



User's Guide

Zia Mapper - Photo Manager

Photo Manager is a photograph management tool which turns your device into a GPS device and helps you organize photographs more efficiently by grouping them into projects.

There are 3 main screens in the app: 1. Project Screen, 2. Camera Screen and 3. Photo Details Screen

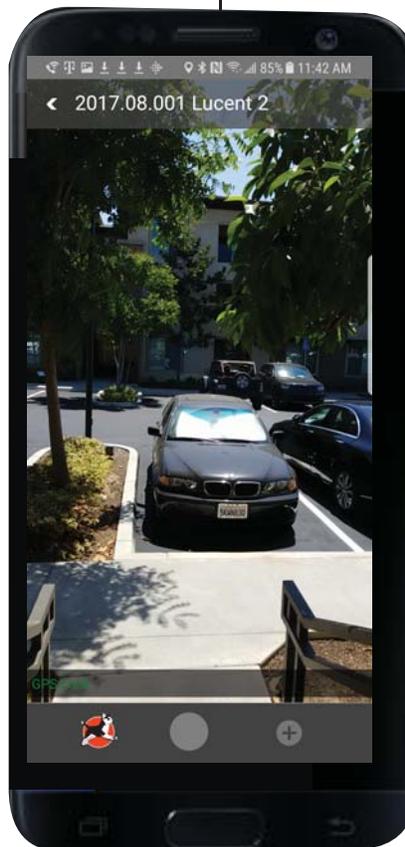
1. Project Screen

- Settings panel / turn geo-location indicator on or off
- Create new projects & manage existing projects.
- Launch Camera Screen
- View thumbnails of project photographs & launch Photo Detail screen
- View location of all photos within project



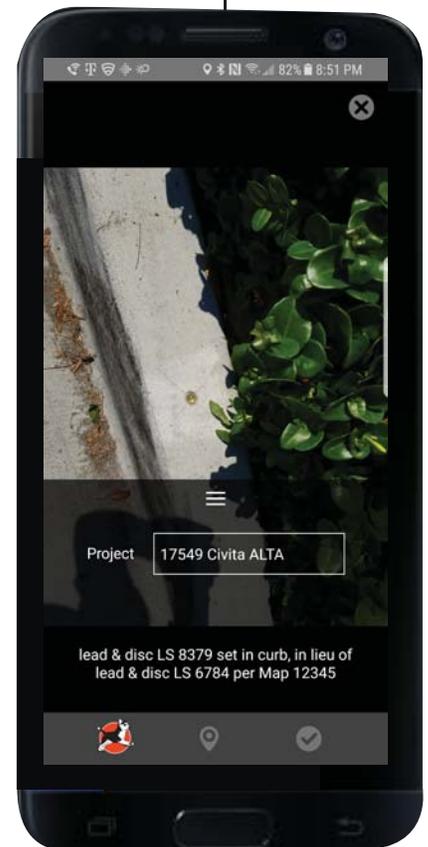
2. Camera Screen

- Capture project photos
- Select photos on your device's Gallery (not taken "in-app") and add them to specific projects
- Add notes to Photographs when captured for better context



3. Photo Details Screen

- Review date, time & coordinates of photograph
- Review & edit photo notes
- Launch photo map screen to view location of the photo on a map background.

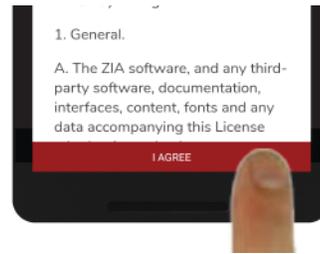


Getting Started - Launching for the first time

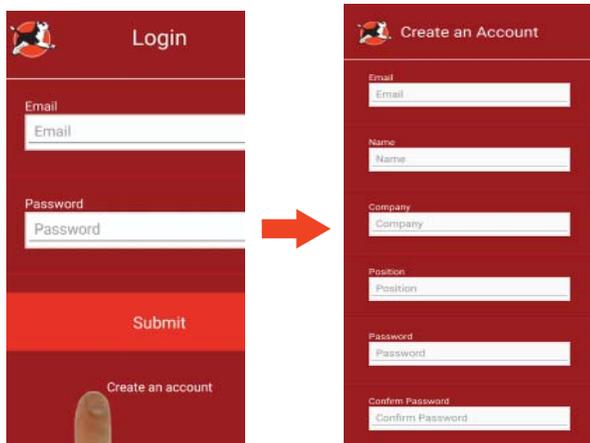
Step 1. Launch app after installation.



