

Is your district faced with a broad array of capital projects that seem too big to fix? Now you can effectively manage and control them using...

FAST[®]

Facilities Assessment & Survey Tool[®]

FAST[®] is a cloud based application designed to meet the management, control and reporting needs of New York State school districts as they plan for and complete their capital projects.

FAST[®] software is supported as a BOCES CoSer by the Lower Hudson, Eastern Suffolk, Mohawk, Northeastern, and Western New York Regional Information Centers.

FAST[®] software is **The Foolproof Solution for Capital Projects Tracking & Reporting.**

Who will fix our schools?*

This question was asked in a survey of Lower Hudson Valley Schools. The survey revealed:

- The cost of repairs to all 456 buildings could exceed \$1 billion over the next five years
- One in three buildings, 148 in total, received Unsatisfactory ratings
- 54 school districts received Unsatisfactory ratings this year
- One in five students in the Lower Hudson Valley attends schools with multiple serious deficiencies such as bad air quality and leaking roofs
- Fifteen different school districts had at least half their buildings rated Unsatisfactory

*Analysis of Building Condition Surveys and 2010 New York School Report Cards as reported in *The Journal News* and LoHud.com of November 18, 2011.

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How were these numbers developed?

In 2000, the New York Legislature ordered school inspections every five years. Districts were required to prioritize their needs. The state requires districts to hire independent inspectors to conduct "building condition surveys" every five years. Each 14-page report covers everything from indoor air quality to sub-structures and utilities. After each inspection — conducted by architectural or engineering firms chosen by each district — districts have to prepare five-year plans to address their needs.

Are these buildings unsafe?

An unsatisfactory rating does not necessarily mean that a building is unsafe, but that at least one major system, such as heating, has exceeded its life span and needs to be replaced or undergo costly ongoing maintenance.

How can you effectively manage the situation for your school district?

In a word...**FAST®** or **FACILITIES ASSESSMENT & SURVEY TOOL®**. FAST is a cloud-based tool that makes managing and implementing projects easier.

FAST generates reports that meet the New York State Education Department requirements. The planning feature allows for short and long range facilities budgeting and forecasting of capital expenditures. FAST provides the district's leadership team with a comprehensive central data base of facilities information including: building types, health/safety issues, inventory of major systems, site conditions, and flexible 5-year planning.

- ☒ Five Year Capital Facilities Plan including Executive Summary
- ☒ School Facility Report Cards
- ☒ Annual Visual Inspection Reports
- ☒ Evaluation of Existing Buildings
- ☒ Educational Specifications
- ☒ Building Conditions Survey

What does FAST do?

- Automates 5-year plans
- Allows for on-the-go data entry
- Makes reporting to the community, PTA, Board, Administration and others easy and effective through fingertip access
- Keeps a placeholder on projects
- Allows for projects to be easily prioritized, scheduled and implemented
- Enables frequent reviews and revisions without the need for costly consultants





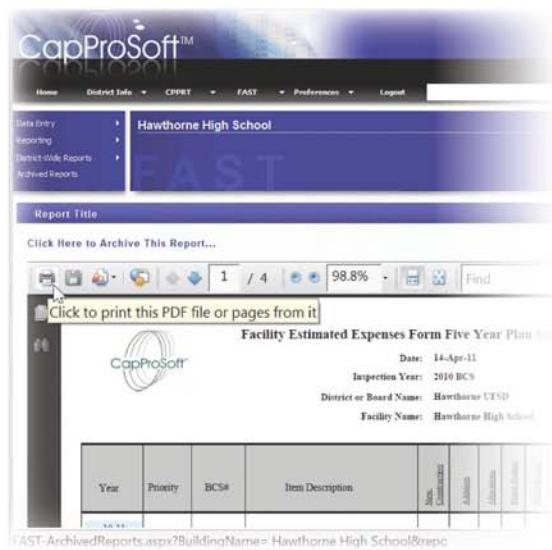
Without FAST

With
FAST[®]



One tool does it all!

- Completes Building Condition Survey
- Meets NYS Comprehensive Public School Building Safety Program Reporting requirements
- Produces School Facility Report Card in electronic format
- Reports building data including: square footage, building type, space type, space utilization, population, and building directories
- Generates the Five Year Plan following NYSED guidelines along with the Executive Summary of the Five-Year Plan required for all new building projects
- Allows for interactive assessment of physical plant between central office, architects and engineers in preparation of the School Facility Report Card and Five-Year Plan
- Updates Annual Visual Inspection forms allowing for accurate and timely compliance with NYS reporting requirements
- Maintains building data to be proprietary to local school district, allowing for data reorganization locally according to budget and facility needs



Now what?

With the help of FAST® you have managed, scheduled and prepared for critical projects in your 5-year plan. Now what?

a new way to organize project information and...

CPPRT®

Capital Projects Planning & Reporting Tool®

Once your capital project begins, another important tool is available: Capital Projects Planning & Reporting Tool® (CPPRT). This is an approved BOCES service.

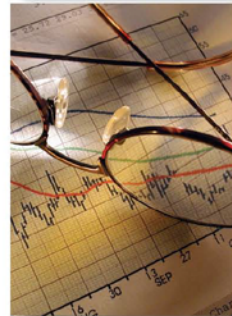
CPPRT is invaluable for controlling your capital projects. The application is designed to track all project expenditures in the same manner that the State Education Department offices of Facilities Planning and State Aid require. In addition, by funneling all project information to the required SED forms including the Financial Revision form and the Final Building Project Report, CPPRT gives you a clear picture of your project(s) at any stage. You can expect the following:

- Timely filing for SED Building Aid reimbursement
- Securely archived records
- An audit trail and project history of the entire program
- Improved accountability of all project team members
- Complete vendor record which simplifies financial controls and prevents overpayment
- Easily accessible and orderly retrieval of information
- User-friendly project reports readily available to Board of Education and administrative personnel
- Quality control and quality assurance
- Independence from architect's and construction manager's reports

manage project finances from contracts to...

state reporting to...

timely submission of final reports.



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