

COMMERCIAL APPLICATION INSTRUCTIONS

Thank you for choosing DBL Surety for your bonding needs! This instruction sheet answers commonly asked questions and will assist you in completing this application. Please email us at info@dblsurety.com or call 386-316-2547 if you have additional questions.

1. Please begin by completing the bond information section. This section outlines the type of bond needed, the amount of the bond, and the party asking for the bond (obligee). All applicants must complete this section.
2. The Applicant Information section asks basic questions such as the applicant's name, address, and phone number. It also asks questions about bankruptcy, liens, and judgments. All applicants must complete this section.
3. The Owner Information Section applies to both business owners and individuals alike. This section asks questions about an individual, owners of a corporation, etc. All applicants must complete this section.
4. The Personal Financial Statement can be used by the applicant and/or co-applicants to submit their personal financial information. Please note that this is only a template for your use. If you have personal financial statements in excel, quicken, etc.; you may attach those statements to this application as opposed to using the template provided for you.

HOW TO SUBMIT YOUR COMPLETED APPLICATION

There are various ways to submit your completed application to DBL Surety:

1. Click on the "Submit" button found on the application which will attach the application to an email. All you need to do is hit "Send" as the address has been filled out for you.
2. Save this application to your computer and email it to submissions@dblsurety.com.
3. Print this application and fax it to (888) 204-8716.

Thanks again for choosing DBL Surety for your bonding needs. Please email us at info@dblsurety.com or call (386) 316-2547 if we can be of further assistance.

BOND INFORMATION

Bond Type	Amount	Effective Date	
Obligee (Who is Requiring the Bond)			
Obligee Address	City	State	Zip Code
Does Obligee Require Their Own Bond Form? (If Yes, Please Attach Copy of Form)			

APPLICANT INFORMATION

Applicant Name to Appear on Bond			
Address	City	State	Zip Code
County	Phone	Fax	Email
EIN# or SS#	Date Formed:		
Type of Business: C Corp	S Corp	Partnership	LLP
Has the Business or any Principal Been Involved in the Following?			
Ever Declared Bankruptcy?	Yes	No	Liens or Outstanding Collection Items?
			Yes
			No
Lawsuits or Judgements Against Them?	Yes	No	Cancellation of Bond or Business License?
			Yes
			No
Does the Applicant Have Any Other Surety Bonds in Force? (If Yes, Please Attach Listing)			No

OWNER INFORMATION (Please provide information for all owners holding 10% ownership or more)

Name	SS#	DOB	Email
Home Address	City	State	Zip Code
Phone	Spouse	Business Ownership %	Years Experience
Name	SS#	DOB	Email
Home Address	City	State	Zip Code
Phone	Spouse	Business Ownership %	Years Experience
Name	SS#	DOB	Email
Home Address	City	State	Zip Code
Phone	Spouse	Business Ownership %	Years Experience
Name	SS#	DOB	Email
Home Address	City	State	Zip Code
Phone	Spouse	Business Ownership %	Years Experience

PERSONAL FINANCIAL STATEMENT

		Name	Date
ASSETS		LIABILITIES	
Cash & Savings Accounts		Credit Card Balances	
Stocks, Bonds, Mutual Funds		Auto Loans	
IRA, 401K, Retirement Accounts		Student Loans	
Life Insurance – Cash Surrender Value		Mortgage - Homestead	
Real Estate – Homestead		Mortgage - Real Estate Investments	
Real Estate – Investment		Life Insurance or Retirement Acct. Loans	
Autos		Unpaid Taxes	
Other Assets (describe)		Other Debts (describe)	
TOTAL ASSETS		TOTAL LIABILITIES	
		(Assets – Liabilities) NET WORTH	

ADDITIONAL INFORMATION

In order to process your request as quickly as possible, please provide the following additional information:

Company Financial Statements (If applicant is a corporation)

Personal Financial Statements (If the bond amount exceeds \$25,000 all owners must provide a personal financial statement. Please use the included form above or provide similar forms.)

PLEASE NOTE THAT APPLYING FOR A SURETY BOND IS SIMILAR TO APPLYING FOR CREDIT. BY SUBMITTING THIS APPLICATION, ALL OWNERS, SPOUSES, AND COMPANIES LISTED ACKNOWLEDGE THAT ONE OR MORE CONSUMER CREDIT REPORTS MAY BE OBTAINED AND USED FOR UNDERWRITING PURPOSES.

ADDITIONAL PERSONAL FINANCIAL STATEMENTS (IF NEEDED)

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Real Estate – Homestead		Mortgage - Real Estate Investments	
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