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## **LawToolBox Deadline Add-in for Microsoft Outlook 2016**

*leveraging new features of Office 2016 to streamline and enhance deadline management ...*

At LegalTech 2016 LawToolBox is announcing its new [Court Deadline Add-in for Outlook 2016](#). This add-in calculates rules-based court deadlines in all 50 states based on the applicable rules of procedure in state and federal courts, and is part of a continuing focus to help attorneys and legal departments calculate deadlines using products they are already use in their practice.

In Office 2016, Microsoft has renamed "Apps" for Outlook to "Add-ins" for Outlook. Currently, in Office 365 and Outlook 2013 "Apps" will only show up in the email app bar; but in Office 2016 an "Add-in" can be configured to automatically appear in the Outlook Ribbon or as a tab in the top of Outlook, which is a look and feel that traditional Outlook users are familiar with.

The new LawToolBox "Add-in" for Office 2016 builds on 5 prior app releases for Office 365 by allowing users to calculate deadlines from inside their Outlook Inbox, view deadline reports, and share any deadline with users inside or outside their firm. Without having to install any special software or executable file, an attorney or paralegal can share case deadlines with firm members in Outlook, with an expert who uses Google calendar, an insurance adjuster who uses Lotus Notes, or a client who uses iCal.

In addition to calculating and sharing deadlines, LawToolBox has also added some powerful new features, including: (1) when a user receives an email notification on one of their federal matters from PACER, the Add-in will read basic matter information from the email and streamline the calculation of new deadlines; and (2) as a user is writing an email they can pull up deadlines from any matter in LawToolBox and insert them into the email they're composing. See, [video](#).

"The enhanced features of Outlook 2016 combined with our new Add-in will give attorneys and legal professionals new and powerful tools to capture docketing events from their Inbox, to retrieve deadline charts for matters, and to use that information to calculate additional deadlines. It will streamline the management of deadlines inside of Outlook, where attorneys spend much of their day," says Carol Lynn Grow, VP Sales & Marketing at LawToolBox.

The new features in the LawToolBox Add-in for Office 2016 are part of the company's continuing mission to build valuable technology for attorneys, and to streamline the automation of important procedures, whether they have a solo practice or are a member of a large law firm.

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