [25](#) rows per page

Total Results : 2

Item Code (SKU)	Model	Type	Title	eBay Listed (Qty)	eBay Sold (Qty)	Inactivity Days	Last Sales Date	Inventor	Sale Price	Weight	Cost	Regul. Price	Total Value
 BMW20WHEEL		ST	BMW 20" WHEEL			--		20	200.00	17	100.00	500.00	2000
		ST	TITLE CAN BE UP TO 55 CHARACTERS			--		10	20.00	1	10.00	40.00	100.0

Result Page: 1

8. You can see above that two Inventory Items created with unique SKU and current Inventory Q'ty.

# How to Update eBay Listings created already on SellerSoftware.org

## Inventory > Import > Update eBay Listings

**SellerSoftware.org**

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports

Manage Items

Import [Create eBay Listings & Inventory Items](#)

Export [Update eBay Listings](#) 

Color and Size [Export eBay Listings' link](#)

Inventory Adjustment [in the same Excel file.](#)

3. Next, you can click the 'Browse' button below and select the Excel file. Then, click the 'Update' button to update any information on eBay Listings on our system (This feature will not update active eBay Listings).

4. If you need to update active eBay listings on eBay.com, you need to go to 'eBay Listings Management' to revise items. Repeat 1 to 3 whenever you need to update.

[Exported Excel File Only](#)

1. If you like to update eBay Listings on our system (not on active eBay Listings) for bulk updating, you can use this menu.
2. First, click 'Export eBay Listings' to get all eBay Listings in excel file.

**SellerSoftware.org**

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports

### Update eBay Listings

1. You can click to 'Export eBay Listings' link 

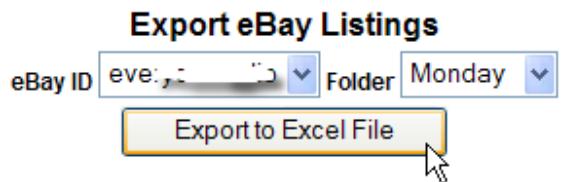
2. Update or Edit any information on the same Excel file.

3. Next, you can click the 'Browse' button below and select the Excel file. Then, click the 'Update' button to update any information on eBay Listings on our system (This feature will not update active eBay Listings).

4. If you need to update active eBay listings on eBay.com, you need to go to 'eBay Listings Management' to revise items. Repeat 1 to 3 whenever you need to update.

[Exported Excel File Only](#)

## EXPORT EBAY LISTINGS



3. Once you download the exported file, you will see your eBay Listings with each listing per line.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Seq	Title	Subtitle	Category	category id list	category name list	category s	Category2	category2	category2	Item Condi	Store Cate	Store Cate	Auction Ty	Duration	Qty	Buyitnow
2	10198	BMW 20" WHEEL		43953	6000 6028 6030 3	eBay Motors > Parts & Accessories > Car & Truck Parts > Wheels, Tires & Parts > Wheels									1	5	799.99
3																	
4																	
5																	
6																	

4. Update or Edit any information on the same Excel file.
5. Next, you can click the 'Browse' button below and select the Excel file. Then, click the 'Update' button to update any information on eBay Listings on our system (This feature will not update active eBay Listings).
6. If you need to update active eBay listings on eBay.com, you need to go to '[eBay Listings Management](#)' to revise per item.

## How to create color and size, multi variations on SellerSoftware

### Inventory > Color and Size > Color

# SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account

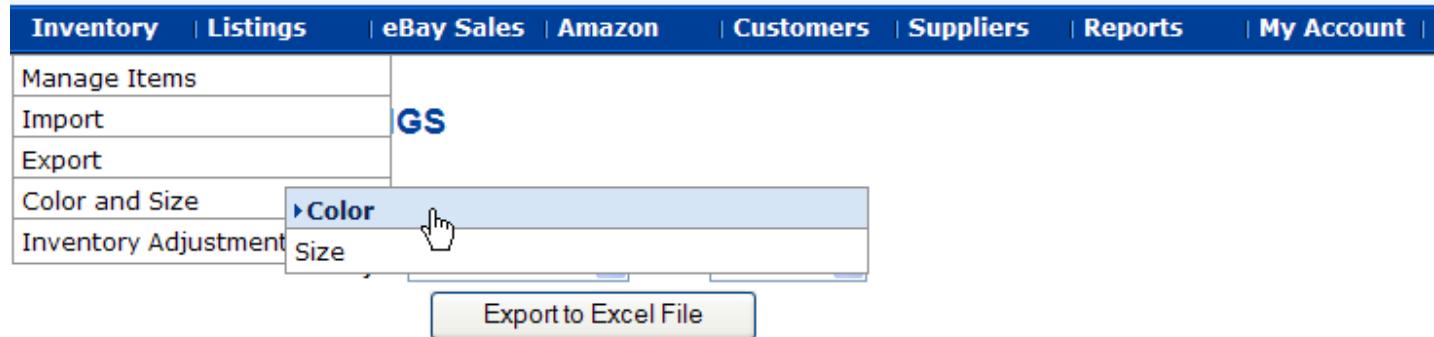
Manage Items  
Import  
Export  
Color and Size  
Inventory Adjustment

GS

Color

Size

Export to Excel File



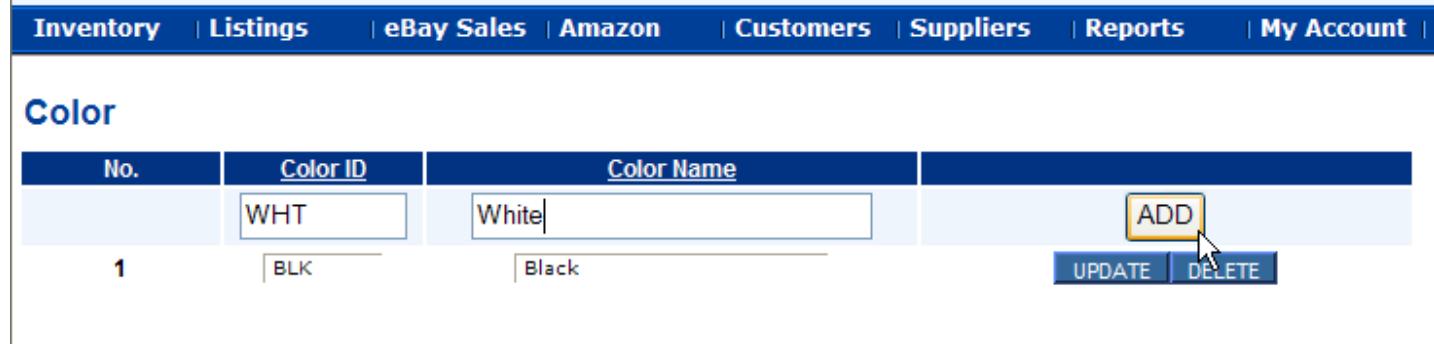
1. This software support multi variation format.
2. Create all colors and sizes before you create multi variation items.

# SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account

## Color

No.	Color ID	Color Name	
1	WHT	White	<input type="button" value="ADD"/> <input type="button" value="UPDATE"/> <input type="button" value="DELETE"/>
	BLK	Black	



3. Use abbreviation for Color ID and full name for Color Name as shown.

# SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account

## Size

No.	Size ID	Size Name	
1	L	Large	<input type="button" value="ADD"/> <input type="button" value="UPDATE"/> <input type="button" value="DELETE"/>
2	M	Medium	<input type="button" value="UPDATE"/> <input type="button" value="DELETE"/>
	S	Small	<input type="button" value="UPDATE"/> <input type="button" value="DELETE"/>



4. For example, you can name as 'L' for Large and 'M' for Medium size as shown above.

Inventory   Listings   eBay Sales   Amazon   Customers   Suppliers   Reports   My Account   [close](#)

### NEW ITEM

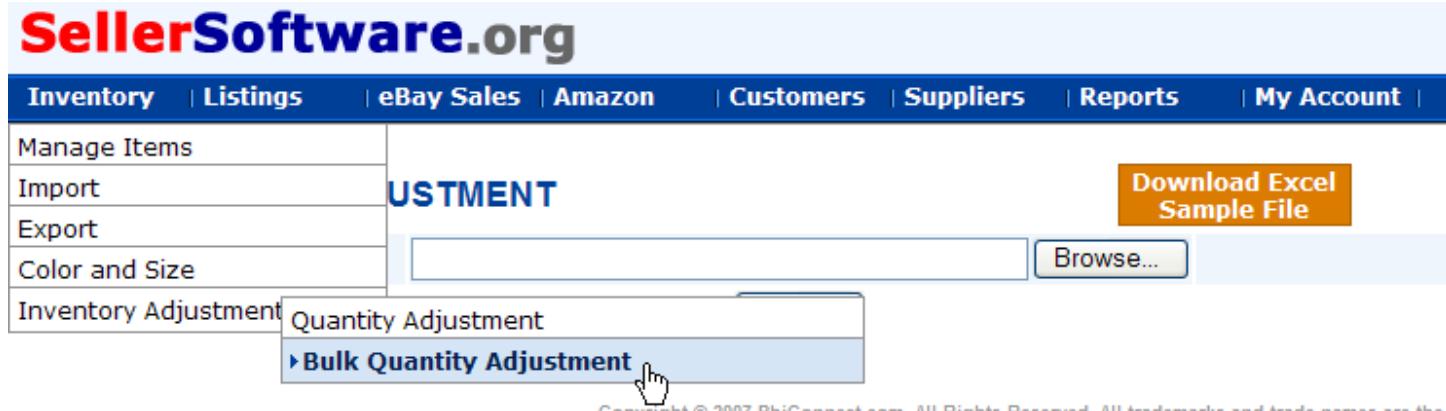
**Item Details**

Item Code (SKU)	<input type="text" value="DRESS1"/> (No Special Character Allowed. Max 18 characters)
UPC Code	<input type="text"/> (requires for Amazon Items)
ASIN Code	<input type="text"/> (requires for Amazon Items)
Color	Black <input type="button" value="▼"/>
Size	Medium <input type="button" value="▼"/>
Title	<input type="text" value="Evening Dress for Women various color and size"/>
Model	<input type="text"/>
Item Type	Start <input type="button" value="▼"/>

5. You can see Color and Size options visible when you create new item at Inventory> Managing Items> New Item.

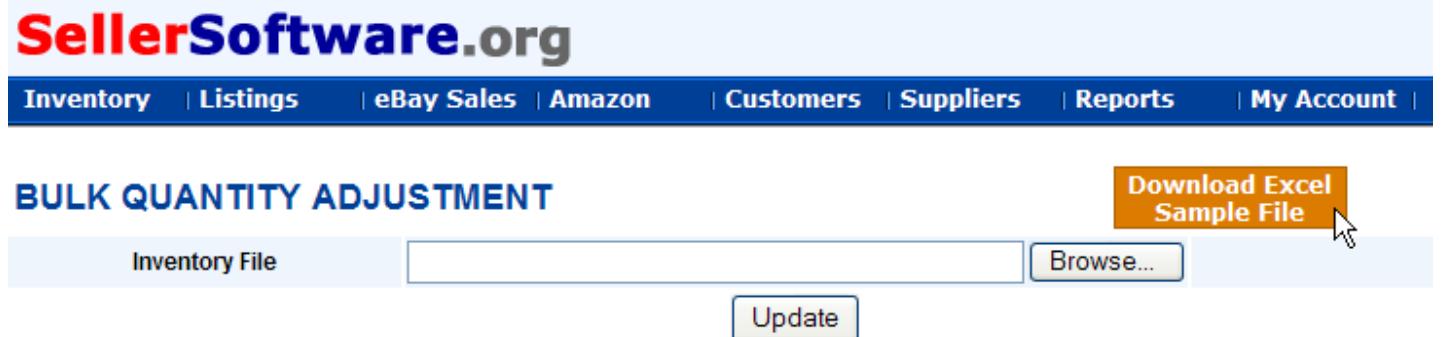
# How to Change Inventory Quantity in Bulk

Inventory > Inventory Adjustment > Bulk Quantity Adjustment



The screenshot shows the SellerSoftware.org interface. The top navigation bar includes links for Inventory, Listings, eBay Sales, Amazon, Customers, Suppliers, Reports, and My Account. A sidebar on the left lists Manage Items, Import, Export, Color and Size, and Inventory Adjustment. The main content area is titled 'BULK QUANTITY ADJUSTMENT'. It features a file upload input field with a 'Browse...' button, a 'Download Excel Sample File' button, and a 'Quantity Adjustment' dropdown menu with 'Bulk Quantity Adjustment' selected. A cursor is hovering over the 'Bulk Quantity Adjustment' option. A small copyright notice at the bottom states 'Copyright © 2007 BioConnect.com. All Rights Reserved. All trademarks and trade names are the property of their respective owners.'

