

# **User Guide**

## iWriteReadRate.com User Guide v1

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## **About Us**

iWriteReadRate.com is an open community for writers and readers of fiction.

iWriteReadRate is a new community for literary people to join together, communicate, and share their love for the written word. Our objective is to help writers by supporting them - making what becomes a successful story or novel more democratic, more personal and more social. From a reader standpoint we're here to help them discover great new writers and stories.

#### **Our Blog**

We believe support and encouragement is vital in the writing process, this is why our blog aims to offer useful advice across the ebook writing, editing, design and marketing process. Read our regular articles on our blog.

#### **Friends of Ours**

We believe in community, and as such are continually looking to collaborate and network with like minded people and groups. Our Friends of Ours programme is there for anyone who would like to connect and work with us for the benefit of writers and readers.

#### **Final Thought**

The iWriteReadRate team are just like our members, so everything we do is to support, connect and interact with likeminded, inquisitive, and passionate writers and readers.

We love writing, we love reading and we love ebooks! If you do too become a member of our growing community.

What are you waiting for: iWriteReadRate...do you?

#### What is iStream?

The iWriteReadRate iStream is the social glue that binds together our community. It is designed to enable conversation and interaction between our members, and is also integrated with Twitter.

#### What it does

#### For Writers

- Update your followers and the iWRR community
- Automatically notify your followers of new ebooks
- Receive notifications for Reads & Rates of your ebooks

#### **For Readers**

- Follow and interact with writers you like
- Share with other members, writers and the iWRR community
  - Export your comments out to your Twitter feed

#### How to use your iStream

- Use to communicate with the iWriteReadRate Community
- Write messages to your followers and comment on any ebook
  - To direct message a writer: use @theirname

## (DM: currently only available if they have set-up their Writer Profile)

#### Post to iWRR Community

- All comments are private between the writer and reader unless posted out to the community.
- If you've read something you like, or have something supportive or constructive to say, let the other members know

#### **Post to Twitter**

- Sends your comment out to your Twitter feed
- We add our hashtag #iwrr to your comment

## Write

#### Your Writer Profile

With the iWriteReadRate Writer Profile our members have a personalised writing homepage that links their activity outside of our site, including their blog, Twitter and Facebook. In addition, you'll have a personalised URL - a one stop location for writers to showcase your ebooks and social activity.

- Customise with your own bespoke URL
- Links to your blog, Twitter Profile & Facebook Page
- All your ebooks in one place; easily visible & discoverable
  - Includes your detailed biography and iStream feed

## Uploading & Editing an eBook

To give you the greatest opportunity to have your work viewed, read, downloaded and rated, your ebook conversion through our website needs to look professional. Getting the upload process correct is integral for you to have a great ebook looking at the end, so please review this carefully before uploading for the first time.

Before you start uploading, ensure that your files are fully prepared to be converted into an ebook by going through this check-list before you upload.

#### File A: Main Body eBook File

This is the complete story that you'd like to upload.

- In DOC/DOCx/WordML/ODT/TXT formats
- Formatting, spacing, & fonts are consistent
  - Pages are a standard width & length
    - Text is central to the page width
- Page Breaks are inserted at the end of each chapter

#### Do not:

- Add a cover picture as part of the main body

#### Have you:

- Checked spelling, punctuation, grammar
  - Proof read and edited thoroughly

#### File B: Sample eBook File

This is the preview that other members can see for free.

- This should be 10-20% of your main document
  - The Sample is the beginning of the work.
  - In DOC/DOCx/WordML/ODT/TXT formats
  - Refer to Main Body (File A) for formatting

#### File C: Main Cover Picture

This will be the main cover image we use in your PDF/ePUB ebook.

- Should be in this format: JPG
- Should be this size: Width 595 x Height 842 pixels (It's better a little over than under)
  - Is not offensive in any way

#### File D: Preview 'Thumbnail' Cover Picture

This is the visible image of your ebook across our website.

- Should be in this format: JPG
- Should be this size: Width 107 x Height 152 pixels (It's better a little over than under)
  - Is not offensive in any way

Uploads that do not conform to the above may fail the conversion process completely or they may not look as you had intended.

All checked? Great, now you're ready to upload.

To view stats on as well as edit an ebook, and cover pictures, go to the Write tab when logged in.

## Setting the Price of your eBook

We think that it must be about striking a balance. At this point our thoughts on the matter are that a 'fair price' is important to achieve maximum ratings and downloads for your ebook(s).

We would suggest that you don't under price or over price your work; set a fair price based upon the word count, reflecting the time you've spent writing, editing, and presenting it. We recommend that you consider pricing your ebooks at or around the following points in whatever your chosen home currency is (options are GB£, US\$, Euro):

These are only suggestions as a guide for you, it's totally up to you to choose a price that you're happy with from the options provided, based upon the length of your upload.

