



*Maximizing
Business Performance*

How Can We Help You?

The one constant in every organization is change. Are *YOU* prepared?

Tools 2 Succeed helps to create high-performance organizations in which every employee feels and acts like a partner in the business and is excited to contribute to its success. With more than 25 years of global business experience in multiple industries, we implement solutions to improve business performance, develop leaders, and engage employees. What distinguishes us is our flexibility, reinforcement, and customer service. We stay with you to ensure that your goals are achieved.

HRCI Recertification e-Learning Package

Low-cost 1-year subscription. PHRs and SPHRs can meet ALL recertification requirements for a 3-year cycle with our online e-Learning package available 24x7. There is NO limit to the number of e-Learning credits you can accrue. **Tools 2 Succeed** is an Approved Provider of the HR Certification Institute.

PHR/SPHR Certification Exam Preparation e-Learning Package

Study and prepare for the PHR or SPHR certification exam at your convenience 24x7 with our Skillsoft e-Learning courses including practice exams. Courses are up-to-date and cover the complete current HRCI PHR/SPHR Body of Knowledge and exam objectives.

Compass Series Leadership Workshops

Monthly in-house workshops for supervisors, managers, and HR professionals. Lead, empower, and motivate your teams. "People don't leave companies; they leave bosses!"

Sexual Harassment Prevention - California AB 1825

In-person workshops or online e-Learning available in English or Spanish. Fun and interactive!

Executive Coaching

Our executive coaching process will motivate you to identify and clarify goals and desires, enabling you to create a plan and take actions to achieve a higher level of performance.

Outplacement/Career Services

We work individually or in groups with job candidates to help them determine the best career path, develop outstanding resumes, utilize the best resources for finding jobs, learn how and where to network, polish interviewing skills, and negotiate the best compensation package.

PMI PDU e-Learning Package

Low-cost 1-year subscription. Skillsoft, the developer of these courses, is a PMI Registered Education Provider #1008. Courses are reported under "Category A-R.E.P" and can be submitted as PDUs toward any of the PMI credentials: PMP®, CAPM®, PgMP®, PMI-SP®, PMI-RMP®.

Additional e-Learning Courses

We have an extensive offering of e-Learning courses, from employee and leadership development to technical skills, certifications, and CEUs.

Please call or visit our website at Tools2Succeed.com for more info.