1. If you have physical inventory or you need to update inventory quantity in bulk, you can use excel file to update q'ty in bulk. Also, this inventory quantity can be used for Amazon.



The screenshot shows the SellerSoftware.org interface. The top navigation bar includes links for Inventory, Listings, eBay Sales, Amazon, Customers, Suppliers, Reports, and My Account. The main content area is titled 'BULK QUANTITY ADJUSTMENT'. It features a file upload input field with a 'Browse...' button, a 'Download Excel Sample File' button, and an 'Update' button. A cursor is hovering over the 'Download Excel Sample File' button. A small copyright notice at the bottom states 'Copyright © 2007 BioConnect.com. All Rights Reserved. All trademarks and trade names are the property of their respective owners.'

2. Download Excel Sample File to update

	A ITEMNO	B MAIN QTY	C NOTE
1	ITEMNO	10	Example
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15		+	
16			
17			
18			
19			
20			
21			
22			
23			
24			

3. ITEMNO will be your own 'Item Code (SKU)' and MAIN QTY will be your updated q'ty number.
4. Fill out with update q'ty and browse to upload the inventory file.
5. Uploaded items will have update q'ty instantly.

# Listings

## How to Setup Master Profiles and Presets for eBay Listing Options

### Listings> Presets> Preset- Item Details

1. You can setup 5 presets for your frequent used listing options. Then, you can make several master profiles of combination of different listing presets.
2. In this example, we are creating first preset, Item Details. We chose first eBay category and fill out item specific, custom specific and item condition.
3. Next, we chose the Fixed Price format with 30 day duration, quantity and Buy It Now price. You can also set up the 'best offer' option. Make sure that you click the 'Save' button.
4. We save Preset Name as 'Amp' for later usage. You can always edit the value later.

## Preset Item Details

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Methods\]](#) [\[Preset Return Policy\]](#) [\[Preset Shipping Locations\]](#)

**Item Details**

SubTitle	<input type="text" value="18795"/> Electronics > Car Electronics > Car Amplifiers			<input type="button" value="Select"/>	<input type="button" value="Delete"/>
Category	<input type="button" value="Edit"/>	Not Set	Custom Specific	<input type="button" value="Edit"/>	Not Set
Item Specific	<input type="button" value="Edit"/>	Compatible (Motors only)	<input type="button" value="Edit"/>	Not Set	
* Item Condition	<input type="button" value="Edit"/>	Not Set			
Category 2	<input type="text"/>			<input type="button" value="Select"/>	<input type="button" value="Delete"/>
Store Category 1	<input type="button" value="..."/> <a href="#">Update Store Category</a>				
Store Category 2	<input type="button" value="..."/>				

**Auction Type**  **Auction**  **Fixed Price**  **Store**

Duration	<input type="button" value="30"/>	BuyItNow	<input type="text" value="189.00"/>
Quantity	<input type="text" value="10"/>	<input type="checkbox"/> Private	<input type="text"/> Lot Size

**Custom Field**

Custom 1	<input type="text"/>
Custom 2	<input type="text"/>
Custom 3	<input type="text"/>
Custom 4	<input type="text"/>
Custom 5	<input type="text"/>

**Best Offer**

Automatically accept offers of at least \$

Automatically decline offers lower than \$

## Listings> Presets> Preset- Listing Upgrades

1. Secondly, we are entering 'Gallery' as a Listing Upgrades Preset. We chose 'Gallery' button to show our first picture as a gallery. We know that we can create different names with different Listing Upgrades like Bold, Border, Gallery Plus and etc. Make sure that you click the 'Save' button.

**SellerSoftware.org**

Inventory | Listings | eBay Sales | Amazon | Cus

**Preset Listing Upgrades**

[Preset Item Details] [Preset Listing Upgrades] [Preset Shipping & H

Click here to view eBay Fee details

Pro Pack Plus Bundle

Combine Bold, Border, Highlight, Featured Plus and Gallery Featured and receive a discount!

Bold

Border

Highlight

Featured Plus

Home Featured

Gallery Options: (Picture 1)

None

Gallery

Gallery Plus

Gallery Featured

Gift Services

Gift Wrap/Gift Card

Express Shipping

Ship to Recipient

Gallery

New Preset Name :

Save Delete

## Listings> Presets> Preset- Shipping & Handling

1. Third, we are making our first shipping option as 'Ship1'. At the first Tap for 'Domestic Shipping', we chose 'Flat' rate and 'Standard Flat Rate Shipping Service' with 10 dollars for 'Cost' and 4 dollars for 'Each Additional Item'. Do not include dollar sign, '\$'. This Cost will be the actual charge showing eBay Listings. Then, we chose '1 business day' for 'Domestic Handling Time'. Make sure that we enter right 'Sales Tax' rate for your state.

## Preset Listing Shipping & Handling

[Preset Item Details] [Preset Listing Upgrades] [Preset Shipping & Handling] [Preset Payment Methods]

<b>Domestic Shipping</b>	<b>International Shipping</b>
<p><input type="radio"/> Calculated Let eBay calculate the rate based on Shipping Service, buyer address, weight, and size</p> <p><input checked="" type="radio"/> Flat Let eBay charge the rate I specify for each Shipping Service.</p> <p><input type="radio"/> Self-Managed Shipping info will not be sent to eBay. eBay will tell the Buyer to contact me.</p>	
<b>Shipping Services</b> Standard Flat Rate Shipping Service	<b>Cost</b> 10 + 5
Surcharges for AK, HI, and PR via UPS :	\$
Not Selected	
Surcharges for AK, HI, and PR via UPS :	\$
Not Selected	
Surcharges for AK, HI, and PR via UPS :	\$
Research rates and services with the <a href="#">Shipping Calculator</a> .	
<b>Domestic Handling Time</b> 1 business day	

Apply a shipping discount when buyer purchases multiple items

Package Size (Optional, Provide if you will be automatically Printing Postage)

None  Irregular or unusual package

Estimated Weight:  lbs  oz

Sales Tax: 9.75 % in California

Ship1

New Preset Name :

2. We click the second tab called 'International Shipping'. In this tab, we chose 'UPS Worldwide Expedited' option with 30 dollars for 'Cost' and 20 dollars for 'Each Additional Item'. Do not include dollar sign, '\$'. Now, we enter the name as 'Ship1' and click 'Save' button to save the data. Later, you can save many different shipping methods with different names.

## Preset Listing Shipping & Handling

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Me](#)

Domestic Shipping	International Shipping
<b>Shipping Services</b>	
UPS Worldwide Expedited	<b>Cost</b> 30 + 20
<input type="checkbox"/> WorldWide <input type="checkbox"/> Americas <input type="checkbox"/> Asia	
<input checked="" type="checkbox"/> Canada <input checked="" type="checkbox"/> Europe	
Not Selected	<input type="button" value=""/>
<input type="checkbox"/> WorldWide <input type="checkbox"/> Americas <input type="checkbox"/> Asia	<input type="button" value=""/>
<input type="checkbox"/> Canada <input type="checkbox"/> Europe	<input type="button" value=""/>
Not Selected	<input type="button" value=""/>
<input type="checkbox"/> WorldWide <input type="checkbox"/> Americas <input type="checkbox"/> Asia	<input type="button" value=""/>
<input type="checkbox"/> Canada <input type="checkbox"/> Europe	<input type="button" value=""/>

Apply a shipping discount when buyer purchases multiple items

Package Size (Optional, Provide if you will be automatically Printing Postage)

None	<input type="checkbox"/> Irregular or unusual package
Estimated Weight: <input type="text"/> lbs <input type="text"/> oz	
Sales Tax: <input type="text"/> % in <input type="text"/> California	<input type="button" value=""/>
<input type="button" value="Ship1"/>	
New Preset Name : <input type="text" value="Ship1"/>	
<input type="button" value="Save"/> <input type="button" value="Delete"/>	

## Listings> Presets> Preset- Payment Methods

- Fourth, we enter our PayPal e-mail for 'Payment Methods'. In this example, we used our PayPal account of 'info@sellersoftware.org'. Also, we added 'Payment Instruction'. We entered the name as 'PayPal' and saved it.

**Preset Payment Methods**  
[Preset Item Details] [Preset Listing Upgrades] [Preset Shipping & Handling] [Preset Payment Methods]

**Payment Method**

Require Immediate Pay

PayPal Email Address

Money order/Cashiers Check (Licensed Merchant)

Personal Check

See Item Description

Other online payment method(s)

**Payment Instruction**

Please pay within 3 days.

**New Preset Name :**

**Buttons:**

## Listings> Presets> Preset- Return Policy

- In this example, we chose 'Return Accepted' with 'Money Back' and '14 Days'. You can also type your own 'Return Policy'. You can also subscribe 'PhiConnect Return Service' (<http://apps.ebay.com/selling?ViewEAppDetails&stab=3&appType=1&appId=returntool.phiconnect.com>) to increase customers' satisfaction.
- We entered the name as 'MoneyBack' and saved it. To edit, you need to choose 'MoneyBack' from the pull down menu, edit it and save again.

## Preset Return Policy

[\[Preset Item Details\]](#) [\[Preset Listing Upgrades\]](#) [\[Preset Shipping & Handling\]](#) [\[Preset Payment Methods\]](#) [\[Preset Return Policy\]](#)

### Return

Returns Accepted

Refund will be given as

Money Back

Item must be returned within

14 Days

### Return Policy Details

We charge 15% restocking fee for all returned products. Please use our 'Online Return Service' to request RA# powered by 'PhiConnect Return Service' on eBay Application.

New Preset

New Preset Name : MoneyBack

Save

Delete

## Listings> Presets> Preset- Shipping Locations

1. In this example, we enter state, zip code, and we selected several countries we are shipping to.
2. We entered the name as 'California' and saved it.

**Preset Shipping Locations**

[Preset Item Details] [Preset Listing Upgrades] [Preset Shipping &amp; Handling] [Preset Payment Methods] [Preset Return Policy] [Preset Shipping Locations]

**Ship-From Location**

State	CA
Zip code	90010
Country	UNITED STATES

**Ship-To Location**

Will not ship - local pickup only  
 Will ship to my home country and to the following locations :

<input type="checkbox"/> WorldWide	<input type="checkbox"/> Americas
<input checked="" type="checkbox"/> Canada	<input type="checkbox"/> Mexico
<input checked="" type="checkbox"/> Europe	<input type="checkbox"/> UK
<input type="checkbox"/> Germany	<input type="checkbox"/> Asia
<input type="checkbox"/> Australia	<input type="checkbox"/> Korea

New Preset

New Preset Name :

**Listings> Presets> Master Profiles**

1. Finally, we enter the profile name as 'Profile1' and chose appropriate presets from each pull down menu. Then, we saved it for later use. You can create an eBay listing from this profile or update to the right profile after selecting right eBay listings on eBay Listing Managements menu.