If you're looking to upload multiple works to our site, we'd also suggest thinking about pricing older work lower than newer work. We think this is a great little idea for building your following and also increasing the value of your newer ebooks in the minds of your readers.

## Read

#### Downloading an eBook

Readers who love to find new stories and discover new voices can view the synopsis and a preview of the ebook before choosing whether to download the full work.

On our website, all you have to do to download an ebook is click "download". If it's a free ebook it will be immediately available for you to download in the Read tab. If it is a chargeable ebook you'll be sent to PayPal prior to being able to download the full work.

## Our iPhone, iPad & Android Reading App

We have an App for iPhone, iPad and Android devices. It's available to download **free** on our site. Simply click on the "Download Our App" button on the right of any webpage.

This first Beta release of our App includes:

- Browse all ebooks in a mobile friendly environment
  - View full reviews from other iWriteReadRaters
- Download free PDF samples direct into your ebook reading

App

(e.g. iBooks)

- Buy an ebook that catches your eye, pay 100% securely with PayPal, and download directly to your device ebook reading

#### App in standard ePub format

## Paying for an eBook with PayPal

For some ebooks the writers will have chosen to charge for the full work. When downloading one of these ebooks you will be sent to PayPal to pay with 100% security. Once the transaction is complete, you will be sent back to iWriteReadRate to download your newly purchased ebook.

iWriteReadRate pay our writers in real time and automatically at the point of sale. When you buy an ebook the writers commission will be immediately transferred to their PayPal account.

## File Formats & Uploading to an eReader

Granted, this is the boring bit! However, it is important, so bear with us. When downloading an ebook in ePUB format (pretty much the standard format) from our website you'll need to load the file onto your eReader.

Almost all eReaders accept ePUB format ebooks. You just need to connect your device to your computer, and drop your new ebook into the library of the device.

For older Kindles (these use a different file format) simply download a converter, like the fantastic & free desktop ebook reader, Calibre, and convert to the Kindle MOBI format.

We've done it a lot: it is easy to do.

#### **Calibre eBook Management Software\***

This great piece of free software will enable you to read ebooks on your desktop, and also convert ePUB to the Kindle MOBI format. Worth a quick download!

\* Using Calibre on your desktop is a temporary solution. We'll be enhancing our sites online desktop reading capability soon.

## Rate

#### Reader Class & Points

Your **Reader Class** can be found in the Rate tab. You start, perhaps unsurprisingly, as a 'Newbie iWriteReadRater' and progress through a series of upgrades (nope, we're not going to tell you what they are!).

Your **Class Value** (the number of Ratings you've given) is displayed next to your profile picture on all your reviews on iWriteReadRate.

Simply by reading & rating the ebooks on iWriteReadRate your Class Value will increase organically. Each review and rating you give will increase your Class Value. Once you reach a certain number of ratings your Reader Class will upgrade to the next level.

Plans are to increase the visibility of this feature in the future. We'll be looking to drop in advancements to this. By reading & rating now you can be ahead of the game, and maybe even have a senior Reader Class to proudly call your own.

## Rating & Commenting options

iWriteReadRate enables various levels of rating and reviews so our readers can give direct feedback to our writers.

#### iStream Interactions

Using your iStream you can follow writers you like, and interact with them using the commenting and DM features.

#### **First Thought Thumbs**

Once you've read a particular synopsis and/or sample you should use this to give a quick indication to the writer whether you enjoyed their ebook, or if it needs some more work. We'd suggest doing this and using the Facebook Comments to expand on why you gave it a thumbs up or thumbs down once you've read the synopsis and sample.

#### **Facebook Comments**

Readers can feedback using this feature without purchasing the ebook. Located at the bottom of each ebook page is a section entitled Facebook Comments. You should use this to provide feedback to the writer of the ebook once you've read the synopsis and samples of that particular story. It will ask you to login to Facebook, and will also post your comment to your wall which will help spread the word to give the writer the best opportunity of further ratings, comments, reviews and downloads.

#### **Reviews & Star Ratings**

When you have downloaded a full work you'll have a new option to write a full review and give a five-star rating on that ebook. We'd suggest that you make this as thorough as possible to help the writer improve that work and their writing for the future.

The rating process is designed to support writers irrespective of what stage of development their ebook is. It will provide thoughts for the current work on our site, but also give them ideas about how they can develop their voices on their next writing project.

Under the terms of our site usage all comments, feedback, and ratings should be constructive and offer as much detail to help support the writer on their writing journey.

We hope that you enjoy being part of our growing community.

Happy writing, reading and rating!

The iWriteReadRate Team