

One and half day In-Person Seminar:

HIPAA Privacy Rule Compliance-Understanding New Rules and Responsibilities of Privacy Officer

By: **Jim Sheldon-Dean**, Principal and Director of Compliance Services, Lewis Creek Systems, LLC

Location: San Francisco, CA | March 1-2, 2018



SPEAKER

Jim Sheldon-Dean, Principal and Director of Compliance Services, Lewis Creek Systems, LLC

Jim Sheldon-Dean is the founder and director of compliance services at Lewis Creek Systems, LLC, a Vermont-based consulting firm founded in 1982, providing information privacy and security regulatory compliance services to a wide variety of health care entities.

Mr. Sheldon-Dean serves on the HIMSS Information Systems Security Workgroup, has co-chaired the Workgroup for Electronic Data Interchange Privacy and Security Workgroup, and is a recipient of the WEDI 2011 Award of Merit.

He is a frequent speaker regarding HIPAA and information privacy and security compliance issues at seminars and conferences, including speaking

engagements at numerous regional and national healthcare association conferences and conventions and the annual NIST/OCR HIPAA Security Conference in Washington, D.C.

He has more than 30 years of experience in policy analysis and implementation, business process analysis, information systems and software development. His experience includes leading the development of health care related Web sites; award-winning, best-selling commercial utility software; and mission-critical, fault-tolerant communications satellite control systems. In addition, he has eight years of experience doing hands-on medical work as a Vermont certified volunteer emergency medical technician. He received his B.S. degree, summa cum laude, from the University of Vermont and his master's degree from the Massachusetts Institute of Technology.

LEARNING OBJECTIVES

- ✓ Understand the structure of the HIPAA Regulations and how they work together
- ✓ Learn what has changed in the rules based on the HIPAA Omnibus Update Rule
- ✓ Learn how Business Associates are now covered directly under the rules
- ✓ Discover what has to be modified to meet the new rules and how to interpret them
- ✓ Understand what are the rights individuals have about their health information
- ✓ Know what are the limitations on uses and disclosures by a healthcare entity
- ✓ Learn the updated rules on using health information for marketing and fundraising
- ✓ Find out how the rules impact the use of electronic health records
- ✓ Know how to use Risk Analysis to make compliance decisions about safeguards
- ✓ Know how to respond to breaches and violations of Privacy and Security rules
- ✓ Learn how to deal with the modern portable technologies and communication methods
- ✓ Understand how to use policies, documentation, training, and drills to prepare for audits and incidents, and achieve good compliance

COURSE DESCRIPTION

With the recent implementation of new HIPAA regulations in the HIPAA Omnibus Update of 2013, healthcare organizations are reviewing their compliance and making sure they have the proper policies, procedures, and forms in place. HIPAA Privacy Officers have been renewing their compliance activities and reviewing their documentation to make sure they can meet the challenges of the new rules and avoid breaches and penalties for compliance violations.

This session is designed to provide an intensive, one and a half-day training in HIPAA Privacy Rule compliance, covering:

- ✓ What's new in the regulations
- ✓ What needs to change in your organization

- ✓ What needs to be addressed for compliance by covered entities and business associates
- ✓ What are the most important privacy issues
- ✓ What can happen when compliance is not adequate

This seminar will also explain audits and enforcement, and how privacy regulations relate to security and breach regulations, as well as responding to privacy and security breaches and ways to prevent them. Numerous references and sample documents will be provided.