## Master Profiles

Click here to view eBay Fee details

<b>Save Master Profile Name:</b>	<input type="text" value="Profile1"/> List of Master Profiles
	<input type="button" value="New Master Profile"/>
Preset - Item Details	<input type="button" value="Amp"/>
Preset - Listing Upgrades	<input type="button" value="Gallery"/>
Preset - Shipping & Handling	<input type="button" value="Ship1"/>
Preset - Payment Methods	<input type="button" value="Paypal"/>
Preset - Return Policy	<input type="button" value="MoneyBack"/>
Preset - Shipping Locations	<input type="button" value="California"/>
<input type="button" value="Save"/> <input type="button" value="Delete"/>	

# How to create an eBay Listing on eBay Listing Managements

## Listings> eBay Listing Managements

1. In this control panel, you can verify, submit each eBay listing and/or schedule multiple eBay listings for free. Since each user is using SellerSoftware server to schedule, there is no scheduling fee of \$0.10. Also, you can check your current inventory before listing, quick sales report per each SKU (item code) and success rate per listing. If you click 'view eBay Active Count' option, you can see how many active listings on eBay.

**SellerSoftware.org**

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account |

**eBay Listing Managements** [New](#)

Item Code (SKU)  contains  eBay ID  all  Folder  all  Search  view eBay Active Count

Check ALL (current page)  Submit Schedule  Delete Profiles  None  Apply Save as to  --  folder  25  rows per page

Total Results : 1990

No	Chl	Item Code (SKU)	Title	Cost	Last Listed	Folder	Inve	Activ	Qty	BuyItN	Succ (%)	# of Listed	# of Sold	Shippin	Start Price	Test	List Now
1	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		4	157.99	0 %	0	0		157.99	<input type="button"/> Verify	<input type="button"/> Submit Now
2	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		8	99.99	0 %	0	0		99.99	<input type="button"/> Verify	<input type="button"/> Submit Now
3	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		8	68.99	0 %	0	0		68.99	<input type="button"/> Verify	<input type="button"/> Submit Now
4	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		4	97.99	0 %	0	0		97.99	<input type="button"/> Verify	<input type="button"/> Submit Now
5	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		4	99.99	0 %	0	0		99.99	<input type="button"/> Verify	<input type="button"/> Submit Now
6	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		4	99.99	0 %	0	0		99.99	<input type="button"/> Verify	<input type="button"/> Submit Now
7	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		6	114.99	0 %	0	0		114.99	<input type="button"/> Verify	<input type="button"/> Submit Now
8	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		6	114.99	0 %	0	0		114.99	<input type="button"/> Verify	<input type="button"/> Submit Now
9	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		12	114.99	0 %	0	0		114.99	<input type="button"/> Verify	<input type="button"/> Submit Now
10	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		6	114.99	0 %	0	0		114.99	<input type="button"/> Verify	<input type="button"/> Submit Now
11	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		7	129.99	0 %	0	0		129.99	<input type="button"/> Verify	<input type="button"/> Submit Now
12	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		7	129.99	0 %	0	0		129.99	<input type="button"/> Verify	<input type="button"/> Submit Now
13	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		3	139.99	0 %	0	0		139.99	<input type="button"/> Verify	<input type="button"/> Submit Now
14	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		3	139.99	0 %	0	0		139.99	<input type="button"/> Verify	<input type="button"/> Submit Now
15	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		3	182.99	0 %	0	0		182.99	<input type="button"/> Verify	<input type="button"/> Submit Now
16	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		3	197.99	0 %	0	0		197.99	<input type="button"/> Verify	<input type="button"/> Submit Now
17	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		3	149.99	0 %	0	0		149.99	<input type="button"/> Verify	<input type="button"/> Submit Now
18	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		3	149.99	0 %	0	0		149.99	<input type="button"/> Verify	<input type="button"/> Submit Now
19	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		8	159.99	0 %	0	0		159.99	<input type="button"/> Verify	<input type="button"/> Submit Now
20	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		8	159.99	0 %	0	0		159.99	<input type="button"/> Verify	<input type="button"/> Submit Now
21	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		12	174.99	0 %	0	0		174.99	<input type="button"/> Verify	<input type="button"/> Submit Now
22	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		12	174.99	0 %	0	0		174.99	<input type="button"/> Verify	<input type="button"/> Submit Now
23	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		8	279.99	0 %	0	0	0.0	279.99	<input type="button"/> Verify	<input type="button"/> Submit Now
24	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		8	279.99	0 %	0	0	0.0	279.99	<input type="button"/> Verify	<input type="button"/> Submit Now
25	<input type="checkbox"/>	[REDACTED]	[REDACTED]	0		Import_[REDACTED]	0		6	79.99	0 %	0	0		79.99	<input type="button"/> Verify	<input type="button"/> Submit Now

Result Page: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [22](#) [23](#) [24](#) [25](#) [26](#) [27](#) [28](#) [29](#) [30](#) [31](#) [32](#) [33](#) [34](#) [35](#) [36](#) [37](#) [38](#) [39](#) [40](#) [41](#) [42](#) [43](#) [44](#) [45](#) [46](#) [47](#) [48](#) [49](#) [50](#) [51](#) [52](#)

2. To create a new eBay listing, click 'new' button. Enter the Item Code (SKU) to bring up the title, description and pictures. Also, you can load 'Master Profile' from 'Load from Profiles'. In this example, we chose 'Profile1' since we created this master profile on previous example.

3. Enter few characters of your Item Code (SKU) and you will see your items on green screen.
4. Click the Item Code (SKU) you like to create an eBay Listing and you can see the details of eBay Listing like below

SellerSoftware.org Hello, james...

Inventory Listings eBay Sales Amazon Customers Suppliers Reports My Account close

Ebay ID [REDACTED] Save to ... folder Save Revise Delete

**Item Code (SKU)** **bosbass** Active  Load from Profiles **Profile1**

ITEMNO	DESCRIPTION	INVENTORY
BOSBASS1500	BOSS BASS1500 10" 1500W LOW PR ...	0
BOSBASS900	BOSS BASS900 8" 900W SLIM AMPL ...	0

**Multi Variation (Beta)**

**Auction Type**  Auction  Fixed Price  Store

Duration 1 BuyItNow  Starting  Reserve  Private Lot Size

Inventory Sales Price Cost Weight

**Description**

**Pictures**

1  Delete 2  Delete 3  Delete 4  Delete 5  Delete

**Listing Upgrade**

Gallery  Gallery Featured  
 Bold  Border  
 Highlight  Featured Plus

**Shipping & Handling Cost**

US \$  and \$  for each additional  
Sales Tax  % in California  Included S&H

**Payment Method**

Require Immediate Pay  
 PayPal Email Address   
 Money order/Cashiers Check  (Licensed Merchant)  
 Personal Check  Visa/Master  
 See Item Description  Discover  
 Other online payment method(s)  American Express

**Return**

Returns Accepted  
Refund will be given as    
Item must be returned within

Return Policy Details

**Ship-To Location**

Will not ship - local pickup only

5. Once you click the 'Save' button, you can see that all listing options are pre-filled including 'Description' and 'Pictures'.

Inventory Listings eBay Sales My Account [close](#)

Ebay ID  Save to  Monday

**Item Code (SKU)** BOSBASS1500 Active  Load from Profiles

Title BOSS BASS1500 10" 1500W LOW PROFILE AMPLIFIED SUBWOOFER

SubTitle

Category 18795

Item Specific

\* Item Condition

Category 2

Store Category 1

Store Category 2

**Multi Variation (Beta)**  Use  Do not use

**Auction Type**  Auction  Fixed Price  Store

Duration 30 BuyItNow 189.00

Quantity 10  Private Lot Size

Inventory 0 Sales Price 149.99 Cost 0 Weight 0.00

**Description**

```
<!-- ST_SEAL_HTML_START --><!-- ADDED: 4/27/11 6:56 PM -->
><br><center><a href="http://www.squaretrade.com" target="_blank"></a><br><br><font face=verdana size=1 color="#000000>SquareTrade ?</font>
```

**Pictures**

1  2  3  4  5  6  7  8

**Listing Upgrade**

- Gallery  Gallery Featured
- Bold  Border
- Highlight  Featured Plus

**Shipping & Handling Cost**

US \$ 10 and \$ 5 for each additional  Included S&H

Sales Tax 9.75 % in California  Included S&H

**Payment Method**

- Require Immediate Pay
- PayPal Email Address
- Money order/Cashiers Check  Licensed Merchant
- Personal Check  Visa/Master
- See Item Description  Discover
- Other online payment method(s)  American Express

**Return**

Returns Accepted  Refund will be given as    Item must be returned within   Please use our 'Online Return'

**Ship-To Location**

- Will not ship - local pickup only
- Will ship to my home country and to the following locations :
  - WorldWide  Americas
  - Canada  Mexico

## How to verify your eBay Listings and use 'Free Scheduling' to submit Bay Listings

### Listings> eBay Listing Managements

1. If you like to apply a different Profile, select the eBay Listings, choose the appropriate Profile and click 'Apply' button as shown below. Remember, we use many pop up windows so make sure you enable pop up window on Internet Explorer.

## eBay Listing Managements [New](#)

Item Code (SKU)		contains	bosbass15	eBay ID	all	Folder	all	Search	<input type="checkbox"/> view eBay Active Count								
<input checked="" type="checkbox"/> Check ALL (current page)		<a href="#">Submit Schedule</a>		<a href="#">Delete</a>	Profiles	Profile1	Apply										
Total Results : 4																	
No	Chl	Item Code (SKU)	Title	Cost	Last Listed	Folder	Inve	Activ	Qty	BuyItNow	Succ %	# of Listed	# of Sold	Shipping	Start Price	Test	List Now
1	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0			0				0 %	0	0			<a href="#">[Verify]</a>	<a href="#">[Submit Now]</a>
2	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0			0				0 %	0	0			<a href="#">[Verify]</a>	<a href="#">[Submit Now]</a>
3	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0		Monday	0				0 %	0	0			<a href="#">[Verify]</a>	<a href="#">[Submit Now]</a>
4	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0		Monday	0		10	189.00	0 %	0	0	10		<a href="#">[Verify]</a>	<a href="#">[Submit Now]</a>

Result Page: 1

Inventory | Listings | eBay Sales [http://admin1.sellersoftware.org/admin/ebay/preset\\_save.php](http://admin1.sellersoftware.org/admin/ebay/preset_save.php) - Windows Internet Explorer

[http://admin1.sellersoftware.org/admin/ebay/preset\\_save.php](http://admin1.sellersoftware.org/admin/ebay/preset_save.php)

## eBay Listing Managements [New](#)

Item Code (SKU)		contains	b	e
<input checked="" type="checkbox"/> Check ALL (current page)		<a href="#">Submit Schedule</a>		
Total Results : 4				
No	Chl	Item Code (SKU)	Title	
1	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1	
2	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1	
3	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1	
4	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 1	

Result Page: 1

4 items were affected.

2. When you click 'Verify' on 'Test' column, you can check any error message. If everything is OK, it will give you estimate of listing fee as shown below.

SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | [close](#)

VerifyAddItem

Listing Number (ItemID) : [0](#)

Listing Fee : \$ 0.05

3. If you like to submit this listing one by one, you can click 'Submit Now' button, the pop up window

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will show you the eBay Listing (Item) #.

4. If you like to use 'Free Scheduling', select the eBay Listings you like to schedule, click 'Submit Schedule' button.

The screenshot shows the SellerSoftware.org interface for eBay Listing Management. At the top, there is a navigation bar with links for Inventory, Listings, eBay Sales, Amazon, and Custom. The main title is 'eBay Listing Managements' with a 'New' button. Below the title is a search bar with dropdowns for 'Item Code (SKU)' and 'contains' set to 'bosbass1'. There are buttons for 'Check ALL (current page)', 'Submit Schedule' (which has a hand cursor icon over it), 'Delete', and 'Profiles'. A message 'Total Results : 4' is displayed. A table lists four items, each with a checked checkbox in the 'Chk' column. The columns are labeled: No, Chk, Item Code (SKU), Title, Cost, and L. The items listed are: 1. BOSBASS1500, 2. BOSBASS1500, 3. BOSBASS1500, and 4. BOSBASS1500. All items have a cost of 0. At the bottom, there are navigation icons for first, previous, next, and last pages, and a message 'Result Page: 1'.

