

SINGAPORE EMPLOYMENT PASS GUIDE

RIKVIN



OVERVIEW

The Employment Pass (EP) is the main type of Singapore work visa issued to overseas professionals, managerial personnel (managing directors, general managers, CEOs), executives or specialists who wish to work in Singapore.

The Ministry of Manpower (MOM) allows foreigners to apply for the Singapore EP after they have incorporated their Singapore company so that they can live and work in Singapore. The EP neither falls under any quota system nor requires a monthly levy charge.

You can apply for Singapore Employment Pass (EP), if:

- You are a foreign entrepreneur, professional or managing director of a Singapore company and wish to relocate to Singapore to manage your company operations;
- You are a locally-incorporated Singapore company and need to hire foreign employees;
- You have an employment offer from a prospective Singapore employer. In this case, you will need the company to expedite the EP application on your behalf;

The eligibility for a Singapore EP is based on the individual applicant's educational and professional qualifications, specialist skills set or related work experience. The applicant must be drawing a minimum fixed monthly salary of at least S\$3,000.

Note: Singapore Employment Passes are carefully assessed by the Ministry of Manpower (MOM), taking into consideration not just the applicant's eligibility, but also the employer's track record and the applicant's value add to the Singapore local workforce.

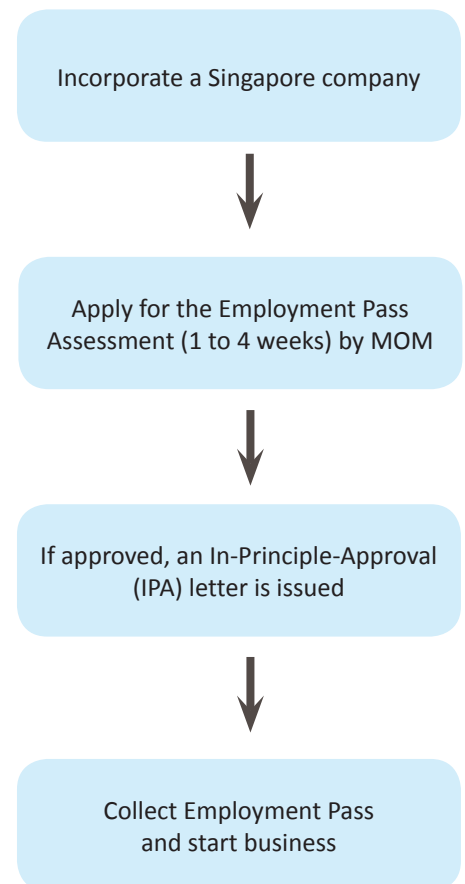
An application's success is also closely-tied to the economic climate within Singapore at the time of application. The authority also considers companies that are able to:

1. complement any of the developing industries promoted by the Singapore government and
2. hire individuals who possess skills that are in short supply or add value to the Singapore workforce.

Setup Requirements

- *Minimum 1 shareholder*
- *1 resident director*
- *1 company secretary*
- *Minimum paid-up capital of S\$1*
- *A local registered office address*

Application Process



Online Resources

[Employment Pass FAQs](#) | [Compare Singapore Work Pass Types](#) | [Singapore Work Visa](#)

EMPLOYMENT PASS

Eligibility and Requirements

Who is it for?	Professionals, managerial personnel (managing director, CEO), executives or specialists who wish to work in Singapore may apply for the Singapore Employment Pass.							
Eligibility Criteria	<p>To be considered for an Employment Pass, a professional must have a fixed monthly salary of at least S\$3,000, and possess an acceptable degree, professional qualifications or specialist skills set.</p> <p>Singapore Employment Passes are carefully assessed by the Ministry of Manpower who take into consideration a number of factors such as the applicant's educational qualifications, work experience, job profile, economic contributions, employer's track record and the additional value of the applicant to the Singapore local workforce.</p> <table border="1"> <thead> <tr> <th>Applicant</th> <th>Company</th> <th>Government</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> Relevant work experience and educational qualifications Proposed salary Age Position Special skill sets </td> <td> <ul style="list-style-type: none"> Paid-up capital Operational history International presence Employer track record No. of local employees </td> <td> <ul style="list-style-type: none"> Industry economic contribution Skill in demand Complement and value add to work force </td> </tr> </tbody> </table>		Applicant	Company	Government	<ul style="list-style-type: none"> Relevant work experience and educational qualifications Proposed salary Age Position Special skill sets 	<ul style="list-style-type: none"> Paid-up capital Operational history International presence Employer track record No. of local employees 	<ul style="list-style-type: none"> Industry economic contribution Skill in demand Complement and value add to work force
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Pass Type & Eligibility	Pass Type	Eligibility Criteria						
	P1:	Fixed monthly salary > \$8,000 Possesses recognized qualifications						
	P2:	Fixed monthly salary > \$4,500 Possesses recognized qualifications						
	Q1:	Fixed monthly salary > \$3,000 Possesses recognized qualifications; or Specialized skills and a minimum of 5 years of work experience may compensate for the lack of recognized qualifications.						
Company Paid-up Capital	S\$1.00 (One of the assessed factors is the paid-up capital of the company.)							
Visa Validity	1 – 2 years							
Renewal	Renewable as long as you continue to be employed by the company.							
Dependent Pass	Applicable to immediate family members							
Permanent Residence (PR)	Eligible to apply after 12 months for Singapore Permanent Residence							
Documents Required for EP Application	<ul style="list-style-type: none"> A clear scanned copy (preferably color) of Travel Document Particulars Page detailing the personal particulars and travel document number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any. Educational Certificates, if any¹. Please provide a clear scan copy of the documents in 150 dpi Resolution not exceeding 2MB in PDF file format. Registration or Support Letters from a relevant Vetting Agency / Professional Body / Accreditation Agency, if support from them has been declared in the application. <p><small>¹ Applicants with diploma/degree qualifications from India will need to submit their transcript and marksheets. Applicants with degree qualifications from China will need to submit their Certificate of Graduation.</small></p>							
Application Filing	The Employment Pass can be applied anytime after the incorporation of a company.							

Online Resources

[Singapore Employment Pass](#) | [Singapore Work Pass](#) | [Entrepass](#)

Helpful Links:

[Company Registration](#)

[Immigration](#)

[Accounting](#)

[Taxation Services](#)

[Offshore Incorporation](#)



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