

# Singapore Employment Pass



# OVERVIEW

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Employment Pass (EP) is the main type of Singapore work visa issued to overseas professional, managerial (managing director, general manager, CEO), executive or specialist who wishes to work in Singapore.

The Ministry of Manpower (MOM) allows the foreigner to apply for a Singapore Employment Pass after they have incorporated their Singapore Company to enable them to live and work in Singapore. The EP does not fall under any quota system nor is there a monthly levy charge for EP.

## You can apply for Singapore Employment Pass (EP) work visa, if:

- You are a foreign Entrepreneur, professional, managing director of Singapore companies who wish to relocate to Singapore to manage your company operations;
- You are a locally incorporated Singapore Company and need to hire foreign employees;
- You have an Employment offer from a prospective Singapore employer. In this case, you will need the company to apply the employment pass application on your behalf;

Eligibility for a Singapore Employment Pass is determined based on the individual applicant's educational and professional qualifications, specialist skills or related work experience. The applicant must be drawing a minimum fixed monthly salary of at least S\$2,800.

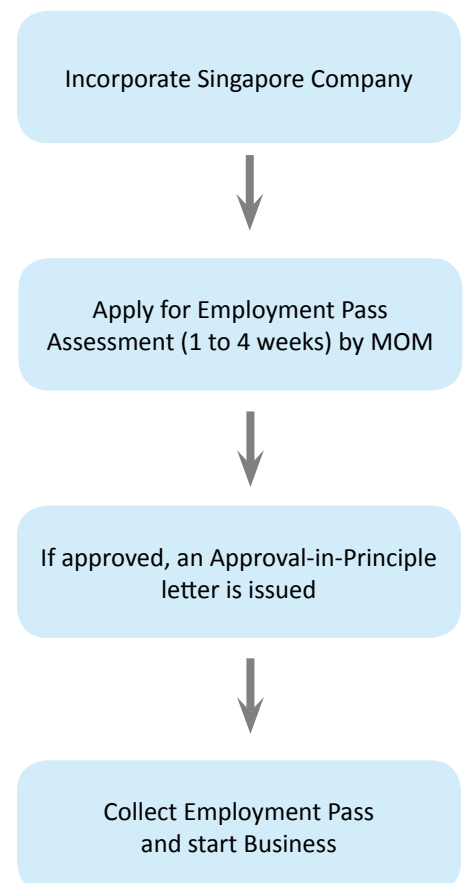
Note: Singapore Employment Passes are carefully assessed by the Ministry of Manpower (MOM), which takes into consideration not just the applicant's eligibility, but the employer's track record and the quality of the applicant to complement and supplement the Singapore local workforce.

Application success is also closely tied to the economic climate within Singapore at the time of application. Consideration will be given to companies that are able to make a contribution to any of the industries currently being developed and promoted by the Singapore government and to individuals who possess skills that are in short supply or high demand and those who can complement and value-add to the Singapore workforce.

## Setup Requirements

- *Minimum 1 Shareholder*
  - *1 Resident Director*
  - *1 Company Secretary*
  - *Minimum paid-up capital of S\$1*
  - *A local registered office address*
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## Application Process



# EMPLOYMENT PASS

## Eligibility and Requirements

<b>Who is it for?</b>	Professionals, managerial personnel (managing director, CEO), executives or specialists who wish to work in Singapore can apply for an Employment Pass.							
<b>Eligibility Criteria</b>	<p>To be considered for an Employment Pass, a foreigner must have a fixed monthly salary of at least S\$2,800, and possess acceptable degrees, professional qualifications or specialist skills.</p> <p>Singapore Employment Passes are carefully assessed by the Ministry of Manpower by taking into consideration a number of factors such as the applicant's qualifications, work experience, job profile, economic contribution, employer's track record and the quality of the applicant to complement and supplement Singapore local workforce.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Applicant</th> <th style="text-align: center;">Company</th> <th style="text-align: center;">Government</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>Relevant work experience</li> <li>Proposed salary</li> <li>Age</li> <li>Position</li> <li>Special skill set</li> </ul> </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>Paid-up capital</li> <li>Operating history</li> <li>International presence</li> <li>Employer track record</li> <li>No. of local employees</li> </ul> </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>Industry economic contribution</li> <li>Skill in demand</li> <li>Complement and value add to work force</li> </ul> </td> </tr> </tbody> </table>		Applicant	Company	Government	<ul style="list-style-type: none"> <li>Relevant work experience</li> <li>Proposed salary</li> <li>Age</li> <li>Position</li> <li>Special skill set</li> </ul>	<ul style="list-style-type: none"> <li>Paid-up capital</li> <li>Operating history</li> <li>International presence</li> <li>Employer track record</li> <li>No. of local employees</li> </ul>	<ul style="list-style-type: none"> <li>Industry economic contribution</li> <li>Skill in demand</li> <li>Complement and value add to work force</li> </ul>
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<b>Pass Type &amp; Eligibility</b>	<b>Pass Type</b>	<b>Eligibility Criteria</b>						
	<b>P1:</b>	Fixed monthly salary > \$8,000 Possesses recognized qualifications						
	<b>P2:</b>	Fixed monthly salary > \$4,000 Possesses recognized qualifications						
	<b>Q1:</b>	Fixed monthly salary > \$2,800 Possesses recognized qualifications; or Specialized skills and a minimum of 5 years of work experience may compensate for the lack of recognized qualifications.						
<b>Company Paid-up Capital</b>	S\$1.00 (Higher paid-up is one of the reviewing factors considered by MOM.)							
<b>Visa Validity</b>	1 – 2 years							
<b>Renewal</b>	Renewable as long as you continue to be employed by the company.							
<b>Dependent Pass</b>	Will be granted to immediate family members							
<b>Permanent Residence (PR)</b>	Eligible to apply after 12 months for Singapore Permanent Residence							
<b>Documents Required for EP Application</b>	<ul style="list-style-type: none"> <li>A clear scanned copy (preferably color) of Travel Document Page showing the personal particulars and travel document number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any.</li> <li>Educational Certificates, if any<sup>1</sup>. Please provide a clear scan copy of the documents in 150 dpi Resolution not exceeding 2MB in PDF file format.</li> <li>Registration or Support Letters from the relevant Vetting Agency / Professional Body / Accreditation Agency, if support from them has been declared in the application.</li> </ul> <p><small><sup>1</sup> Applicants with diploma/degree qualifications from India will need to submit their transcript and marksheets. Applicants with degree qualifications from China will need to submit their Certificate of Graduation.</small></p>							
<b>When can it be applied?</b>	Employment pass can be applied anytime after incorporation of the company.							

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