

**Chemical/Process Engineer**

Engineers with at least 5-10 years LNG experiences. Chemical/Process, Civil, Mechanical, CAD

**Designer**

2 years experience, mechanically inclined, CREO, Pro-E, Auto-Cad are required.

**Document Control**

Significant owner, operator vendor data processing experience, especially with final data books. ProjectTools experience, if possible.

**Electrical Designer – Azusa, CA**

Prefer North Slope experience in modular design Utilize 3D PDS model to design electrical cable trays, lighting, terminal boxes, electrical equipment and check for interferences with structural, piping and heating and ventilating equipment Layout interior equipment in Electrical/Instrumentation rooms following NEC Knowledgeable with AGI lighting program to design interior and exterior lighting, design of cable trays under the module and inside the module and design of cable penetrations Knowledgeable in design of underground cable trenches Ability to perform cable fill calculations and size cable trays Must have AutoCAD; Microstation

**Electrical Engineer/Designer**

Some construction experience is highly desirable. This individual will work on a major bid, assist in preparing quotes and evaluating proposals.

**Electrical Engineer – Azusa, CA**

Serve as Electrical Lead or area lead on assigned projects. Interface/oversee electrical design. Support proposal and estimating activities. Assist in preparing home office man-hour estimates. Develop work plans and schedules. Write and review project requirements. Write equipment purchase specifications and data sheets. Prepare bid tabs for electrical equipment. Perform/check engineering calculations such as fault current/load flow/motor starting. Provide assistance with electrical scopes of work for contract packages. Travel as required for project site visits and equipment inspections. Mentor less experience engineers. Provide audits for other projects. BS in Electrical Engineering required. Electrical Engineering experience of 15 years required. Minimum of 10 years experience in upstream/downstream petrochemical and or refinery work required. Licensed Professional Engineer preferred.

**I & C Engineer – Azusa, CA**

Prepare Instrument Data Sheets, based on process data sheets and application (SPI) Assist in developing Cause and Effect charts Develop Requisition Package for commodities (SPM) Review Supplier Proposals and develop detailed Technical Analysis & Recommendation Review / Approve Supplier document submittals Prepare Control Narratives



Review/Approve Loop Diagrams and Termination Schedules Experience and Qualifications Schedule & Quality knowledge Knowledgeable working with SPI (INTools); Smart Plant Materials (SPM); Word; Excel Experience with oil and gas, preferably with Arctic design experience

### **Lead Mechanical Engineer**

The Mechanical Lead Engineering is responsible for correctly producing all the mechanical data and requisitions for the project in a timely and efficient manner.

- A) Transmit Project required documents in a timely and efficient manner
- B) Insure all transmitted information is correct
- C) Utilize available engineering resources in an economical and timely manner
- D) Be an active member of the project team

The Lead Engineer interfaces with the following on a routine basis:

- A) Other lead engineers on his project(s)
- B) Engineers within the Mechanical Engineering Division
- C) His Project management personnel
- D) Procurement personnel
- E) Quality Assurance Personnel

#### **Skills and Qualifications**

Individuals fulfilling this position will possess the following skills and qualifications:

- A) Degree in Mechanical Engineering
- B) At least 5 years experience in mechanical engineering
- C) At least 2 years of leadership experience
- D) Good communication skills

### **Mechanical Engineer – Houston or New Orleans**

5 plus years experience

Offshore experience

Temp to perm type hire

The position calls for a Degreed Engineer, preferably Mechanical Degree but if there is a Chemical Engineer with the right background he/she may work.

Need someone with offshore design experience and the person must be able to visit offshore sites. We do not operate offshore but our Engineers are required from time to time to visit sites for observation or measurements. The salary will depend on amount of experience The position can be at our Houston office or our New Orleans office.

### **Observers - Canada**

Continuous Improvement

Crew Efficiency and Production

Daily Planning

Data Collection/Quality

HSE

Recording Equipment

Relief RCM Duties

Training the Junior Observers

Developing People

Directing Others

Drive For Results

Functional/Technical

Planning



## **Project Engineer – Transportation and Installation**

Assist development and planning for transportation and installation – Tubular Bells Project. At the direction of Company coordinate the review and recommend approval of Contractors execution phase procedures, (e.g., site mobilization, safety and safety training, QA/QC, site materials management, marine operations, etc.)

