

Workplace Communication Skills

Solve Interpersonal Communication Challenges & Improve Productivity

Communicating with Co-Workers & Supervisors

Problems with workplace communication can lead to low productivity and increased stress between co-workers and management.

BridgeFront's Workplace Communication Skills e-learning program includes 4 hours of targeted training to empower employees with proven methods to navigate a wide variety of interpersonal challenges, such as ethics and personality conflicts. Includes 7.0 CEUs.

Topics Covered:

- Ethics
- Personality Clashes
- Negativity
- Offering Praise
- Criticism
- Commitments
- Change
- And More...



How to use this training:

This program is ideal for regular staff development, team-building sessions, conflict resolution training and any performance improvement initiative centered around office etiquette. These "just-in-time" courses include actionable tips that employees can use to manage and resolve challenges in the workplace.

Who are they for?

All roles in healthcare, those that are patient-facing and non-patient facing. Especially important for those that are on the business side of healthcare.

About BridgeFront:

Effective, customizable and cost-effective; BridgeFront helps healthcare, government and businesses provide the highest quality of staff education. You have the flexibility to take any online course as-is or modify it, and even build your own courses. For over ten years, BridgeFront has provided engaging online education on compliance, revenue cycle, patient communications, clinical, leadership and now ICD-10.

Features & Benefits:

Comprehensive—Streaming audio and video features, key point summaries, and multiple self checks along the way.

Easy to Understand—Key concepts presented in a variety of ways and on multiple occasions to improve comprehension.

Virtual Bookmark & Notes—Students can take notes online and bookmark their place in the course to continue later.

Testing—Review questions and testing engages the student, and makes it easy to document employee education.

Customizable—Courses can be easily modified to include your organization's information, such as policies and procedures.

Reporting & Tracking—Track students' training progress using the printable and customizable reporting tools. Get detailed information reports to show management.

Proficiency—A complete online library of courses is available to students with suggested curriculums for job titles and roles in the work place.

Available, Online 24/7—Course are available on any internet-connected computer or mobile device if needed. No limitations.

Testimonial

"Starting a new employee out with BridgeFront, was one of the best things I've done with a new hire. Thanks for such a great product! I can't wait to get the next set of courses."

- Lori Thompson, Allegan General