



Introducing Lexacom Digital Dictation

Lexacom digital dictation is an efficient, accurate and cost-effective digital dictation and workflow system. It enables clinicians and their secretarial teams to dictate, transcribe and dispatch documents quickly and efficiently. No delays, no mistakes, no hassle.

Lexacom Digital Dictation was developed by doctors for doctors and has been specifically designed with the user in mind.

Lexacom is the only dictation software to be approved by the three leading clinical systems, EMIS, Vision and SystemOne and is the preferred supplier to the LMC Buying Groups Federation and PSUK. [READ ON...](#)

Introducing Lexacom Digital Dictation

Digital dictation software enables clinicians to record and send their expert thoughts or recommendations to their secretarial team for transcription. With the software accessible at the touch of a button or screen, recording, sharing and transcribing referrals or reports is fast and efficient.

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I am particularly impressed with how easy and intuitive Lexacom Digital Dictation is to use. Like many organisations, we have people working here with varying degrees of computer literacy but they have all found Lexacom very easy to work with.

Dr Peresh Gela,
Yaxley Group Practice

Why not use tapes?

Analogue dictation is fraught with problems:

- Tapes hold multiple dictations so finding the urgent ones takes time
- Only one secretary can transcribe from one tape at a time
- Tapes wear out or break and have to be replaced
- Recordings can only be made if the hardware is readily at hand
- Sound quality is often poor
- There is no workflow management or tracking capability

Lexacom was first launched in 1997 by doctors frustrated with the delays and inaccuracies caused by relying on analogue dictation.

The benefits of Lexacom 3

Lexacom 3 offers maximum efficiency, control and flexibility when dictating, transcribing and reviewing documents. With Lexacom 3, you can:

- Integrate with clinical systems including EMIS, Vision and SystmOne
- Mark each dictation with priority level and send immediately to a secretary or transcription service
- Return transcriptions to author electronically for checking/approval (fully compatible with Lexacom Mobile for approval on the move)
- Send attachments or add notes with your dictations

- Monitor your workload with advanced management and reporting tools
- Choose optional voice recognition, configurable to each user for maximum flexibility
- Securely share information across sites, even where no network connection exists
- Take advantage of automatic software updates and technical help
- Manage your account, add more licences and benefit from new services via your secure Lexacom Cloud account
- Use your existing hardware or get a great deal on new hardware through the Lexacom shop

Lexacom 3 is sold on a per user licence basis. Following the initial one-off licence fee, a modest monthly membership fee covers software updates, service improvements and technical support.

How Lexacom 3 works

Lexacom is split into three integrated modules, Talk for authors, Type for secretaries/transcribers and Management & Reporting for practice managers.

The Management & Reporting Module is included free of charge with any Lexacom purchase, and the number of Talk and Type users can be tailored to suit your needs.

Lexacom Talk

Lexacom Talk allows clinicians to easily record dictations from their desktop or mobile device:

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In healthcare, accuracy is paramount and it is absolutely vital to reduce the chance of human error wherever possible. Lexacom 3 with EMIS integration has enabled us to do exactly that and we're delighted with it.

Alan Selden, Practice Manager,
The Calverton Practice

- **Record:** Press record and start speaking
- **Edit:** Add or delete information, even in the middle of the recording
- **Prioritise:** Label each dictation as routine, urgent, immediate – or any other label you like!
- **Send:** Instantly send your dictation to one specific secretary or team of secretaries or approved external transcription service
- **Monitor:** Check when a dictation has been retrieved and is being actioned every step of the way, in real time
- **Approve:** Review the transcribed dictation electronically and approve for distribution or correct/amend & resend

There's no time wasted trying to find hardware or locating urgent dictations hidden on unmarked tapes, the sound quality makes transcribing much easier, and if anything needs checking, the original audio file can easily be retrieved.

Lexacom Type

With Lexacom Type, workload is completely transparent and priorities are clear.

Secretaries can instantly see when a new dictation has been sent and how urgent it is. The digital sound quality makes it easy to transcribe accurately and efficiently. Where the Clinical System allows, the correct patient is automatically selected, minimising errors.

Dictations can be shared among a team to avoid workload bottlenecks, with the option to use external transcription services during periods of sickness or annual leave if necessary.

As soon as a document is transcribed, it is securely returned to the author for checking and approval – even on a mobile device.

Lexacom Management & Reporting

Lexacom's latest software includes a free Management & Reporting module. Using this module, you can tailor Lexacom to suit your organisation, including setting passwords, creating regular recipient lists, adding mobile users and creating typist pools.

With the reporting system, managers can:

- Track usage and performance
- Monitor document turnaround times
- Identify trends such as referrals by recipient or author
- Bespoke reports can also be developed to support QOF targets and other performance indicators

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Lexacom is a brilliant system. Now that I can type up dictations so quickly, I'm able to add extra value to the doctors and patients by taking on additional tasks.

Kathryn Ackroyd,
Medical Secretary,
The Smithy Surgery

Lexacom Mobile

Our latest software offers secure dictation, anytime, anywhere via our apps for iPhone, iPad, Blackberry and Android. Using secure, encrypted Cloud technology, Lexacom Mobile works with your office-based Lexacom 3 software to provide an integrated mobile dictation system.



Already using digital dictation?
Don't miss out on the benefits of Lexacom 3. It's easy to switch and you can even use your existing hardware.



To find out how our cost-effective, reliable digital dictation can help you improve efficiency and patient care, call us on +44 (0)1295 236910 to book a free demo or visit www.lexacom.com

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