No	Chk	Item Code (SKU)	Title	Cost	L
1	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	
2	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	
3	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	
4	<input checked="" type="checkbox"/>	BOSBASS1500	BOSS BASS1500 10" 1500W LO	0	

5. You will get pop up window with Schedule control panel.

Submit Listings with the following start time.

Schedule to upload eBay according to the following schedule.

Start Time :	13 <input type="button" value="▼"/> : 33 <input type="button" value="▼"/> 05 <input type="button" value="▼"/> / 26 <input type="button" value="▼"/> / 2011 <input type="button" value="▼"/>
	( Hour : Minutes      Month / day / Year )
Interval between listings :	0 <input type="button" value="▼"/> 0 <input type="button" value="▼"/> : 5 <input type="button" value="▼"/> ( dd hh : mm )
Listings per interval :	1 <input type="button" value="▼"/>
<input type="button" value="Save"/>	

OR

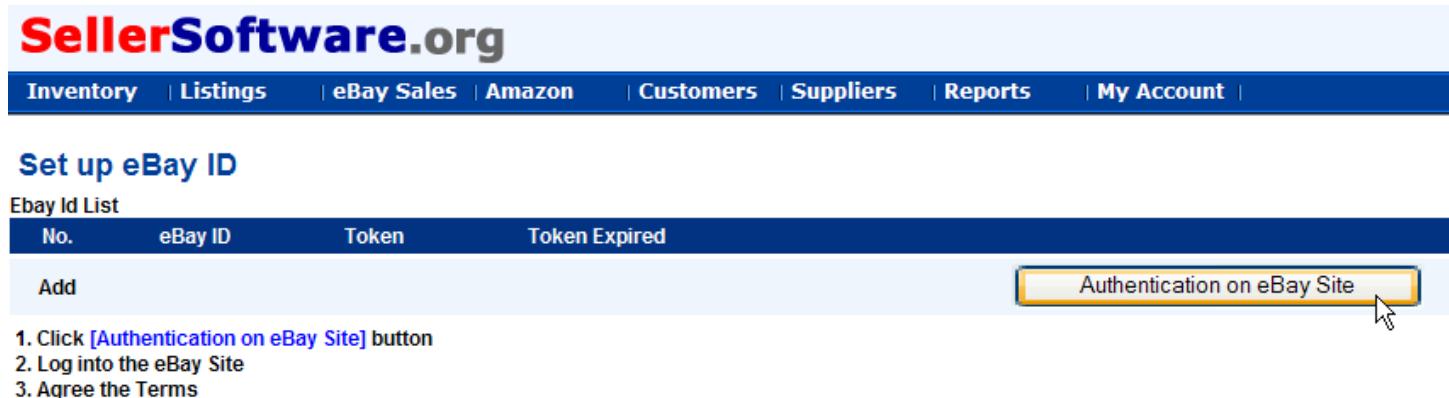
<input type="checkbox"/> Sunday :	00 <input type="button" value="▼"/> : 00 <input type="button" value="▼"/> ( hh : mm )
<input type="checkbox"/> Monday :	00 <input type="button" value="▼"/> : 00 <input type="button" value="▼"/> ( hh : mm )
<input type="checkbox"/> Tuesday :	00 <input type="button" value="▼"/> : 00 <input type="button" value="▼"/> ( hh : mm )
<input type="checkbox"/> Wednesday :	00 <input type="button" value="▼"/> : 00 <input type="button" value="▼"/> ( hh : mm )
<input type="checkbox"/> Thursday :	00 <input type="button" value="▼"/> : 00 <input type="button" value="▼"/> ( hh : mm )
<input type="checkbox"/> Friday :	00 <input type="button" value="▼"/> : 00 <input type="button" value="▼"/> ( hh : mm )
<input type="checkbox"/> Saturday :	00 <input type="button" value="▼"/> : 00 <input type="button" value="▼"/> ( hh : mm )
Interval between listings :	0 <input type="button" value="▼"/> 0 <input type="button" value="▼"/> : 5 <input type="button" value="▼"/> ( dd hh : mm )
Listings per interval :	1 <input type="button" value="▼"/>
<input type="button" value="Save"/>	

6. There are two options. First you can schedule starting time with intervals. Secondly, you can choose dates you like to submit with starting time setting.

# How to set up 'Configuration' for eBay

## Listings> Configuration> Set up eBay ID

1. Please go to 'Listings> Configuration> Setup eBay ID' or 'My Account> Set up eBay ID' to link your SellerSoftware Account to eBay by clicking 'Authentication on eBay Site' button.



**SellerSoftware.org**

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | **My Account** |

**Set up eBay ID**

Ebay Id List

No.	eBay ID	Token	Token Expired

Add Authentication on eBay Site

1. Click [Authentication on eBay Site] button  
2. Log into the eBay Site  
3. Agree the Terms

2. Remember, SellerSoftware.org doesn't record any of your eBay passwords. We just need an Authorization Token from eBay. Once you click the button, you will be direct to eBay Authentication page to PhiConnect (SellerSoftware.org is a branch of PhiConnect.com and we uses PhiConnect solution to support this service).
3. Enter your eBay User ID and Password and click 'Sign in' button.

## Application Sign in - Link your eBay account to: PhiConnect Auth.

Sign in to your eBay account ?

Sign in with your eBay user ID and password to link your account to PhiConnect Auth.

User ID  ?

Password  ?

[I forgot my user ID or password](#)

Not an eBay member? [Create an account](#)

4. You will see 'Grant application access: PhiConnect Auth' page and click 'I agree' button to link your SellerSoftware account to eBay for a period of 1 1/2 years. If you change your eBay password later, you need to do this again.

### Grant application access: PhiConnect Auth.

Ready to use PhiConnect Auth.? Great! We need your consent to share your eBay data. Don't worry, we won't share your eBay password. You can change this any time by editing your [account preferences](#). Please take the time to read PhiConnect Auth.'s terms of service and [privacy policy](#), because these policies will apply when you use this service. Remember, we don't manage policies set by other companies. By clicking on the "I agree" button, you're allowing us to link your eBay account with PhiConnect Auth..

[No thanks, take me to the Application's website](#) or [eBay homepage](#)

[About eBay](#) | [Announcements](#) | [Buy Hub](#) | [Security Center](#) | [Resolution Center](#) | [Buyer Tools](#) | [Policies](#) | [Stores](#) | [Site Map](#) | [Help](#) | [eBay official time](#)

 **eBay Buyer Protection** We'll cover your purchase price plus original shipping. [Learn more](#)

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5. Now, you are successfully connecting your account to eBay and you can see the Token. You can start to make inventory items and eBay listings to list your items. Remember, you can manage up to 1,000 items per month. If you have more items, please contact us for other options.

**Set up eBay ID**

Ebay Id List

No.	eBay ID	Token	Token Expired	
1	<a href="#">eve.*****</a>	AgAAAA**AQAAA	2012-10-31 23:03:10	<a href="#">[UPDATE]</a> <a href="#">[DELETE]</a>

Add

[Authentication on eBay Site](#)

1. Click [\[Authentication on eBay Site\]](#) button
2. Log into the eBay Site
3. Agree the Terms

6. If you need to set up Amazon, please refer to the section for 'Set up Amazon ID'.

**Listings> Configuration> eBay Selling Details**

1. You can fill out selling details here to show on eBay design templates if you decide to use our free basic templates or custom templates.

## eBay Selling Details

Standard  HTML

We only accept PayPal and ship to the PayPal confirmed shipping address given with the payment.

### Payment Information

We use US Postal Service only. Available shipping options are first class, priority mail and express mail.

### Shipping Information

### Warranty Information

We cover one year repair warranty.

### Terms

We are offering 30 day money back return policy. Please fill out our automated return service at bottom.

### Return Policy

With more than 10 years experience in electronics, you can expect to deal with the Internet's greatest professionals.

### About Us

**Save**

## Listings> Configuration> Update SKU to eBay Active Items

7. If you don't have your own Item Code (SKU) on your active eBay listings, you should use this tool

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to enter your own Item Code (SKU). Most of eBay and Amazon software use Item Code (SKU) as the master key value. In order to process orders, generate sales reports, control inventory and etc; you should have your own Item Code (SKU).

8. This Item Code (SKU) will be also used for Amazon for consistency.
9. First, click 'Download' button to download your active eBay listings from eBay.com. By using MS Excel, enter your own Item Code (SKU).
10. For Item Code (SKU), only alphabets, numbers and dashes are valid. (a-z, 0-9, -)  
**No special characters are accepted. (\*, \_, +, %, \$, &, ^, <, >, @, !, ~)**
11. Save the Excel file, upload this Excel file by clicking 'Browse' button and 'Update' button. This will take time so be patient.
12. You can now import your eBay Listings and create Inventory Items to SellerSoftware by going to '**Inventory> Import> Create eBay Listings and Inventory Items**' on SellerSoftware.org.

## SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers

### Update SKU to your eBay active items

1. Download your active eBay listings from eBay.com.

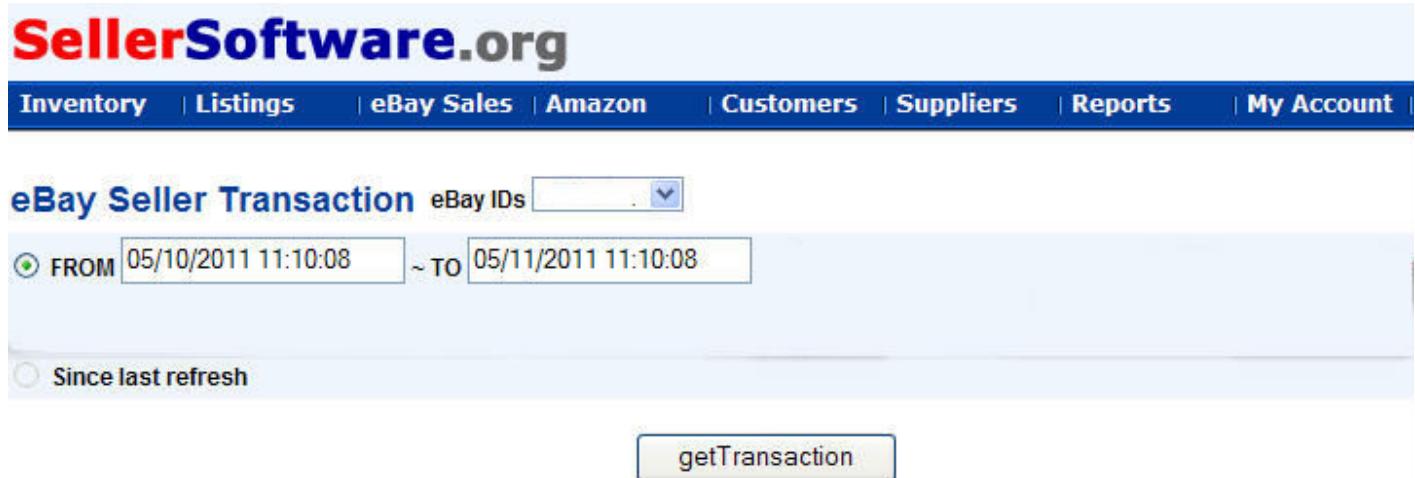
2. Enter your own Item Code (SKU) to the Excel file downloaded by using MS Excel program (only alphabets, numbers, and dashes are valid, no special characters are accepted)

3. Upload the Excel file to update your own SKU to your active eBay listings.

# eBay Sales

## How to import eBay Transactions on SellerSoftware.org

### eBay Sales > Import Transactions



The screenshot shows the SellerSoftware.org interface for importing eBay transactions. The top navigation bar includes links for Inventory, Listings, eBay Sales (which is the active tab), Amazon, Customers, Suppliers, Reports, and My Account. The main content area is titled 'eBay Seller Transaction' and includes a dropdown menu for 'eBay IDs'. Below this are two date range options: 'FROM 05/10/2011 11:10:08' and 'TO 05/11/2011 11:10:08', with the 'FROM' option checked. There is also an unchecked option 'Since last refresh'. At the bottom is a blue 'getTransaction' button.

