

FERPA & Online Proctoring

what you need to know...

FERPA:

Is the Family Educational Rights and Privacy Act. A federal law that protects the privacy of student educational records.

ONLINE PROCTORING:

The supervision and/or monitoring of online test-takers using webcams and microphones.

RECORD:

The information directly related to a student, and maintained by an institution or a third party.

PRIMARY RIGHTS OF FERPA:

- » Student can inspect and review records.
- » Institution must protect privacy of record.
- » Institution must provide within 45 days.

Information brought to you on behalf of Kryterion based on a FERPA compliance audit conducted by AACRAO (American Association of Collegiate Registrars and Admissions Officers).

What are some of the records generated from online proctoring?

- » Notes
- » E-mails
- » Videos

Who needs to own these records?

- » The institution

What should the institution control?

- » ID process of those authorized to access online proctoring information
- » Issued access credentials for students
- » How the records will be used
- » Destruction or placement of online proctoring records after contract end

How does Kryterion protect these records?

- » Secures records in high security hosting location
- » Encrypted e-mail transfers
- » Regular security audits
- » Extensive employee background checks