Assessment for Information Risks℠

UNPRECEDENTED INSIGHTS. PERFECTLY DELIVERED. IN JUST 45 DAYS.

DESCRIPTION

The Assessment for Information Risks is a deep assessment of current information management practices that leverage our efficient web-based service delivery, world class benchmarking and industry-specific best practice standards. In less than 45 days, we collect over 75,000 unique insights about your company's information management practices, map them to our renowned best practices and provide clients with the objective information they need for critical decisions.

We collect comprehensive details from department representatives and subject matter experts within a client organization. The process is highly structured, proven and efficient. The results are predictable and unprecedented in scope and value. The Assessment for Information Risks is 10X faster, 10X more accurate and 1/5 the cost of any viable alternative.

DELIVERABLES

The Assessment is geared towards providing deep insights into current practices and then determining areas of greatest risk and opportunity for improvement. Over two dozen reports and data files are provided, with each focused on specific areas of concern. These reports emphasize over-retention, non-compliance, privacy and sensitive content vulnerabilities, cyber insurance needs and the like.

- ✓ HIGHLIGHTS REPORT (executive level) of key findings, variances and action items.
- ✓ DATAMAPS for e-discovery, privacy and other critical issues.
- ✓ STATISTICAL REPORTS that cover precise topics such as retention variances (from best practices), policy compliance levels, email usage, information movement and storage, and other departmental risk issues.
- ✓ RETENTION STANDARDS compared to current practices.
- ✓ CYBER INSURANCE EVALUATION for helping determine risks and coverage needs.
- ✓ APPLICATION DECOMMISSIONING OPPORTUNITIES to reduce costs.

RESULTS

Every client is positioned to make meaningful process adjustments to better meet obligations. Some of the most important include:

- ✓ LEGAL & FINANCIAL RISKS ARE IDENTIFIED so underlying issues can be resolved appropriately.
- ✓ RECORDS PROGRAM GAPS will be identified and action items outlined.
- ✓ DEFENSIBLE DELETION OPPORTUNITIES for email, structured and unstructured content identified.
- ✓ IDENTIFICATION OF SENSITIVE INFORMATION at the employee, customer and corporate level.
- ✓ COST REDUCTIONS as records and information are appropriately eliminated and risks reduced.
- ✓ EMAIL STRATEGY INSIGHTS grounded in best practices and operational realities.

ABOUT US

We provide clients all over the world with solutions to their records management problems. Our work leverages decades of experience, unmatched best practice standards and efficient web-based service delivery. Our projects are clearly defined and rapidly completed with clear and objective deliverables and high-impact results.

We are hired by leading companies – of all sizes – to help them meet their obligations and control risks. We are referred by law firms worldwide and provide training and certification work for prestigious associations. Our work crosses seamlessly between our clients' legal, operational and technology business units. We are specialists. Contact us to learn more.