

60+ HRCI Recertification Credits!

60 General, 15 Strategic, 3 International

Low-Cost Online e-Learning Package 1-Year Subscription



Do you currently hold a PHR or SPHR certification? You can complete ALL your HRCI recertification requirements with our low-cost online eLearning package! HRCI requires 60 hours of recertification credit every 3 years. PHRs may take any course approved for HRCI credit. SPHRs must accrue at least 15 hours of strategic credit as part of their 60 hours. There is **NO LIMIT** on the number of e-Learning credits you may use toward your HRCI recertification. (Note that webcasts (“passive”) are limited to 20 credits. Our package includes only e-Learning courses (“interactive”), NOT webcasts).

EVERYTHING on this page is included in our package price! 10% discount for 2-4 users or 20% discount for 5 or more. Subscriptions are valid for 1 year from date of purchase. Take as many or as few courses as you wish - whenever and wherever you like.



These e-Learning courses have been approved as indicated toward PHR, SPHR and GPHR recertification through the HR Certification Institute (HRCI). For more information about certification or recertification, please visit the HR Certification Institute website at www.hrci.org. To verify course approval, use “Tools 2 Succeed” (3 words!) as the approved provider name or visit www.hrciapproval.com.

"The use of this seal is not an endorsement by HRCI of the quality of the program. It means that this program has met HRCI's criteria to be pre-approved for recertification credit."

Course Title	HRCI Credits	
<u>Business Coaching: Building the Coaching Relationship</u>	1	General
<u>Business Coaching: Conducting Coaching Sessions</u>	1	General
<u>Business Coaching: Getting Ready to Coach</u>	1	General
<u>Business Coaching: Using Different Coaching Styles</u>	1	General
<u>Business Execution: Crafting a Business Strategy that Executes</u>	1	General
<u>Business Execution: Linking Strategy to People and Operations</u>	1	General
<u>Business Execution: Monitoring and Evaluating Initiatives</u>	1	General
<u>Business Execution: Understanding the Fundamentals</u>	1	General
<u>Compliance: Privacy and Information Security</u>	1	General
<u>Compliance: Rightful Employment Termination</u>	1.5	General
<u>Cultures: Communicating Across Cultures</u>	1	General
<u>Cultures: Culture and Its Effect on Communication</u>	1	General
<u>Cultures: Improving Communication in Cross-cultural Relationships</u>	1	General
<u>Delegation Essentials: An Introduction to Delegating</u>	1	General
<u>Delegation Essentials: Overcoming Delegation Problems</u>	1	General
<u>Delegation Essentials: The Delegation Process</u>	1	General
<u>Diversity on the Job: The Importance of Diversity and the Changing Workplace</u>	1	General
<u>Effective Succession Planning: Determining a Talent Pool for Key Positions</u>	1	General
<u>Essentials of Interviewing and Hiring: Behavioral Interview Techniques</u>	1	General
<u>Essentials of Interviewing and Hiring: Conducting an Effective Interview</u>	1	General
<u>Essentials of Interviewing and Hiring: Preparing to Interview</u>	1	General
<u>Essentials of Interviewing and Hiring: Screening Applicants for Interviewing</u>	1	General
<u>Essentials of Interviewing and Hiring: Selecting the Right Candidate</u>	1	General
<u>Green Business: Implementing Sustainability Strategies</u>	2	General
<u>Green Business: Introduction to Green Business and Sustainability</u>	2	General
<u>Green Business: Planning Sustainability Strategies</u>	2	General
<u>Handling Difficult Conversations Effectively</u>	1	General
<u>Having a Difficult Conversation</u>	1	General

(continued)

Low-Cost Online e-Learning Package 1-Year Subscription – continued

<u>I-9 Compliance: Verifying Employment Eligibility of US and Non-US Citizens</u>	1	General
<u>Implementing and Assessing a Succession Planning Program</u>	1	General
<u>Initiating Succession Planning</u>	1	General
<u>Management Essentials: Caring about Your Direct Reports</u>	1	General
<u>Management Essentials: Confronting Difficult Employee Behavior</u>	1	General
<u>Management Essentials: Delegating</u>	1	General
<u>Management Essentials: Developing Your Direct Reports</u>	1	General
<u>Management Essentials: Directing Others</u>	1	General
<u>Management Essentials: Managing a Diverse Team</u>	1	General
<u>Management Essentials: Treating Your Direct Reports Fairly</u>	1	General
<u>Managing Workforce Generations: Introduction to Cross-generational Employees</u>	1	General
<u>Managing Workforce Generations: Working with a Multigenerational Team</u>	1	General
<u>Managing Workforce Generations: Working with the 21st-century Generation Mix</u>	1	General
<u>Preparing for a Difficult Conversation</u>	1	General
<u>Preparing to Dismiss an Employee</u>	1	General
<u>Recruiting Talent</u>	2	General
<u>Retaining Your Talent Pool</u>	2	General
<u>Supervisor and Manager Sexual Harassment Awareness – Multi-State Edition</u>	2.5	General
<u>Working with Difficult People: Dealing with Micromanagers</u>	1	General
<u>Working with Difficult People: How to Work with Aggressive People</u>	1	General
<u>Working with Difficult People: How to Work with Manipulative People</u>	1	General
<u>Working with Difficult People: How to Work with Negative People</u>	1	General
<u>Working with Difficult People: How to Work with Procrastinators</u>	1	General
<u>Working with Difficult People: How to Work with Self-serving People</u>	1	General
<u>Working with Difficult People: Identifying Difficult People</u>	1	General
<u>Business Management and Strategy: The HR Function and Business Environment</u>	1	Strategic
<u>Ethics: Business Law and Ethics</u>	1	Strategic
<u>Ethics: Conflicts of Interest in the Workplace</u>	1	Strategic
<u>HR as Business Partner: Linking HR Functions with Organizational Goals</u>	1	Strategic
<u>HR as Business Partner: Using Metrics and Designing Strategic Initiatives</u>	1	Strategic
<u>Managing Change: Building Positive Support for Change</u>	1	Strategic
<u>Managing Change: Dealing with Resistance to Change</u>	1	Strategic
<u>Managing Change: Sustaining Organizational Change</u>	1	Strategic
<u>Managing Change: Understanding Change</u>	1	Strategic
<u>Organizational Budgeting Activities and the Master Budget</u>	1	Strategic
<u>Planning and Preparing an Operating Budget</u>	1	Strategic
<u>Preparing Operating Budgets and the Cash Budget</u>	1	Strategic
<u>Thinking Like a CFO: Making Financial Decisions</u>	1	Strategic
<u>Thinking Like a CFO: Mind-set and Financial Priorities</u>	1	Strategic
<u>Thinking Like a CFO: Preparing and Presenting a Business Case</u>	1	Strategic
<u>Fundamentals of Globalization: Analyzing the Global Environment</u>	1	International
<u>Fundamentals of Globalization: Managing in a Global Environment</u>	1	International
<u>The Fundamentals of Globalization: Strategies for Globalization</u>	1	International
<u>The Fundamentals of Globalization: The Global Context</u>	1	PendingApproval

Once you complete a course, you will print a certificate with the pre-approved HRCI program ID number which you will enter into your HRCI recertification application.

For more details and to purchase, please visit www.HRCIcredit.com.

