

How to enrol

You can enrol online at www.int-comp.com/enrol-online or get in touch with ICT, our training partner, on +44(0)121 362 7501 or ict@int-comp.com for more details.



International Compliance Association

Excellence through Education

International Compliance Association

www.int-comp.org

Training delivered by:



Awarded in association with



The University of Manchester
Manchester Business School



ICA Advanced Certificate in Practical Customer Due Diligence (CDD)



Introduction

It has never been more important to have robust controls and procedures in place to Know Your Customer (KYC). Adequate due diligence on new and existing customers is a key part of these controls. Without this due diligence, your firm can become subject to reputational, operational, legal and financial risks.

This qualification has been designed for KYC Analysts and professionals who manage risk in the Customer Due Diligence (CDD) process. The only professional qualification in practical CDD, this course will help you make sound judgements and pinpoint areas of potential risk.

What will you learn?

- Identification and verification
- Understanding the customer
- Establishing the nature of the relationship
- Unravelling ownership structure/beneficial ownership
- Who controls the customer?
- Screening the customer/related parties
- Money laundering risk factors and risk ratings
- Enhanced Due Diligence (EDD)
- Client classifications
- CDD profiles and document management

Who is this course suitable for?

- Those engaged in practical CDD (in an onboarding or remediation function)
- Contractors who wish to enter the CDD environment
- Managers who oversee CDD teams
- Those responsible for creating/developing CDD frameworks
- New/recently appointed MLROs and deputies
- Internal auditors assuming responsibilities for money laundering/financial crime issues
- All individuals who aspire to a career in anti money laundering/CDD



**“ The only
professional qualification
in practical CDD ”**



How and where can you study?

This six month course is being offered in London by International Compliance Training (ICT), ICA's approved training provider, in the following format:

- Pre-reading/exercises/tasks to be completed in advance of workshops, delivered via the ICT learning platform
- Three workshops complementing the written materials, covering key areas and embedding them through discussions and practical exercises
- Innovative workshop exercises that use mock CDD documents, genuinely reflecting the practical issues encountered in the CDD environment
- Three hour exam held at the end of the final workshop

Entry requirements

This course is open to anyone who is interested in furthering their CDD knowledge and skills. However, the content of the programme requires students to possess:

- Sound educational background
- Good written English skills

How will you be assessed?

The course is assessed by a three hour examination which comprises multiple choice questions and short form written response questions (including a section where you will be provided with a set of CDD documentation and asked to assess the information/respond to questions based upon them.)

“ This course will help you make sound judgements and improved decisions when assessing customer information ”