1. Click 'Import Transactions' menu to view the import transaction page.
2. Click 'getTransaction' button after review the right date range setting. Remember, maximum import transaction range can be up to 30 days) It doesn't make any duplicate orders.
3. New pop-up window will show how many new transactions imported.

---

Number of New Transaction : 80

---

Number of Updated Transaction : 0

---

4. Click 'eBay Sales > Sold > Awaiting Payments' menu

## Awaiting Payments

Show/Hide

Check ALL (current page)  Search eBay Item #  ALL  ALL  rows per page

[Mark as Paid](#) [Mark as Shipped](#) [Delete](#)

Total Results : 0

## Result Page:

5. If you don't see any transaction, it means you don't have any awaiting payments.

# How to Process eBay Orders and Print USPS labels

## eBay Sales > Sold > Awaiting Shipment (Shipping Labels)

1. In this example below, you can see that you have 22 new paid orders to ship out.

**Paid** Show/Hide

Search eBay Item # Sort By Auction Type All 50 items per page

Check All [current page] Seller Listing Type Review per page

Total Results : 22

Total Results: 12		No	Ch	Imp	Sales ID	eBay Item No	Title	Status	Item Code (SKU)	Tracking #	Listing Type	Date Sold	Profit	Total Sales	Unit Price	Oty	Sales Amount	Adjust Amount	Total Tax	S&H Charge	Total
1	<input type="checkbox"/>	106516	106516	106516	106516	106516	106516	PAID	106516		Fixed	2011-05-10	\$4.59	\$4.99	\$4.99	1	\$4.99	\$0.00	\$0.00	\$0.00	\$0.00
2	<input type="checkbox"/>	106522	106522	106522	106522	106522	106522	PAID	106522		Fixed	2011-05-10	\$43.23	\$61.98	\$46.99	1	\$46.99	\$0.00	\$0.00	\$0.00	\$14.99
3	<input type="checkbox"/>	106523	106523	106523	106523	106523	106523	PAID	106523		Fixed	2011-05-10	\$197.51	\$208.51	\$189.99	1	\$189.99	\$0.00	\$0.00	\$18.52	\$0.00
4	<input type="checkbox"/>	106547	106547	106547	106547	106547	106547	PAID	106547		Fixed	2011-05-10	\$119.19	\$149.98	\$129.99	1	\$129.99	\$0.00	\$0.00	\$0.00	\$19.99
5	<input type="checkbox"/>	106555	106555	106555	106555	106555	106555	PAID	106555		Fixed	2011-05-10	\$22.99	\$24.99	\$24.99	1	\$24.99	\$0.00	\$0.00	\$0.00	\$0.00
6	<input type="checkbox"/>	106556	106556	106556	106556	106556	106556	PAID	106556		Fixed	2011-05-10	\$72.59	\$77.99	\$77.99	1	\$77.99	\$0.00	\$0.00	\$0.00	\$0.00

2. If you double click each Sales ID or each row of transaction, you can see the sales detail. 'Insurance Requested' check box doesn't buy insurance automatically, please contact us if you like to have shipping insurance feature.

**NO IMAGE**

[close](#)

		<a href="#">Print Invoice</a>	<a href="#">Print USPS Label</a>	Tracking # :
<b>Item</b>	<b>Totals</b>	<b>Sale Status</b>		
eBay Items	Total Sale : \$ 208,51	Paid *	<input checked="" type="checkbox"/>	<input type="checkbox"/> Feedback Received
Item Code (SKU)	Total Costs : \$ 11,00	Date of Sale	2011	<input type="checkbox"/> Feedback Sent
<b>Buyer</b>	Sales Tax : \$ 18,52	Pmt. Received	2011	<input type="checkbox"/> Buyer Selected Shipping
Russel Shuman daddybuff ( 22 ) russel_shuman@yahoo.com	Insurance : \$ 0,00	Item Shipped	:	<input checked="" type="checkbox"/> Checkout Completed <input type="checkbox"/>
Profit : \$ 197,51				
<b>Type of Payment</b>		<b>Address</b>	<b>Sale Total</b>	<b>Costs</b>
PayPal			Quantity : 1	Cost of Item : \$
<b>Bidding History</b>			Sale Price : \$ 189,99	Actual Shipping : \$ 0,0
<b>eBay ID</b>		Bid Amt.	Shipping : \$ 0,00	Paypal Fees : \$
			Handling : \$ 0,00	Listing Fees : \$
			Other : \$ 0,00	Final Value Fees : \$ 11,00
			Insurance : \$ 0,00	Other : \$
			Sales Tax : \$ 18,52	Total : \$ 11,00
		<b>Shipping Method</b>	<b>Total</b> : <b>\$ 208,51</b>	
		UPSGround		
		<input type="checkbox"/> Insurance Requested		

3. If you set up Endicia LS service, you can print US Postal Service label by clicking 'Print USPS Label'. Delivery Confirmation # or Tracking # will be saved here and uploaded to eBay automatically.

## Print USPS Shipping Label

You need to set up the USPS account. [\[Click Here\]](#)

<b>Ship From :</b> <div style="background-color: black; height: 40px; margin-bottom: 5px;"></div> <div style="background-color: black; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; height: 15px;"></div> 555-555-5555		<b>Ship To :</b> Name <input type="text"/> Address 1 <input type="text"/> Address 2 <input type="text"/> City <input type="text"/> State <input type="text" value="California"/> <input type="button" value="▼"/> Zip <input type="text"/> 5 digits Country <input type="text" value="United States"/> <input type="button" value="▼"/> Phone <input type="text"/> <input type="button" value="Save"/>
<input type="button" value="Edit"/>		
<b>Service Type</b> <input type="text" value="Priority Mail (2-3 days)"/> <input type="button" value="▼"/> <b>Package Size</b> <input type="text" value="Parcel"/> <input type="button" value="▼"/> <b>Weight</b> <input type="text" value="5"/> lbs <input type="text"/> oz		
<b>Delivery Confirmation:</b> Yes <input checked="" type="radio"/> Yes <input type="radio"/> No <b>Display Postage Value on Label:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No <b>Signature Confirmation:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No <b>Purchase USPS Insurance</b> <input checked="" type="radio"/> Yes <input type="radio"/> No <b>If Yes, Insured Value:</b> \$ <input type="text" value="200.00"/> USD <b>(International Only) Total Package Value</b> \$ <input type="text" value="200.00"/> USD <b>(International Only) Package Description</b> <input type="text" value="Handbag"/>		
<input type="button" value="Next"/>		

4. If you setup 'Endicia LS service' correctly, you can print label on next screen. Please make sure uncheck 'Test Label' for real USPS label print.

Test Label

[Get USPS Shipping Label](#)

Print

[Go Back](#)

Reload

6. You can also print simple invoice as follows:

**Checkout Details**

**Print**

**Ship to :**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
United States

**Items Purchased**

eBay Item	Qty	Price	SubTotal
[REDACTED] (Item Number : [REDACTED])	1	\$189.99	\$189.99

**Payment Method** : PayPal  
**Shipping Carrier** : UPSGround  
**Shipping Cost** : \$0.00  
**Insurance** : \$0.00  
**Adjustments** : \$0.00  
**Sales Tax** : \$18.52  
**Grand Total** : **\$208.51**

**Print**

7. After you print either Invoice and/or Shipping Label, make sure to change the Sale Status to 'Shipped'. This will change the Sale Status on eBay.com automatically. This step is important that your buyer will know about the sales status. Close the window to save it.

Sale Status	
Paid *	11-05-10
Awaiting Payment	11-05-10
Payment request sent	
Past due	
Paid *	
Shipped *	
Indispute *	
Unsold	
Closed	

8. You can also click 'Check All' box and click 'Mark as Shipped' button to change all the sale status checked.

## Paid [Show/Hide](#)

Check All (current page)  [Search](#) eBay Item #  Seller   Listing Type   25  rows per page

Total Results : 22

No	Ch	Im	Sales ID	eBay Item No	Title	Status	Item Code (SKU)	Tracking #	Listing Type	Date Sold	Profit	Total Sales	Unit Price	Qty	Sales Amount	Adjust Amount	Total Tax	S&H Charge	Total In
1	<input checked="" type="checkbox"/>	.....	106516	██████████	██████████	PAID	██████████		Fixed	2011-11-11	\$4.59	\$4.99	\$4.99	1	\$4.99	\$0.00	\$0.00	\$0.00	
2	<input checked="" type="checkbox"/>	.....	106522	██████████	██████████	PAID	██████████		Fixed	2011-11-11	\$43.23	\$61.98	\$46.99	1	\$46.99	\$0.00	\$0.00	\$14.99	
3	<input checked="" type="checkbox"/>	.....	106523	██████████	██████████	PAID	██████████		Fixed	2011-11-11	\$197.51	\$208.51	\$189.99	1	\$189.99	\$0.00	\$18.52	\$0.00	
4	<input checked="" type="checkbox"/>	.....	106547	██████████	██████████	PAID	██████████		Fixed	2011-11-11	\$119.19	\$149.98	\$129.99	1	\$129.99	\$0.00	\$0.00	\$19.99	
5	<input checked="" type="checkbox"/>	.....	106555	██████████	██████████	PAID	██████████		Fixed	2011-11-11	\$22.99	\$24.99	\$24.99	1	\$24.99	\$0.00	\$0.00	\$0.00	

## Checking Paid & Shipped eBay Orders

### eBay Sales> Sold> Paid & Shipped

1. You can check all shipped orders here. If you print USPS label on previous menu, you will see Tracking # here, too. SellerSoftware server will update this information to eBay.com automatically. If you like to change to other sale status like 'Awaiting Payment', you can double click the row and change the sale status on pull down menu.

## Shipped [Show/Hide](#)

Check All (current page)  [Search](#) eBay Item #  Seller   Listing Type   25  rows per page

Total Results : 7

No	Ch	Im	Sales ID	eBay Item No	Title	Status	Item Code (SKU)	Tracking #	Listing Type	Date Sold	Profit	Total Sales	Unit Price	Qty	Sales Amount	Adjust Amount	Total Tax	S&H Charge	Total In
1	<input type="checkbox"/>	.....	106517	██████████	██████████	SHIPPED	██████████		Fixed	2011-11-11	\$93.49	\$99.99	\$99.99	1	\$99.99	\$0.00	\$0.00	\$0.00	
2	<input type="checkbox"/>	.....	106518	██████████	██████████	SHIPPED	██████████		Fixed	2011-11-11	\$10.55	\$11.99	\$11.99	1	\$11.99	\$0.00	\$0.00	\$0.00	
3	<input type="checkbox"/>	.....	106519	██████████	██████████	SHIPPED	██████████		Fixed	2011-11-11	\$40.47	\$43.99	\$43.99	1	\$43.99	\$0.00	\$0.00	\$0.00	

### eBay Sales> Sold> Payment Request Sent

eBay sent 'Payment Request' e-mail to buyers.

### eBay Sales> Sold> Past Due

This menu will show eBay sales with no payment received and past due.

# Amazon

## How to Set up Amazon User Information to Automate Download & Upload Processes

### My Account> Set up Amazon ID

1. Remember, SellerSoftware.org doesn't record any of your Amazon Seller Central passwords. You just need to add Merchant ID and Marketplace ID on our system.
2. First, you can click the following link to set up your Amazon ID.