At the direction of Company coordinates with T&I Contractors to ensure timely delivery of installation aids to fabrication yards. Reviews and recommends approval of transportation and installation procedures and plans. Ensure compliance with our guidelines and policies including Project Life Cycle, System Integrity Plan and Records Information Management.

Minimum 5+ years of Offshore Transportation & Installation experience

Bachelor of Science in engineering preferred or equivalent experience

Proficient in usage of Microsoft Office computer software.

Interpersonal skills and Good command of the English language ( Spoken, Written, Reading)

Management of work systems and best practices procedures

## **Project Superintendent**

At the direction of Company, coordinate the review and recommend approval of Contractors execution phase procedures, (e.g., site mobilization, safety and safety training, QA/QC, site materials management, marine operations, etc.) At the direction of Company, coordinate offshore activities on the Spar Facility such as schedules, SIMOPS, Permit to Work, etc. Ensuring that all construction activities are performed in a safe way through rigorous implementation and compliance with our guidelines and policies including Project Life Cycle, System Integrity Plan, Company EH&S Plans and Records Information Management.

Minimum 15+ years offshore construction experience, preferably in a superintendent role and on deepwater projects. College degree preferred but not required or equivalent experience; Proficient in usage of Microsoft Office computer software; A self-starter highly motivated and goal oriented individual; Excellent attention to detail with emphasis placed on quality; Very organized with a systematic approach tasks to achieve accuracy and efficiency; Well-developed interpersonal skills, including the ability to manage diverse personalities; Management of work systems and best practices procedures

## **Senior Executive Assistant**

Highly proficient in use of technology to fulfill job responsibilities. Must have expertise in use of office programs (document, presentation, and spreadsheet software, including Microsoft Office and Lotus Symphony) and email / calendar programs (Lotus Notes) Detailed oriented Excellent communication and negotiation skills Organized, logical problem solving abilities Ability to work independently Flexibility and adaptability Sense of urgency Ability to be decisive and exercise sound business judgment High level of confidentiality Experience supporting executive level clientele



## Senior Procurement and Contracts Representative

Works with the Kurdistan team to assess all requirements and develop sourcing and contracting strategies for goods and services.

Conducts bid processes, oversees the preparation of bid packages, prepares bid analysis and participates in final contract award decisions. The Role is expected to develop complex tenders and evaluation criteria within the scope of local procurement procedures.

Maintains a working knowledge of legal requirements (i.e. Uniform Commercial Code – UCC), governmental rules and regulations related to contractual documents, performance of contract work, quality assurance requirements and business relationships. Supports the Law department in the examination and litigation of legal matters related to commercial transactions.

Participates in the identification and evaluation of commercial and financial processes to assess their value and applicability within the client business unit. Manages individual local and regional key supplier relationships to optimize the exchange of value with those companies and maximize value of the relationship for all parties. Works with and supports the Global Category Managers regarding key supplier initiatives; Use and upkeep of procurement systems, SAP and CLM, for purchasing and contracting activities.

Degree: Bachelors required. Degree in Engineering, Science, Marketing, Business, or Supply Chain Management or similar discipline preferred.

Certification: Basic professional supply chain certification is desirable.

Experience required: At least six years experience in procurement and contracting. Experience supporting an operation located outside of the US. Onsite procurement support to an operation residing outside of the US required.

## Structural Engineer – Houston or New Orleans

Must have experience in the design of offshore production facilities; we design from the jacket up so structural with offshore design experience is needed.

## Technical Safety Specialist

Bachelor's degree in Engineering or Science required, Bachelor's degree in Engineering preferred. Master's degree preferred. Typically 15+ years of relevant experience. Detailed knowledge of the application of inherently safer design and risk-based design on projects. Good understanding of concepts of process shutdown, fire and gas detection, relief / flare systems, passive / active firewater protection, and emergency response – for most of these systems knowledge can be applied on projects. Understanding of process engineering, including associated drawings and schematics. Thorough understanding of applicable legislation (international and local), as well as codes and standards. Hands-on experience to apply good safety engineering practices on projects. Advanced computer skills with MS Office programs. Understanding of software tools used for safety engineering, with advanced skills for most software. Skills for management of small and medium-sized projects, or engineering discipline skills to act as Technical Expert (as appropriate).