

### Pre-Authorization Notification

To ensure the integrity of our news distribution, PRWeb requires written authorization from all companies mentioned in a major news release. The authorizations need to come from company executives or leaders within the organization and e-mailed to [preauthorization@vocus.com](mailto:preauthorization@vocus.com). For the company issuing the release, the authorization needs to include your name, title, and contact information. Furthermore, in your email please provide us with the Company Login you use to access your Vocus account and indicate that the following authorization is not related to a press release currently pending on PRWeb, but rather for future press releases.

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If you are announcing news that only mentions your organization, please complete and send the verbiage below to [preauthorization@vocus.com](mailto:preauthorization@vocus.com):

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1. authorization using the verbiage above for your organization,
2. authorization using the verbiage below from an authorized representative from each of the other organizations named in your release sent to [preauthorization@vocus.com](mailto:preauthorization@vocus.com). They should also indicate that the following authorization is not related to a press release currently pending on PRWeb, but rather for future press releases distributed on our behalf by

(C3N) CUSTOMER CONTACT CENTER NETWORK (name of company or agency):

- "I, SANFORD BORNBERG C3N authorize FACE (company distributing press release) to mention our company's name in their press releases. (Please indicate your full name, title, email address and phone number)."

Please note that preauthorization emails must originate from a business domain associated with the company's name being used in the press release.

After we receive the preauthorization e-mail, we will reply with a message to confirm the e-mail address. All parties MUST respond to this e-mail to finalize the authorization process. This step is to ensure that the e-mail address belongs to an authorized source.

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