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Ready-to-Use Technology for Small Businesses
Since 1982

OVERVIEW

Who this package is for	*Why you need this package*
• Any business person who works both in and out of the office • Attorneys and Accountants • Insurance agents • Real estate agents	• As a new or replacement lightweight, reliable, mid-size laptop computer • Because it can be used both on the road and in your office
Why this package is special	*Why you should buy from us*
• Includes only high quality, business-grade components • Contains all essential hardware and software needed for security & reliability	• Everything is professionally configured, optimized, & personalized for you • Toll-free and remote support • 7-Day Return Policy

What's included in Laptop Package JM3-21

1 - **Lenovo ThinkPad T410 Business Laptop computer** – Microsoft® Windows® 7 Professional and a Lenovo 3-year Pickup & Return warranty

1 - **Seagate FreeAgent Go 250GB USB 2.0 Portable Hard Drive** - includes docking station & travel case

1 - **Microsoft USB Wireless Notebook Mouse 3000**

1 - **APC SurgeArrest 2-Pin Notebook Surge Protector**

1 - **Kensington ComboSaver Combination Notebook Lock** - 6ft cable

1 - **Targus light-weight laptop carrying case**

1 - **Symantec™ Endpoint Protection Small Business Edition 12 software**

1 - **Symantec Backup Exec System Recovery 2010 Desktop Edition software**

1 – **Sunbelt Software CounterSpy v4** - all material, but no box

Selected essential housekeeping utilities and open-source productivity software

Optional add-ons available at additional cost

Lenovo Mini Dock Series 3

Microsoft Office Home and Business 2010

What we will do

Specific information about what we will do to prepare this package for your use is included in the HARDWARE and SOFTWARE descriptions below.

What you will need to do

- You'll need to return a questionnaire that will allow us to custom-configure this package. *NOTE: We will not ask for any passwords, and we will keep all information that you provide to us confidential.*

- You'll have to connect the package components to one another and to your network.

- You'll need to connect your existing hardware (e.g. printers).

- You will need to register some of the products with their respective manufacturers.

That's it, and we will provide you with instructions to accomplish your tasks. If you run into a problem, please contact us for help.

HARDWARE

Lenovo ThinkPad T410 Business Laptop
Specifications

5.3lbs with an Intel Core i5 520M 2.4GHz processor (2.93GHz with Turbo Boost); 2GB of RAM; a 14.1'' WXGA+ (1440X900) widescreen LCD driven by a discrete NVIDIA Quadro NVS 3100M video card that contains 256MB of video memory; a 320GB high-speed SATA hard drive; a removable DVD +/- RW optical drive; a/b/g/n wireless, as well as 1Gb wired, communications; FireWire, eSATA, and high-speed USB ports; an integrated webcam; hardware encryption and fingerprint reader security; Microsoft® Windows® 7 Professional; and a Lenovo 3-year Pickup & Return Warranty

Why we like it

This Lenovo ThinkPad T410 continues the tradition of very high-quality ThinkPad laptops — uncompromising, solidly-built professional workhorses. The T410 weighs in at just over 5 lbs; it has a 14.1'' diagonal widescreen LCD monitor providing a resolution of 1440x900 that's driven by a powerful ATI graphics card. ThinkPad keyboards are known for their excellence, and this one is no exception, and the T400 also offers the choice of either an eraser-head pointing stick or a large touchpad to control the cursor. These are just some of the things that make it so easy and comfortable to use this computer all day long in the office and then to swoop it up for a business meeting or for the trip home.

While you're on the road, the T410's special security features, which include a fingerprint reader and an internal security chip, can be optionally employed to protect your data from any unauthorized access. Also, depending on how you use the laptop, **you could see up to 8 hours of battery life from the standard 9-cell removable battery.**

Some additional features that make this laptop a great choice for business people on the go include a spill-resistant keyboard and a bright LED keyboard light for low- or no-light situations.