AGENDA

Day One (8:30 AM – 4:30 PM)	Day Two (8:30 AM – 12:30 PM)
<p>Registration Process: 8:30 AM – 9:00 AM Session Start Time: 9:00 AM</p> <p>Day one sets the stage with an overview of the HIPAA regulations and then continues with presentation of the specifics of the Privacy Rule and recent changes to the rules, including the impacts of required changes in your practices to meet the new rules.</p> <p>Overview of HIPAA Regulations</p> <ul style="list-style-type: none"> ▶ The Origins and Purposes of HIPAA ▶ Privacy Rule History and Objectives ▶ Security Rule History and Objectives ▶ Breach Notification Requirements, Benefits, and Results <p>HIPAA Privacy Rule Principles, Policies and Procedures</p> <ul style="list-style-type: none"> ▶ Patient Rights under HIPAA ▶ Limitations on Uses and Disclosures ▶ Required Policies and Procedures ▶ Training and Documentation Requirements <p>Recent Changes to the HIPAA Rules</p> <ul style="list-style-type: none"> ▶ New Penalty Structure ▶ New HIPAA Audit Program ▶ New Patient Rights ▶ New Obligations for Business Associates <p>Implementing the New HIPAA Omnibus Rules</p> <ul style="list-style-type: none"> ▶ Policies and Procedures for New Patient Rights ▶ Impact on Electronic Health Records ▶ Modifications to the Notice of Privacy Practices ▶ Business Associate Issues 	<p>Day two begins with a detailed examination of HIPAA Security Rule and Breach Notification requirements, including what you need to do to protect information and what you have to do if you don't, and the day concludes with a session on the essential activities of documenting policies, procedures, and activities, training staff and managers in the issues and policies they need to know about, and examining compliance readiness through drills and self-audits.</p> <p>HIPAA Security and Breach Notification Rule Principles</p> <ul style="list-style-type: none"> ▶ How the Privacy, Security, and Breach Rules Work Together ▶ Security Safeguards and The Role of Risk Analysis ▶ Determining What Is a Breach and What Must Be Reported ▶ Incident Management and Breach Reporting <p>Documentation, Training, Drills and Self-Audits</p> <ul style="list-style-type: none"> ▶ How to Organize and Use Documentation to Your Advantage ▶ Training Methods and Compliance Improvement ▶ Conducting Drills in Incident Response ▶ Using the HIPAA Audit Protocol for Documentation and Self-Auditing

WHO WILL BENEFIT

This seminar will provide valuable assistance to all personnel in medical offices, practice groups, hospitals, academic medical centers, insurers, business associates (shredding, data storage, systems vendors, billing services, etc.). The following personnel will find this session valuable:

- ✓ Compliance director
- ✓ CEO
- ✓ COO
- ✓ CFO
- ✓ Privacy Officer
- ✓ Security Officer
- ✓ Information Systems Manager
- ✓ HIPAA Officer
- ✓ Chief Information Officer
- ✓ Health Information Manager
- ✓ Healthcare Counsel/lawyer
- ✓ Office Manager
- ✓ Contracts Manager

..... **Registration Form**

Registration Information:

- ✓ **Register Online.** Use your American Express, Visa or MasterCard.
- ✓ Get your group to attend the seminar at a discounted price call +1-888-717-2436.
- ✓ Call +1-888-717-2436 or Fax your PO: 650-362-2367
- ✓ Pay your check to (payee name) "MetricStream Inc" our parent company and Mail the check to: ComplianceOnline (MetricStream, Inc), 2479 East Bayshore Road, Suite 260, Palo Alto, CA 94303.
- ✓ Please fill this form with attendee details and payment details and fax it to 650-362-2367

Terms & Conditions

Your Registration for the seminar is subject to following terms and conditions. If you need any clarification before registering for this seminar please call us @ +1-888-717-2436 or email us @ customercare@complianceonline.com

Cancellations and Substitutions

Written cancellations through fax or email (from the person who has registered for this conference) received at least 10 calendar days prior to the start date of the event will receive a refund – less a \$300 administration fee. No cancellations will be accepted – nor refunds issued – within 10 calendar days from the start date of the event. On request by email or fax (before the seminar) a credit for the amount paid minus administration fees (\$300) will be transferred to any future ComplianceOnline event and a credit note will be issued. Substitutions may be made at any time. No-shows will be charged the full amount. We discourage onsite registrations, however if you wish to register onsite payment to happen through credit card immediately or check to be submitted onsite. Conference material will be given on the spot if it is available after distributing to other attendees. In case it is not available we will send the material after the conference is over. In the event ComplianceOnline cancels the seminar, ComplianceOnline is not responsible for any airfare, hotel, other costs or losses incurred by registrants. Some topics and speakers may be subject to change without notice.

Seminar Topic: HIPAA Privacy Rule Compliance-Understanding New Rules and Responsibilities
..... of Privacy Officer

Date & Location:

Attendee Details:

	Name	Title	Email
Attendee 1			
Attendee 2			
Attendee 3			
Attendee 4			

Email address (so you can receive order acknowledgements, updated news, product information and special offers)

Company Information

Organization

.....

Address

.....

City

State Zip.....

Country

Phone Fax

Payment Options

Check enclosed, payable in U.S. funds to ComplianceOnline (MetricStream, Inc.)

Charge to: Visa MasterCard American Express

Credit card no.

Expiration date

Total amount \$

Signature

(Signature required on credit card and bill-me orders.)

Print name.....

Bill me/my company \$

Purchase order #

(Payment is required by the date of the conference.)

Please fill this form with attendee details and payment details and fax it to 650-362-2367