<https://developer.amazonservices.com/>

**SellerSoftware.org**

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

**Set up Your Amazon User Information to Automate Download & Upload Processes**

Amazon User Information.

MERCHANT ID

MARKETPLACE ID

**Save**

**\* Instructions**

1. You can click following link to set up your Amazon ID. <http://mws.amazon.com/developerSignUp.html>
2. Log-in with your Amazon Sellercentral User ID
3. Choose following option  
 I want to use an application to access my Amazon seller account with MWS.
4. Enter the name of 'PhiConnect' as the Application Name and the PhiConnect developer account number of
5. Copy & Save the Merchant ID and MarketPlace ID above.

3. Sign-in with your Amazon Seller Central user ID by clicking 'Sign up for MWS' button of the page.

## Amazon Marketplace Web Service (Amazon MWS)

### Navigation

[About Amazon MWS](#)[Frequently Asked Questions](#)[SOAP and AIM Migration to Amazon MWS](#)[Frequently Asked Questions](#)[Documentation](#)[Community Forum](#)[Amazon MWS Scratchpad](#)[Contact Amazon MWS  
\(Seller Login Required\)](#)

Amazon Marketplace Web Service (Amazon MWS) is an integrated Web service API that helps Amazon sellers to programmatically exchange data on listings, orders, payments, reports, and more. XML data integration with Amazon enables higher levels of selling automation, which helps sellers grow their business. By using Amazon MWS, sellers can increase selling efficiency, reduce labor requirements, and improve response time to customers.

Amazon MWS supports seller API functions that are broader in scope and functionality than any API functionality previously offered to sellers by Amazon. With Amazon MWS, Amazon listing, order, and payment data can be integrated into existing workflows so that selling on Amazon fits seamlessly with sellers' current business practices.

[Sign up for MWS](#)

4. Enter the name of 'PhiConnect' as the Application Name and the PhiConnect developer account number of 'xxxx-xxxx-xxxx'. You can get this number once you log in to 'Set up Amazon ID' menu. Remember, PhiConnect is the solution provider and sponsor of SellerSoftware.org to make it possible to service for FREE.

**amazon services**

Hello [REDACTED]

## Amazon Marketplace Web Service (Amazon MWS)

 I want to access my own Amazon seller account with MWS. I want to use an application to access my Amazon seller account with MWS.Application Name: Application's Developer Account Number:  For example: 1234-1234-1234 or 123412341234 I want to give a developer access to my Amazon seller account with MWS.Developer's Name: Developer Account Number:  For example: 1234-1234-1234 or 123412341234[Next](#)

## Amazon Marketplace Web Service (Amazon MWS)

### Accept the Amazon MWS License Agreement to use phiconnect to access my Amazon Seller Account with MWS

I have read and accepted the [Amazon MWS License Agreement](#).

Amazon MWS allows you, in your sole discretion, to permit third-party solution providers to access your Amazon selling account. By allowing a third party to access your Amazon selling account, you put yourself at risk for the acts and omissions of those third parties. For example, you will be responsible for the actions taken by those third parties, including changes the third party makes to your offers (including price and availability) on Amazon.com. You should not allow a third party access to your Amazon selling account unless you have an appropriate agreement in place between you and the third party and you are willing to accept complete responsibility for the acts and omissions of that third party. You should closely monitor the performance of any third party you authorize to access your Amazon selling account and take immediate action if you have any concerns with the performance of that third party. This action can include suspension of access to your Amazon selling account.

Also, do not provide your Amazon user name and password information to anyone who contacts you by email or phone and asks for this information even if they claim to be from Amazon. No one from Amazon will ever ask you to verify your user name and password outside of your own logging into your Amazon selling account.

I understand that I take complete responsibility for the acts and omissions of phiconnect regarding my Amazon selling account and hereby direct Amazon to allow phiconnect to access my Amazon selling account.

Next 

5. Finally, you can copy & save the 'Merchant ID' and 'MarketPlace ID' on SellerSoftware.

# Amazon Marketplace Web Service (Amazon MWS)

Congratulations!

phiconnect can now access your Amazon Seller account with MWS

These are your account identifiers, which phiconnect will need to access your Amazon seller account.

**Important:** Please do not navigate away from this page until you have made note of these Account Identifiers and Credentials or have printed this page. These Account Identifiers and Credentials will not be emailed to you.

Seller account identifiers for [REDACTED]	
Merchant ID:	A [REDACTED]
Marketplace ID:	I [REDACTED]

\*If you are developing MWS Applications or otherwise providing MWS-related development services to other sellers, you will need to provide this developer account number to those sellers so that they can authorize you to access their Amazon seller accounts with MWS.

## SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

### Set up Your Amazon User Information to Automate Download & Upload Processes

#### Amazon User Information.

MERCHANT ID

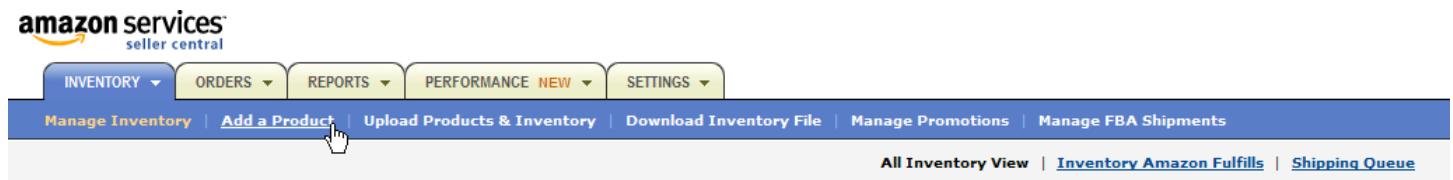
MARKETPLACE ID

\* Instructions

1. You can click following link to set up your Amazon ID. <http://mws.amazon.com/developerSignUp.html>
2. Log-in with your Amazon Sellercentral User ID
3. Choose following option  
 I want to use an application to access my Amazon seller account with MWS.
4. Enter the name of 'PhiConnect' as the Application Name and the PhiConnect developer account number of [REDACTED]
5. Copy & Save the Merchant ID and MarketPlace ID above.

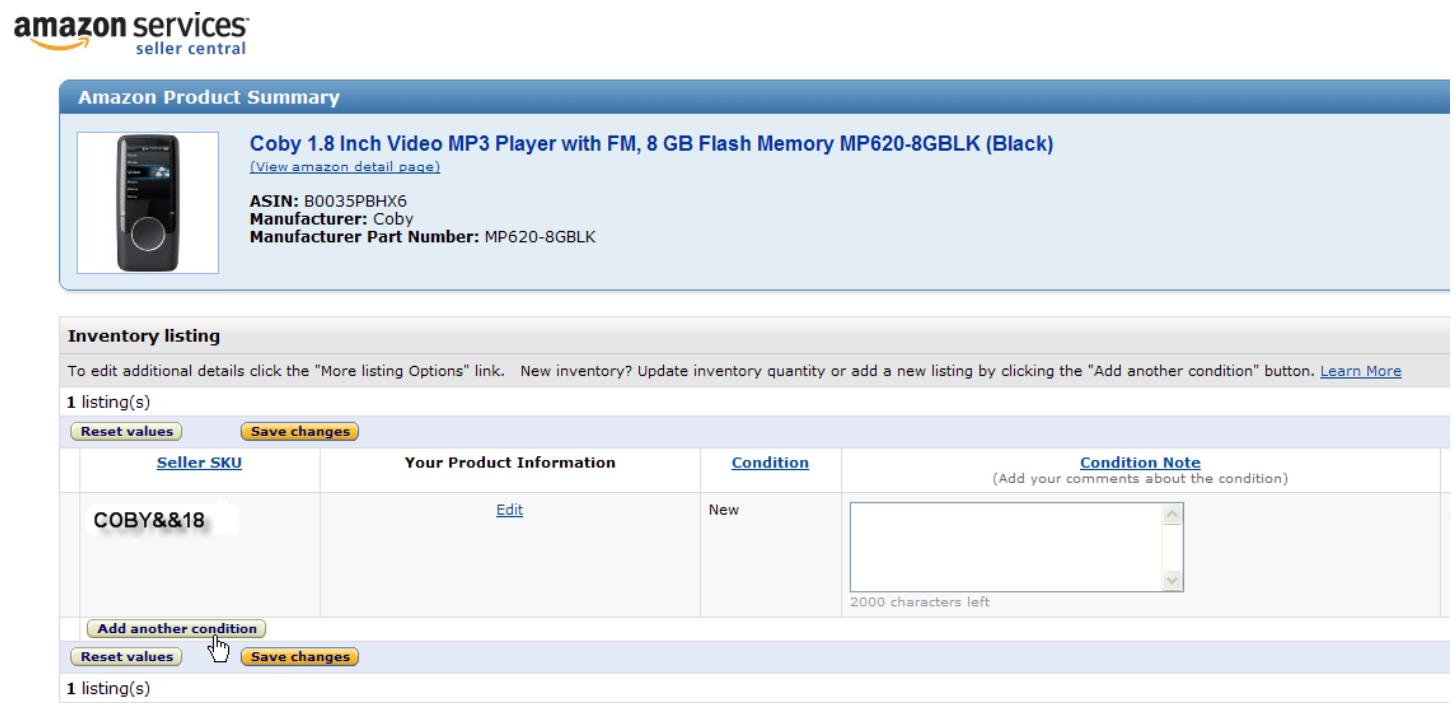
# How to upload your items to Amazon Seller Central

1. There are several ways to list your items on Amazon Seller Central. First, you can log in to Sellercentral.amazon.com to upload items on 'Inventory' menu. You can upload one by one.



The screenshot shows the Amazon Seller Central homepage. The top navigation bar includes links for INVENTORY, ORDERS, REPORTS, PERFORMANCE (with a 'NEW' badge), and SETTINGS. Below the navigation bar, a secondary menu bar features links for 'Manage Inventory', 'Add a Product' (which is highlighted with a cursor), 'Upload Products & Inventory', 'Download Inventory File', 'Manage Promotions', and 'Manage FBA Shipments'. At the bottom of the page, there are links for 'All Inventory View', 'Inventory Amazon Fulfils', and 'Shipping Queue'.

2. You should use same 'SKU' for SellerSoftware and Amazon Seller Central. Remember, SellerCentral only allows alphabets, numbers and dashes. Please do not use special characters like \*, +, @, \$, ~, &, # and etc. If your previous 'Seller SKU' on Amazon has special characters, you can always use 'add another condition' option to add duplicate items on Amazon.



The screenshot shows the 'Amazon Product Summary' page for a 'Coby 1.8 Inch Video MP3 Player with FM, 8 GB Flash Memory MP620-8GBLK (Black)'. The product image is on the left, and the product name and ASIN are listed. Below this, the 'Inventory listing' section is shown. It displays a table with one listing. The table columns are 'Seller SKU', 'Your Product Information', 'Condition', and 'Condition Note'. The 'Seller SKU' is 'COBY&18', 'Your Product Information' is 'Edit', 'Condition' is 'New', and the 'Condition Note' is a text area with a character count of '2000 characters left'. At the bottom of the table, there are buttons for 'Add another condition', 'Reset values', and 'Save changes'.

3. Create another duplicate item by clicking 'Add another condition' and enter your 'SKU' with only alphabets, numbers and dashes.