What we do

We unpack and inspect the computer and all its accompanying parts and paperwork to ensure that everything that should be enclosed is present and that everything has arrived unscathed; then we test every ability and function of the computer thoroughly; then we optimize the BIOS (basic input/output system) settings that initiate when the computer is first powered on prior to loading the Windows OS (operating system).

Microsoft USB Wireless Optical Notebook Mouse 3000

Many of us like to use a traditional mouse with our laptop computers, or at least have the option to do so. Wireless is certainly the easiest way to go, and there are now a number of choices out there. We like this Microsoft wireless mouse because of its precision, size, and ergonomics; it's very compact, yet it feels good to both righties and lefties; and the transceiver, which plugs into the laptop's USB port when in use, stores away in the bottom of the mouse and shuts off the power to save battery life.

What we do

We install, configure, update, and test the Microsoft mouse driver and mouse, itself. Every setting that can be tweaked for performance and precision is.

APC SurgeArrest 2-Pin Notebook Surge Protector

This small, essential device is inserted in-line between the AC wall outlet plug and the laptop's power block; it protects your laptop from power surges and spikes wherever you go.

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Kensington ComboSaver Combination Notebook Lock - 6' cable

We include this reinforced security cable with all of our laptop packages because we know too many people whose laptop suddenly walked away without them—it's too easy for this to happen, and we think that a proactive impediment is a good thing. This is cheap insurance. The key is not to be lazy, but rather to be paranoid and to use it when it's appropriate.

Targus basic light-weight laptop carrying case

This is a no-frills, basic starter carrying case—still, it's a Targus product, so it's well-constructed. We feel that it's important to protect your laptop as best you can under and circumstance. This carrying case will help you do that.

Seagate FreeAgent Go 250GB USB 2.0 Portable Hard Drive - includes dock & travel case

We include this small external hard drive with all of our laptop packages so that when you're on the road you can still backup your data using the included Acronis software, and you'll have access to extra storage space, as well.

OPTIONAL HARDWARE

Lenovo ThinkPad Mini Dock Series 3

Specifications

Features easy system connect & eject; adds 6 more USB 2.0 ports; mouse and keyboard ports; microphone in, and headphone out ports; 1 VGA, 1 DVI, and 1 DisplayPort (allows for the use of two monitors at once); a Gigabit Ethernet (RJ-45) port; and an integrated key lock and cable lock slot. It comes with a 90-watt AC power adapter.

Why would you want this?

A docking station makes the experience of using your laptop computer in your office just like using a desktop computer. You can connect a mouse, a printer, an external hard drive, a scanner, and almost any other peripheral device, even a large LCD monitor, to the docking station and use this system as you would any desktop setup. The big difference is that when you're ready to leave for the day or for the weekend or for a meeting, instead of unplugging everything one-by-one from the connectors on the laptop, you simply push a button on the docking station and the laptop disconnects from it all.

When you return, you'll place your laptop back onto the docking station's platform and the laptop immediately reconnects to everything. Even if the laptop is powered on at the time, Windows will recognize what's what and will make the necessary adjustments right away.

Because of this ability to seamlessly transition between the desk in your office and the road, you might conclude that you don't need a traditional desktop computer at all, and you might be right! Instead of spending dollars to buy two computers, many people have decided that a single high-powered laptop, when combined with a docking station, is the only computer that they really need. Several of us here have come to this conclusion. In fact, this commentary was written on a laptop connected to a docking station.

INCLUDED SOFTWARE

Microsoft Windows 7 Professional

Windows 7 Professional is a great choice for small businesses looking to the future. You really can believe the hype: Windows 7 is everything that Windows Vista wasn't; it improves upon many good things from both Windows XP and Vista; hardware compatibility is almost universal for the 32-bit version; and it is extremely stable after proper tweaking. Therefore, we wholeheartedly recommend its use on a new computer system. The combination of a fast computer and this very fast operating system will make you and your staff considerably more productive — that's what has happened in our office. So you know, Win XP and Win7 computers co-exist just fine on an office system.

