

PROFILES OF SUCCESS



Auglaize Municipal Building

Auglaize, Ohio

Archival Storage



**datum**

Datum Filing Systems, Inc.



## Problem

When several municipalities in Auglaize, Ohio were converging into a newly constructed building, they realized they had a pressing storage concern on their hands. How would they combine multiple departments' individual storage needs, consisting of bulky ledger books and top-tab filing folders, into a joint filing room?

Datum Filing Systems, Inc. had the solution that addressed the individual departments' filing needs.



## Solution

To create a shared filing room, the department heads chose a MobileTrak5® System with 4Post™ Shelving. MobileTrak5® Systems replaced multiple aisles with a single, movable aisle, resulting in more available storage space. The 4Post™ Shelving was the versatile solution, with adjustable shelves that allowed Auglaize the flexibility to store the departments' various medias in one central location. Additionally, if there is a need to relocate the filing room, they can take the MobileTrak5® System with them, since they require no permanent attachment to the floor.

In order to store the municipalities' extensive number of ledger books, Datum incorporated EZ Roller Shelves onto standard 4Post™ Shelving. In addition to offering convenient access to the bulky books, EZ Rollers maintain the integrity of the books by eliminating damage caused by retrieving and returning the books from traditional stationary shelves.

They also wanted to keep their current top-tab file folders. Rather than change filing formats, Datum added rollout drawers that converted the 4Post™ Shelving, usually utilized with end-tab folders, into drawers to house the existing top-tab folders.



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