<b>Edit Your Inventory</b>	
In order to sell this product you will need to enter the fields marked with an asterisk.	
<b>* Condition:</b>	<input style="width: 100px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 10px;" type="button" value="New"/>
<b>Condition Note:</b> (Add your comments about the condition)	<input style="width: 100%; height: 100px; border: 1px solid #ccc; border-radius: 5px; padding: 2px; font-size: 0.8em;" type="text"/>
2000 characters left Example: Dust cover missing, Some scratches on the front.	
<b>* Your price:</b> (Price based on condition)	\$ <input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px 10px;" type="text" value="59.00"/>
<b>Sale price:</b> (A sale price must have a start & end date)	<input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px; margin-right: 10px;" type="text"/> Sale price: <input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px; margin-right: 10px;" type="text"/> Sale start date: <input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px; margin-right: 10px;" type="text"/> Sale end date:
<b>* Quantity:</b>	<input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px;" type="text"/>
<b>Seller SKU:</b> (Unique Identifier. If you don't enter a SKU we'll create one for you.)	<input style="width: 100px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px;" type="text" value="COBYMP3"/>
<b>Handling time (in days):</b> (Default is 1-2 days)	<input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px;" type="text"/>
<b>Start selling date:</b> (mm/dd/yyyy)	05/27/2011 <input style="width: 20px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px; margin-left: 10px;" type="text"/>
<b>Gift Options:</b>	<input type="checkbox"/> Gift wrap? <input type="checkbox"/> Gift message?
<b>Restock Date:</b>	<input style="width: 50px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 2px;" type="text"/>

4. To control Inventory and process orders, you must have same 'Item Code (SKU)' for eBay and Amazon.
5. Second method is to use Amazon's simple excel lister or advance excel lister. You can download these sample files from Amazon Seller Central. You can go to Sellercentral> Inventory> Upload Products & Inventory and click '[Learn more](#)'.

The screenshot shows the Amazon Seller Central dashboard. At the top, there's a navigation bar with 'INVENTORY', 'ORDERS', 'REPORTS', 'PERFORMANCE', 'SETTINGS', and 'SELLER CENTRAL'. Below the navigation bar, there are links for 'Manage Inventory', 'Add a Product', 'Upload Products & Inventory' (which is highlighted in orange), and 'Download Inventory File'. The main content area is titled 'Upload Products & Inventory' in large orange text. A sub-instruction below it says 'Use the tools on this page to upload your listings in bulk. You will need a copy of the app upload option. [Learn more](#)'.

6. You will get a pop-up window of 'Upload My Inventory File' page. Click '[build](#)' or '[modify](#)' link to get more information and sample file for multiple items upload. Once you upload your items to Amazon Seller Central, SellerSoftware system can automatically modify inventory, download and process orders, update shipping status, change price and etc.

## Upload My Inventory File

After you [build](#) or [modify](#) your inventory file, you are ready to upload the tab-delimited text (.txt) file.

1. On the **Inventory** tab, click **Upload Products & Inventory**.  
*The Upload Products & Inventory page appears.*

**Upload Inventory File**

Use the tools on this page to upload your listings in bulk. You will need a copy of the appropriate inventory file. You can download a Text File Template from this page once you select an upload option. [Learn more](#)

**Select and Upload Your File**

1. Select the type of inventory file you want to upload
2. Download the file template if necessary and use it to prepare your inventory data
3. Save the worksheet containing your inventory data as a text file and then upload it here

**Type of File to Upload:**   [Learn more about all](#)

Inventory Files for non-BMVD Categories  
 Standard Book Loader File  
 UIEE File for Books  
 Music Loader File  
 Video Loader File  
 Inventory Loader File  
 Price & Quantity File  
 Shipping Overrides File

**Review File Status and History**

View the status of your last 10 uploads. If the process failed, click the status link to step 2 above. [Learn more](#)

**Refresh**

2. In the **Type of File to Upload** section, use the **drop-down** to select your file type.  
*If you are using a product file to create new pages in the Amazon.com catalog, you will usually choose*

<b>Type of File to Upload:</b>	<input type="button" value="Inventory Files for non-BMVD Categories"/> <a href="#">Inventory Files for non-BMVD Categories</a>
<b>File Template:</b>	Need an Inventory File for non-BMVD Categories template? <a href="#">Click here to download</a>
<b>Remove Existing Listings?</b>	<input type="checkbox"/> <b>Purge</b> all my current listings and <b>Replace</b> them with the data from this file. <a href="#">Learn more</a>
<b>Locate File to Upload:</b>	<input type="text"/> <input type="button" value="Browse..."/>
<b>Upload Now</b>	

## How to Import Amazon Orders

1. Log-in to your Amazon Seller Central account and click Orders> Order Reports

Amazon Services  
seller central

INVENTORY ORDERS REPORTS PERFORMANCE NEW SETTINGS

Manage Orders | Order Reports | Upload Order Related Files

## Order Reports

- Click 'Edit' button at 'Scheduled Order Report Settings'. You can set up either 'Every 4 hours', 'Every 8 hours' or 'Daily at XX AM'. Also, you can setup 'Order Report' manually every time before importing orders to SellerSoftware.

Amazon Services  
seller central

INVENTORY ORDERS REPORTS PERFORMANCE NEW SETTINGS

Manage Orders | Order Reports | Upload Order Related Files

### Schedule Order Reports

Use this page to schedule automatic generation of reports containing new orders that need to be fulfilled. [Learn more](#)

#### Edit Your Scheduled Order Report Settings

Current Schedule:	You are currently receiving a scheduled order report once a day at 8:00:00 AM PDT.
New Schedule:	<input type="radio"/> None (Don't automatically generate Order Reports.) <input type="radio"/> Every 4 hours <input type="radio"/> Every 8 hours <input checked="" type="radio"/> Daily at <input type="text" value="8 AM"/>

**Cancel** **Submit**

- Make sure that you have at least one 'Order Report' before you can import it. You don't need to manually download the actual file. SellerSoftware system will import the orders by one click. You just need this set up one time.

Order Reports

New Orders | Unshipped Orders

Use this page to request and download Order Reports containing all orders you have received for the number of days you select, including those you have cancelled or confirmed as shipped. [Learn more](#)

IMPORTANT NOTICE: Your order reports now include an e-mail address that you may use to contact your buyer regarding your transaction with the buyer. Please note that if you choose to use this e-mail address to communicate with your buyer, that email message and all further communications between you and your buyer using this service will be copied and stored by Amazon. By using this service, you consent to this action. [please see](#)

#### Request an Order Report

Select Days:  **Request Report**

#### Scheduled Order Report Settings

You are currently receiving a scheduled order report once a day at 2:00:00 PM PDT. Click the Edit button to change this setting.

#### Check Report Status & Download

Report Type	Date Range Covered	Date & Time Requested	Date & Time Completed	Report Status	Download
Order Report (manual)	5/26/11 12:33:21 PM PDT - 5/27/11 12:33:21 PM PDT	5/27/11 12:33:21 PM PDT	5/27/11 12:34:20 PM PDT	Ready	<b>Download</b>
Order Report (manual)	5/26/11 8:24:45 AM PDT - 5/27/11 8:24:45 AM PDT	5/27/11 8:24:45 AM PDT	5/27/11 8:25:44 AM PDT	Ready	<b>Download</b>
Order Report (scheduled)	5/25/11 4:00:00 PM PDT - 5/26/11 4:00:00 PM PDT	5/26/11 4:00:24 PM PDT	5/26/11 4:02:54 PM PDT	Ready	<b>Download</b>

- Now, you can go back to SellerSoftware web service and import Orders by one click. Click 'Order API (Automatic Import)' when you like to import Amazon orders from the 'Order Report' you generated at Amazon Seller Central. Click 'Import TXT file' if you like to import order from the actual TXT file which you can download manually at Amazon Seller Central. We suggest you to choose 'Order API (Automatic Import)' since it is more convenient and easy.

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help |

**Awaiting Shipment**

Sales  
Import  
Export  
Check ALL (current page)

Order  
Import UPC/ASIN/Price  
Set up Amazon ID  
Import API (Automatic Import)  
Import TXT File

Total Results : 0

No	Ch	Im	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip C
----	----	----	------------	----------	-----------------	------------	--------	---------------	------	-------	-------

Result Page:

5. You can see either manual or scheduled 'Order Reports'. You can click 'Get Order' button to import orders.

Order Report List											
Order Report ID		Date									
No	Ch	Im	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip C
4020839873			2011-05-27 19:34:20			Get Order					
4019768663			2011-05-27 15:25:44			Get Order					
4016536503			2011-05-26 23:02:54			Get Order					
4016029993			2011-05-26 21:16:56			Get Order					
4014404953			2011-05-26 15:18:26			Get Order					
4011140623			2011-05-25 23:03:20			Get Order					
4010971273			2011-05-25 22:23:29			Get Order					
4010243123			2011-05-25 19:44:30			Get Order					
4008991233			2011-05-25 15:06:24			Get Order					
4005742453			2011-05-24 23:02:34			Get Order					

6. You can see that there are 13 new orders imported.

## Order Report List

Order Report ID      Date

4020839873	2011-05-27 19:34:20	<input type="button" value="Get Order"/>
4019768663	2011-05-27 15:25:44	<input type="button" value="Get Order"/>
4016536503	2011-05-26 23:02:54	<input type="button" value="Get Order"/>
4016029993	2011-05-26 21:16:56	<input type="button" value="Get Order"/>
4014404953	2011-05-26 15:18:26	<input type="button" value="Get Order"/>
4011140623	2011-05-25 23:03:20	<input type="button" value="Get Order"/>
4010971273	2011-05-25 22:23:29	<input type="button" value="Get Order"/>
4010243123	2011-05-25 19:44:30	<input type="button" value="Get Order"/>
4008991233	2011-05-25 15:06:24	<input type="button" value="Get Order"/>
4005742453	2011-05-24 23:02:34	<input type="button" value="Get Order"/>

You have 13 new orders !!



7. Even if you accidentally click the same 'Get Order' button, this web service will not generate duplicate orders.

## Order Report List

Order Report ID      Date

4020839873	2011-05-27 19:34:20	<input type="button" value="Get Order"/>
4019768663	2011-05-27 15:25:44	<input type="button" value="Get Order"/>
4016536503	2011-05-26 23:02:54	<input type="button" value="Get Order"/>

You have 0 new orders !!  
13 existing orders !!

8. Then, go to 'Amazon> Sales> Awaiting shipment' to process orders and print US Postal Service Label if you signed up for Endicia LS basic service.

Sales	<b>Awaiting shipment</b>
Import	Paid & shipped

Total Results : 13

No	Chl	Img	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country
1	<input type="checkbox"/>	*****	2011-05-26 13:1	*****	*****	Ro*****	\$29.98	*****	CARPE	IL	60110-161	US
2	<input type="checkbox"/>	*****	2011-05-26 14:0	*****	*****	Si*****	\$79.98	*****	ELIZAB	IN	47117-824	US
3	<input type="checkbox"/>	*****	2011-05-26 14:2	*****	*****	Si*****	\$13.98	*****	ABERDE	NC	28315-252	US
4	<input type="checkbox"/>	*****	2011-05-26 14:5	*****	*****	ti*****	\$34.98	*****	CHALM	LA	70043-274	US
5	<input type="checkbox"/>	*****	2011-05-26 18:1	*****	*****	Vi*****	\$111.98	*****	STOCK	CA	95215-741	US
6	<input type="checkbox"/>	*****	2011-05-26 18:2	*****	*****	Tr*****	\$21.98	*****	SAINT	MN	56304-0116	US
7	<input type="checkbox"/>	*****	2011-05-26 20:4	*****	*****	Be*****	\$19.98	*****	Paters	NJ	07522	US
8	<input type="checkbox"/>	*****	2011-05-27 00:4	*****	*****	je*****	\$129.98	*****	MARYV	TN	37801-1718	US
9	<input type="checkbox"/>	*****	2011-05-27 00:4	*****	*****	Ma*****	\$74.98	*****	Proctor	MN	55810-2220	US
10	<input type="checkbox"/>	*****	2011-05-27 05:1	*****	*****	Si*****	\$48.98	*****	TULSA	OK	74133-3022	US
11	<input type="checkbox"/>	*****	2011-05-27 07:3	*****	*****	EV*****	\$17.98	*****	DORAL	FL	33166-6503	US
12	<input type="checkbox"/>	*****	2011-05-27 09:2	*****	*****	vi*****	\$74.98	*****	DORAL	FL	33166-6503	US
13	<input type="checkbox"/>	*****	2011-05-27 04:1	*****	*****	ni*****	\$194.72	*****	DORAL	FL	33166-6503	US

Result Page: 1

- Double click any of the line to open and see the details of order. You can print simple invoice and you can print US Postal Service label by clicking 'Print USPS Label' button.