What we do

We install, configure, test, and update Windows 7 to the latest specification. We go through the underlying configuration with a fine-tooth comb to tweak and adjust over 100 settings, which not only makes it run faster and smoother, but also makes it as familiar and easy-to-use as Windows XP.

Symantec Backup Exec System Recovery 2010 Desktop Edition

This hard drive imaging software is a simple, automatic way to record an exact copy of the contents of your computer's hard drive onto the included portable external USB hard drive or to your company's NAS backup device. Backup Exec System Recovery is simply the best backup software that we've ever used. It actually takes a picture, or an image, of your computer's hard drive. The stored image can then be used for complete hard drive restorations or to restore just one individual file.
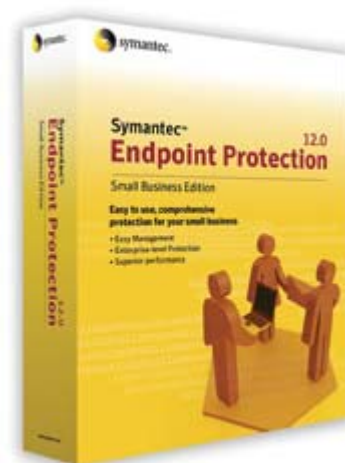
What we do

We will install the Backup Exec System Recovery software onto your computer. We will create and include an emergency recovery CD. We will create a hidden recovery partition on your computer's hard drive that will contain an image of the drive as it was the day we shipped the computer to you.

Symantec Endpoint Protection Small Business 12

This is a top-of-the-line, professional, enterprise-grade antivirus, antispyware, firewall, and intrusion prevention software suite. It will watch and protect you while you compute in the office or on the road in a way that no other product can. We install this security suite on every in-house desktop, laptop, and file server in our office, as well as on every customer computer that we configure.
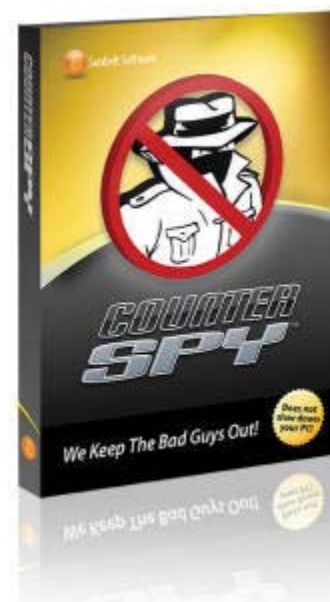
What we do

We install, configure, update, and test the Endpoint Protection suite, including setting it up for automated background operation and to run a weekly antivirus scan.

Sunbelt Software CounterSpy v4

This high-tech antispyware program actively protects your computer from many types of malware, including search hijackers, browser hijackers, keyloggers, ghost spammers, and adware. We specify this software to work in concert with Symantec Endpoint Protection; with both of them, you are well-covered.

What we do

We install, configure, update, and test CounterSpy, including setting up it up for automated background operation and to run a deep weekly spyware scan.

A suite of essential housekeeping utilities and open-source productivity software

This is a collection of our favorite high-quality utility and productivity software programs. The Windows OS simply doesn't do it all, so we add some utility programs that help maintain system stability and expand upon many Windows features.

Each of our selections has been vigorously tested, not only for its claimed abilities, but also for its stability and its effect on system resources. We also check to see how well it plays with the other software that will be running on the computer. We regularly review new and newly discovered software products, as well as the updates and new releases of the programs that are already included in the suite; therefore, the list is adjusted from time to time.

Here are our current favorites; each are installed, configured, updated, and tested on every desktop and laptop computer that we prepare, as well as every computer in our office.

- A leading program that allows the system to display certain online graphics.

- The leading PDF reader.

- A much better text editor than the native *Notepad*.

- A great set of tools to help you manage and edit digital photos.

- A leading open-source alternative to Microsoft Office suite. It includes modules for word processing, spreadsheets, presentations, graphics, databases, and more, and it is installed on your computer, unless you've optionally elected to purchase the Microsoft Office 2007 Small Business suite.

