



## SharePoint

### Overview

Platform-based solution to **leverage your Microsoft SharePoint deployment**

**Simple, Microsoft-like end user experience** empowers employees to effectively and securely capture, exchange and manage corporate paper and electronic content

Affordably priced and **requires little end-user training and post-deployment maintenance**

### Customer Value

**Increase profits** by reducing wasted labor and indirect costs associated with storing, finding and collaborating on critical corporate content

**Improve organizational productivity** by allowing employees to rise to the challenge of being asked to do more with less

**Drive user adoption** for both your SharePoint deployment and content management objectives

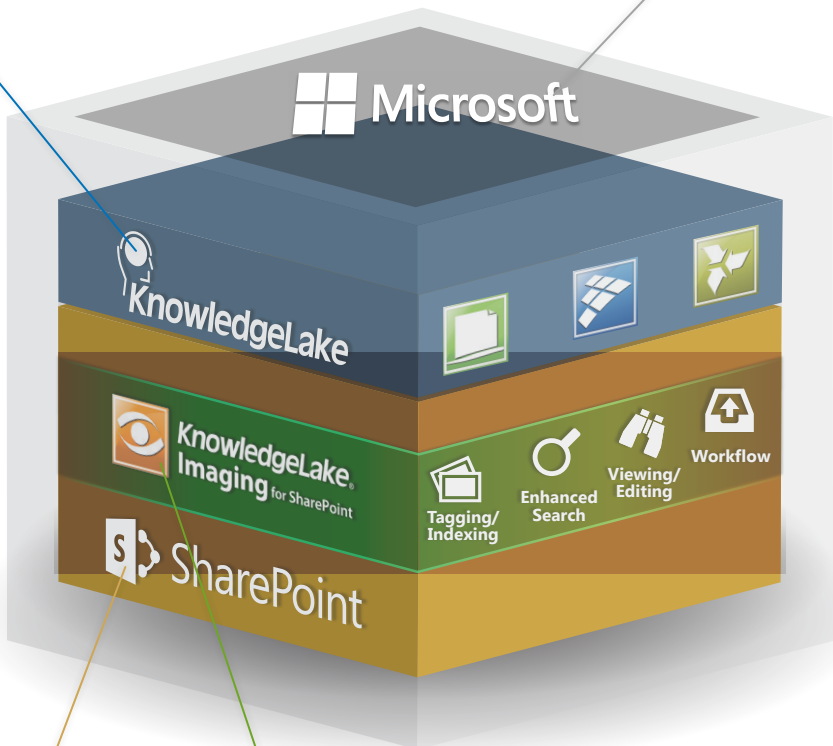
**Maximize ROI from your SharePoint investment**

# Enterprise Content Management for SharePoint

KnowledgeLake transforms SharePoint into an easy-to-use, powerful and scalable Enterprise Content Management (ECM) solution that enables organizations to manage corporate content and collaborate more effectively and efficiently across the entire organization.

KnowledgeLake is a critical technology that helps **complete the Microsoft-powered office.**

**KnowledgeLake provides easy-to-use, yet powerful applications** that allow users to interact with SharePoint and manage and use information more effectively and efficiently across the entire organization.



KnowledgeLake extends the Microsoft SharePoint ECM platform investment with a **set of tools that enable a more robust, scalable and usable content management platform.**

SharePoint provides a business collaboration suite with an **industry-leading, Gartner Magic Quadrant recognized ECM platform.**

## IMAGING FOR SHAREPOINT



Enhanced ECM functionality for SharePoint.

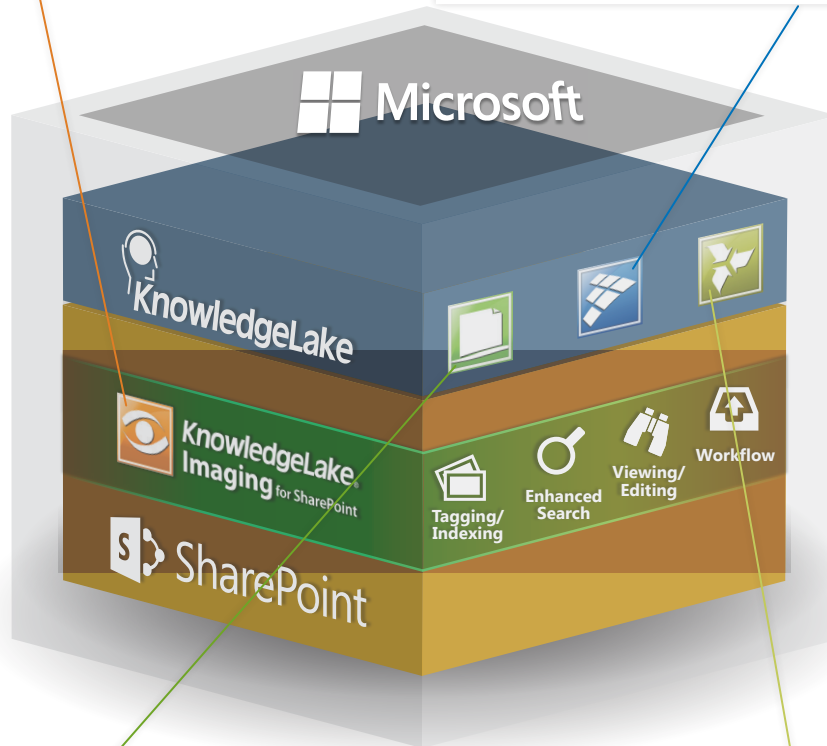
- **ENHANCED SEARCH** - Targeted metadata or keyword searches, including support for preconfigured and user-saved searches
- **TAGGING/INDEXING** - All KnowledgeLake onboarding methods leverage indexing (tagging content with metadata) to ensure fast and easy content retrieval
- **VIEWING/EDITING & WORKFLOW** - View and edit content and its metadata, annotate and share content, and initiate workflows using the web browser viewer

## SHAREPOINT ECM DESKTOP



Interact with SharePoint content directly from Microsoft Office desktop applications.

- Deep Microsoft Outlook integration with drag and drop functionality
- Save electronic documents, PDF files and Microsoft Office documents and Outlook emails (and attachments) in a single step
- Perform keyword or metadata/tag searches; save searches or create "Favorites"
- Support for on-premises SharePoint, hosted SharePoint and SharePoint Online/Office 365



## SCANNING & AUTOMATED PROCESSING



Scan high volumes of documents and efficiently tag them with metadata.

- Perform OCR, barcode and other automatic indexing along with one-click release and routing to SharePoint
- Scan documents from desktop, fax, MFP/MFD, network folders and multiple branch offices
- Leverage batch and off-hours processing for added efficiency
- Powerful batch monitoring and control

## APPLICATION INTEGRATION



Work with SharePoint and SharePoint content from everyday business applications.

- Scan, search, view or upload to SharePoint with one click of the KnowledgeLake Unify button
- Gain instant access to any document the moment it is needed with a single-click search
- Automatically tag SharePoint content with data extracted from business applications