## Awaiting Shipment

Check ALL (current page)  Order ID   25

Total Results : 13

**Checkout Details ( Order ID : 104-8712787-9026660 )**

[Print](#)

[Print USPS Label](#) [Tracking #](#)

**Ship to :**

[REDACTED]

CARPENTERSVILLE, IL 60110-1611  
US

**Items Purchased**

Item No(SKU)	Qty	Price	Item Tax	Shipping Price	SubTotal
[REDACTED]	1	\$29.98	\$0.00	\$0.00	\$29.98

Purchase Date : 2011-05-[REDACTED]  
 Payment Date : 2011-05-[REDACTED]  
**Grand Total** : \$29.98

[Print](#)

No	Ch1	Img	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country	
1	<input checked="" type="checkbox"/>	*****	2011-12-12	1234567890	1234567890	John Doe	\$29.98	1234567890	CARPE	IL	60110-1612	US	
2	<input type="checkbox"/>	*****	2011-12-12	1234567890	1234567890	Jane Smith	\$79.98	1234567890	ELIZAB	IN	47117-8244	US	
3	<input type="checkbox"/>	*****	2011-12-12	1234567890	1234567890	Mike Johnson	\$117.98	1234567890	ELIZAB	IN	47117-8250	US	

10. Once you print out invoice or ship out the order, you can click the 'check box' and click 'Mark as Shipped' to change the shipping status. This is important since you will need to export the order status so that you can get paid by Amazon.com. If you printed USPS label, tracking # or confirmation # will be exported to Amazon.com at the same time that you export to change order status. You can also check multiple orders to 'Mark as Shipped'.

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Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

### Awaiting Shipment

<input type="checkbox"/> Check ALL (current page)				Search	Order ID	Mark as Shipped	Delete	75	rows per page			
Total Results : 1												
No	Ch	Im	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country
1	<input checked="" type="checkbox"/>		2011-11-11	1111111111	1111111111	John Doe	\$129.98	1111111111	Memphis	TN	37801-1710	US

Result Page: 1

11. Once you checked and 'Mark as Shipped', you can click 'Amazon> Sales> Paid & shipped' menu to check all orders with order status changed.

## SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

### Paid & Shipped

<input type="checkbox"/> Check ALL (current page)	Sales	Awaiting shipment
	Import	Paid & shipped
	Export	
	Set up Amazon ID	
		<input type="checkbox"/> Mark as Shipped
		Delete
		25
		rows per page

Total Results : 1

No	Ch	Im	Order Date	Order ID	Item Code (SKU)	Buyer Name	Amount	Buyer Phone #	City	State	Zip Code	Country
1	<input type="checkbox"/>		2011-11-11	1111111111	1111111111	John Doe	\$129.98	1111111111	Memphis	TN	37801-1710	US

Result Page: 1

## How to export Amazon Order Status to Seller Central

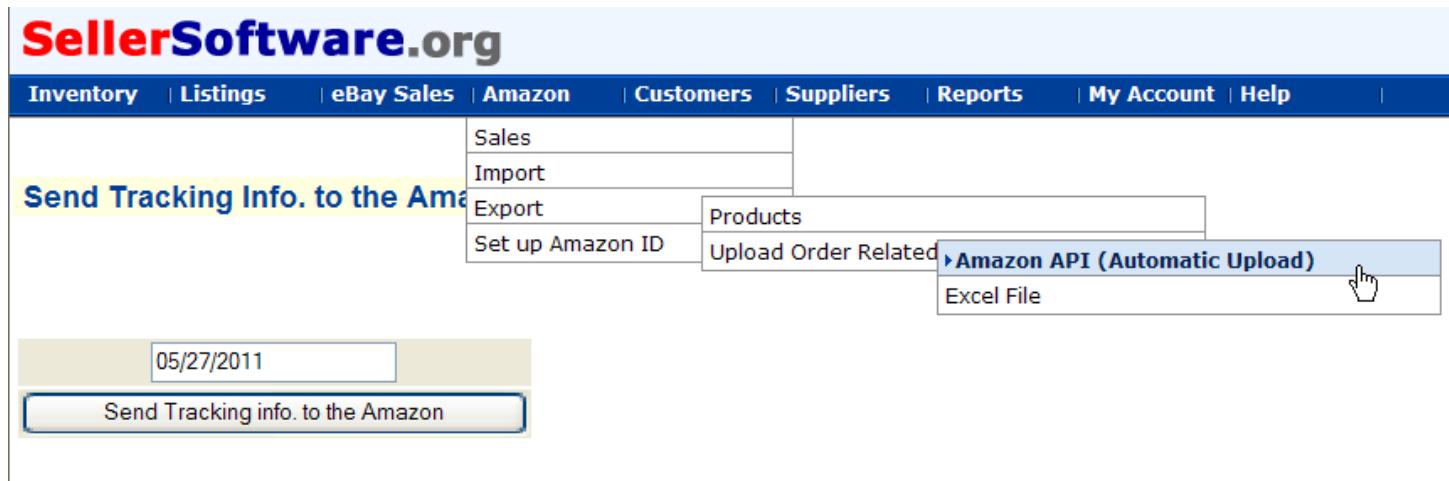
Amazon> Export> Upload Order Related Files> Amazon API (Automatic Upload)

Upload)

1. You can click to 'Amazon> Export> Upload Order Related Files> Amazon API (Automatic Upload)' to upload order status as shipped and USPS tracking # or confirmation # automatically. There is no download needed. Click 'Send Tracking info. To the Amazon' button to actually send the order status and Tracking #/Confirmation # to Amazon.com. Amazon will send that information to your buyers on

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behalf.



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Sales

Import

Export

Set up Amazon ID

Products

Upload Order Related

Amazon API (Automatic Upload)

Excel File

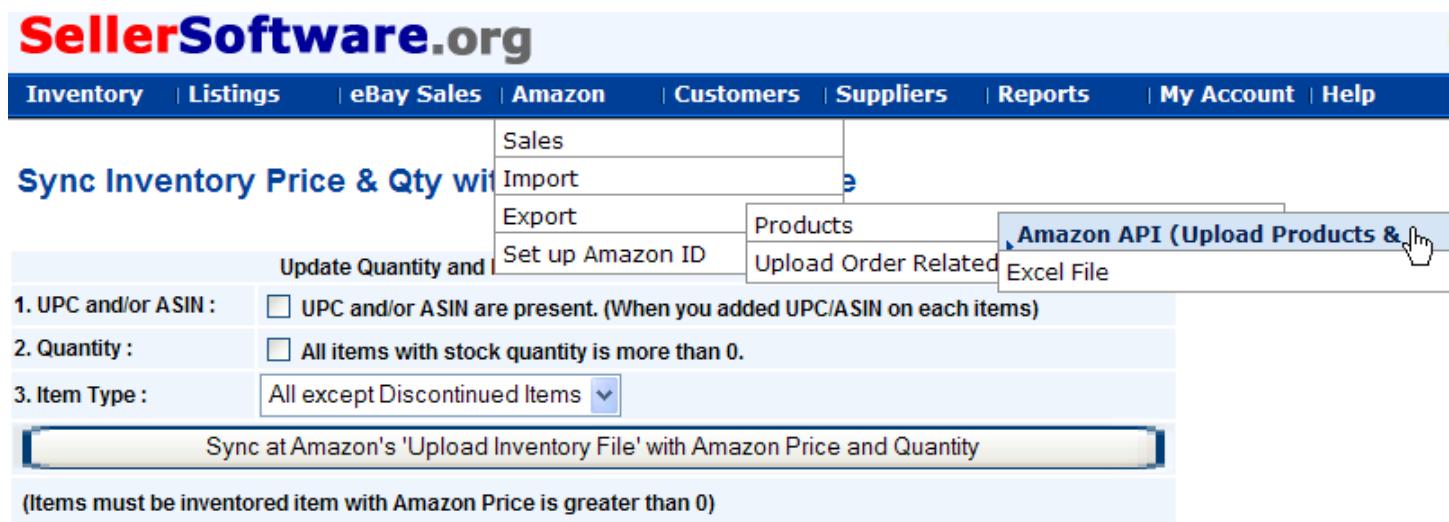
05/27/2011

Send Tracking info. to the Amazon

## How to export Amazon Order Status to Seller Central

Amazon> Export> Products> Amazon API (Automatic Products & Inventory)

1. You can also update and sync Amazon price and Inventory quantity by one click.



SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account | Help

Sales

Import

Export

Set up Amazon ID

Products

Upload Order Related

Amazon API (Upload Products & Inventory)

Excel File

Update Quantity and

1. UPC and/or ASIN :  UPC and/or ASIN are present. (When you added UPC/ASIN on each items)

2. Quantity :  All items with stock quantity is more than 0.

3. Item Type : All except Discontinued Items

Sync at Amazon's 'Upload Inventory File' with Amazon Price and Quantity

(Items must be inventoried item with Amazon Price is greater than 0)

2. Make sure you have UPC and/or ASIN on SellerSoftware web service. You can choose 1. UPC and/or ASIN and Quantity check box with 'All except Discontinued Items'. Then, click 'Sync' button to upload information to Amazon Seller Central.

## SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My

### Sync Inventory Price & Qty with Amazon MarketPlace

Update Quantity and Price of Amazon if Check following filters	
1. UPC and/or ASIN :	<input checked="" type="checkbox"/> UPC and/or ASIN are present. (When you added UPC/ASIN on each items)
2. Quantity :	<input checked="" type="checkbox"/> All items with stock quantity is more than 0.
3. Item Type :	<input type="button" value="All except Discontinued Items"/>
<a href="#">Sync at Amazon's 'Upload Inventory File' with Amazon Price and Quantity</a>	

3. When you delete or discontinue the items which you don't carry anymore, you can export separately with 'Discontinued' type selected. Make sure you change appropriate items with item type as 'Discontinued' on item detail page.

## SellerSoftware.org

Inventory | Listings | eBay Sales | Amazon | Customers | Suppliers | Reports | My Account

### Sync Inventory Price & Qty with Amazon MarketPlace

Update Quantity and Price of Amazon if Check following filters	
1. UPC and/or ASIN :	<input checked="" type="checkbox"/> UPC and/or ASIN are present. (When you added UPC/ASIN on each items)
2. Quantity :	<input type="checkbox"/> All items with stock quantity is more than 0.
3. Item Type :	<input type="button" value="Discontinued"/>
<a href="#">Sync at Amazon's 'Upload Inventory File' with Amazon Price and Quantity</a>	

## How to update UPC/ASIN/Price for Inventory Items

### Amazon> Import> Import UPC/ASIN/Price

1. You can update UPC, ASIN, and/or Price in bulk on SellerSoftware.

**Update Amazon UPC/ASIN/Am**

Sales	
Import	Order
Export	<b>Import UPC/ASIN/Price</b>
Set up Amazon ID	

**Update** [\[ Download Sample Excel \]](#)

**Excel File Only**

2. Download sample excel file and fill out item Code (SKU), Amazon selling price, UPC, and/or ASIN with your own information.

	A	B	C	D
1	Item Code (SKU)	Amazon price	UPC	ASIN
2	1BSNN7788		69	791489106542
3				
4				
5				
6				
7				
8				
9				
10				
11				

3. Browse to select this file on your desktop and click 'Import' button to update.

Now, you can click the 'Amazon> Export> Products> Amazon API (Automatic Products & Inventory)' menu to update Amazon Seller Central. It will take time to refresh data on Amazon.com. You can check the status by going to Amazon Seller Central site.