- A utility to create and burn DVD and CD presentations, archives, etc.

- A utility that integrates into Internet Explorer and displays the domain name of the website to which you are connected. This will help you avoid becoming a victim of "phishing", which is when an evil website is disguised to mimic a legitimate site, such as a bank site, in order to capture your personal login information.

- A multi-function suite of utilities that allows us to fine tune Windows, including how memory and resources are allocated.

- A powerful disk defragmenting utility

OPTIONAL SOFTWARE

Microsoft Office Home and Business 2010
Includes Word 2010, PowerPoint 2010, Excel 2010, OneNote 2010, and Outlook 2010

Why would you want this?

There is a reason Microsoft Office costs what it does; it is the gold standard, and almost everybody uses it. As noted above, we include an open source alternative to Microsoft Office on every computer, but we offer Office 2010 as an option for those of you who have already standardized on the Microsoft Office suite.

A word about Microsoft Office Outlook 2010: Outlook is the dominant communications management software for businesses around the world. If your office is already using it, you already know how valuable it is, especially if you are using it to work within your company's Microsoft Exchange Server environment.

What do we do

We install, activate, update, configure, and test all of the modules in this software package. For Outlook, we'll provide you with comprehensive installation instructions for setting up e-mail accounts or connecting to your Microsoft Exchange Server.

TIME AND SHIPPING

Preparation & Testing Time

Barring any unforeseen circumstances, build-up, customization, and testing time for this solution is approximately 2 weeks, at which point it will be packaged and shipped to you.

Shipping Method

We provide *FREE* FedEx Ground service to the lower 48 states. Standard FedEx rates will apply to orders shipped to Hawaii and Alaska.

> **Optional Shipping Upgrades**:
> We also offer FedEx 2Day and FedEx Standard Overnight services as added-cost options.

For further information, see the *FAQs*.

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WARRANTIES & SUPPORT

All warranties and support of individual products contained in this package are provided by their respective hardware manufacturers or software publishers; please contact them for complete details. The warranty periods begin on the date that appears on your final invoice, which will be sent to you when your order ships.

Lenovo ThinkPad T400 Business Laptop
- 3-year Lenovo Pickup & Return warranty
- 1-year Lenovo warranty for the primary battery

Seagate FreeAgent Go 250GB portable hard drive
- 5-year Seagate warranty

Microsoft USB Wireless Notebook Mouse 3000
- 3-year Microsoft warranty

APC SurgeArrest 2-Pin Notebook Surge Protector
- Lifetime APC Warranty
- APC Lifetime Equipment protection policy: $75,000

Kensington ComboSaver Combination Notebook Lock
- Lifetime Kensington warranty

Targus light-weight laptop carrying case
- Lifetime Targus warranty

Symantec Backup Exec System Recovery 2010 Desktop Edition software
- 1-year Symantec Basic Maintenance: includes free updates and patches and unlimited phone support during business hours, Tech Support bulletins, and security alert notifications. Annual renewals are available.

Symantec Endpoint Protection Small Business Edition 12 software
- 1-year Symantec Basic Maintenance: includes free updates and patches and unlimited phone support during business hours, Tech Support bulletins, and security alert notifications. Annual renewals are available.

Sunbelt Software CounterSpy v4
- 1-year Sunbelt maintenance: includes free updates and tech support. Annual renewals are available.

Lenovo ThinkPad Mini Dock Series 3
- 1-year Lenovo warranty

You can buy with confidence!

- We've been in business since 1982.

- We offer only top-quality, business-grade, name-brand products.

- We are an authorized business partner with all of the major software publishers and hardware manufacturers that we feature.

- If, at any time, you encounter a problem with one of our products and you're not sure how to proceed, we are here to help, so please contact us.

- All of our products are backed by e-mail & toll-free support, as well as our 7-Day Return Policy; see Our Policies for details.

- We respect your privacy. Other than to process your purchase or to respond to a legal obligation, we will never share information that you provide to us without your permission. Please see Our Policies for details.