## **Capacity Planning**

## How does Capacity Planning help with my event?

With Gather Digital's Capacity Planning feature, you can anticipate and prevent room overflow challenges. Simply set an attendance limit on a particular location (e.g. 75 people) and mark a session at that location as constrained. When your attendee taps the app button to add that session to their My Schedule, the app will check and make sure there is still capacity at that location and also check that the attendee has not already booked another session at the same time. No double-booking allowed.

endee has not already same time. No double	booked another session at e-booking allowed.	most likely to ensure the continued accessibility of the original information.	
Event Title	Location		
Breakout Session #2	Booth 112		
Visual Cue (optional)	Capcity Constrained: 🗹		
none 🛟	Speaker(s)		
Start Time	🗙 Shelley Heal		
02:15 PM on Sat, Oct 31, 2015	Check In Type		
End Time	Unverified \$		
03:15 PM on Sat, Oct 31, 2015		Conseilur 75	
no end time		Capacity: 75	
Description		Update cancel	
B I Format → :≡	📾 🛒 🔂 Source		

Breakout Session #2 Sat Oct 31 2015 2:15 PM - 3:14

Shelley Heal

Systematic Executive

Electronically stored data, is subject to risk over time

electronic data involves the

• Map Booth 112 Intermediate | Manufacturing

You'll be able to see a report at any time as to who as reserved a spot in that session, and you'll be able to monitor for sessions reaching capacity. Feel free to move the session to a larger location or create an overflow room to keep things running smoothly.

Home > Mobile Technology Conference   Please click on one of the table headers to sort that column.   Excel Download   Excel Download All (beta)						
Starts At	Name	Scheduled	Location	Capacity	% Full 🔺	
Sat Oct 31 2:00 PM	Market Networking	75	Booth 112	75	100	
Sat Oct 31 2:15 PM	Breakout Session #2	0	Booth 113	2	0	
Mon Nov 02 10:30 AM	Schedule Integration	0	Haynes Room			
Mon Nov 02 11:45 AM	Lunch	0				
Mon Nov 02 12:45 PM	Integrating components	1	Klen Room			

## Gather Digital

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fou cannot reserve this right now

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