

## PROJECT IMPLEMENTATION TEAM

Technology Management Concepts can ensure a smooth transition to your new business application by using our expert technical skills, strong leadership, and proven tools and methodologies. We offer a wide range of professional consulting services, including implementation, installation, and customization. Extensive and detailed planning is the key to avoid costly overruns and reduce the need to modify the system in the future. Our project managers take a structured approach to your project to ensure that no detail is overlooked and that your conversion is a timely and cost-effective undertaking.

### **Project Manager**

Each engagement will be assigned a professional Project Manager. Our Project Managers use a highly structured methodology that ensures constant communication with the entire project team. When you go "live" with your new system, our team's upfront planning guarantees your transition will be as painless as possible.

EFFECTIVE PROJECT ORGANIZATION IS CRITICAL. YOUR PROJECT MANAGER WILL HELP YOU:

- Engage the appropriate mix of project team members
- Define project activities, goals, and scope
- Define project management techniques
- Implement project internal controls

TO ENSURE NO DETAIL IS OVERLOOKED, YOUR PROJECT MANAGER WILL:

- Develop a comprehensive project plan and task list
- Define functional requirements and data definitions
- Perform feature mapping
- Develop a project timeline and critical path

TO ENSURE YOUR PROJECT IS ON TRACK, YOUR PROJECT MANAGER WILL:

- Manage team resources, project performance, and project budgets
- Control project slippage
- Create effective communication channels
- Keep upper management informed and involved

### **Technical Specialist**

Your TMC Technical Specialist will assist you with the physical setup of your new Dynamics, (including setting system parameters), perform data migrations and integrations, and create customized reports.

INSTALLATION: YOUR TECHNICAL SPECIALIST WILL:

- Provide consulting resources to manage accessing of the financial applications on the cloud and setup of individual client workstations
- Conduct all system-provided testing routines to verify the integrity of the company setup process

- **CUSTOM REPORTING:** Even though Microsoft Dynamics provides hundreds of management reports, many organizations have a certain level of customized reporting needs. It is our goal to train your internal staff on the different report writers that you have purchased to empower your team to create your own reports whenever needed. However, we understand that there will be mission-critical reports you may require TMC to create during the implementation. The scope of these reports will be determined during the implementation process and are not included in the implementation estimate pages that follow.

**WHEN APPLICABLE - MASTER DATA CONVERSION:** In conjunction with your TMC Project Manager and Implementation Specialist, your TMC Technical Specialist can assist you with master data migration, conversion, and integration requirements. **OUR TEAM CAN:**

- Help you identify files available for import
- Review existing numbering schematics
- Review existing segment logic
- Provide Cost Benefit Analysis for data import
- Be the conduit to Microsoft migration services for data conversion

**PERSONALIZATION AND CUSTOMIZATION:** Tools such as Modifier, Extender, SmartList Builder, VBA, and SQL Reporting Services are available to aid you in personalizing Dynamics ERP system to provide the best fit for your company. **YOUR TMC CONSULTANTS CAN:**

- Identify issues that require customization and prepare specifications
- Perform screen modifications and create external interfaces

*Pricing for these options are not included in the estimation of services and will be quoted separately.*

## **Implementation Specialist**

Your TMC Implementation Specialist will assist you throughout the implementation process. This key individual will work with your internal team on a regular basis to carry out the plan as designed by the Project Manager. **YOUR TMC IMPLEMENTATION SPECIALIST WILL:**

- Provide customized end-user training
- Assist with system setups assuring Dynamics ERP matches your business processes
- Focus on the functions that make your company more efficient and productive
- Provide on-going software and user support as needed

## **Client Project Leader**

The Client Project Leader is an invaluable member of the implementation team. This key player should be knowledgeable of all internal processes and have the authority and responsibility to make key implementation decisions. **YOUR INTERNAL PROJECT LEADER SHOULD:**

- Be the key focal point for communication between Customer and TMC
- Be able to delegate tasks required to be completed by your internal team
- Make decisions regarding the setup of your new system