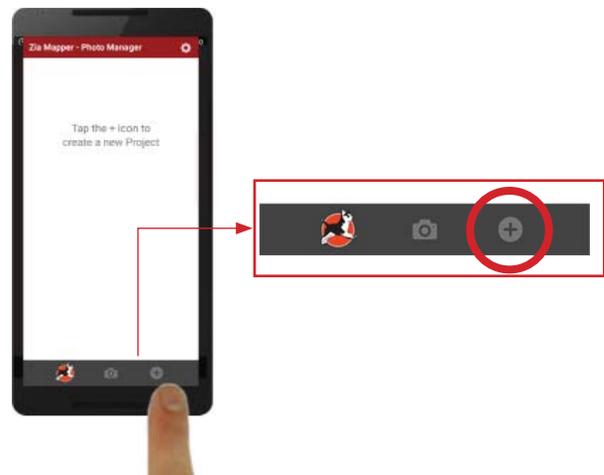
Step 2. Review Privacy Policy & EULA and Agree to terms.



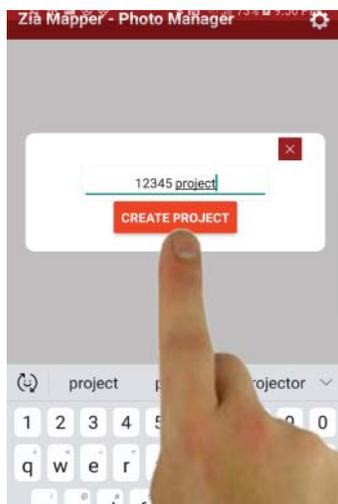
Step 3. Create a Zia Mapper account & password to ensure that your projects are protected.



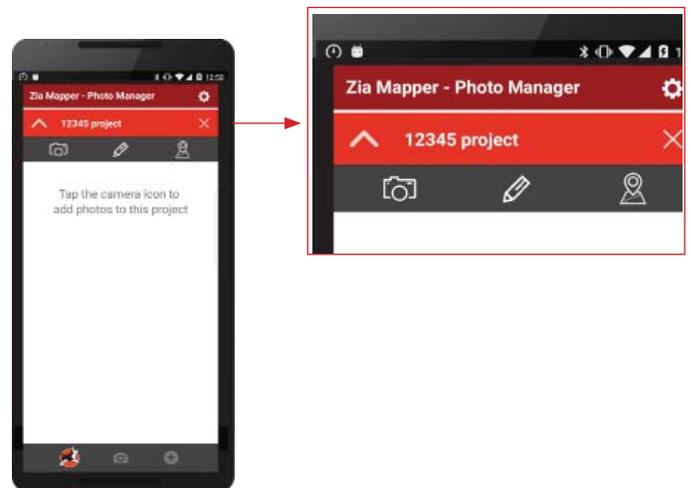
Step 5. Tap the “+” icon in the bottom tray to create your first project.



Step 6. Type the name of the project then tap “create project.”

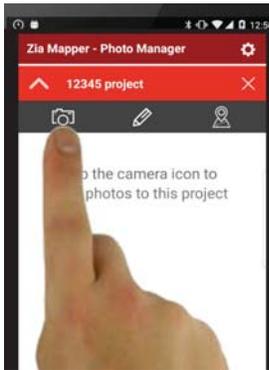


Congratulations, you just created your first project!
Now you can start taking photos or add existing photos from your device's camera roll / gallery to this project.



Getting Started - Taking a photo

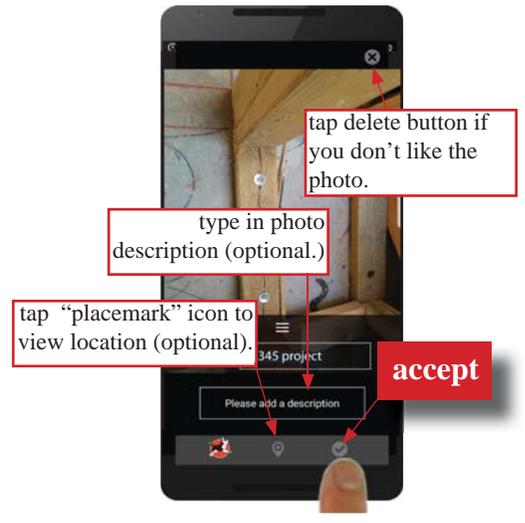
Step 1. Tap the “Project camera” button



Step 2. Frame your subject & tap the shutter button.



Step 3. Tap the “accept” button.



Step 4. Tap the “home” button to return to the project screen.

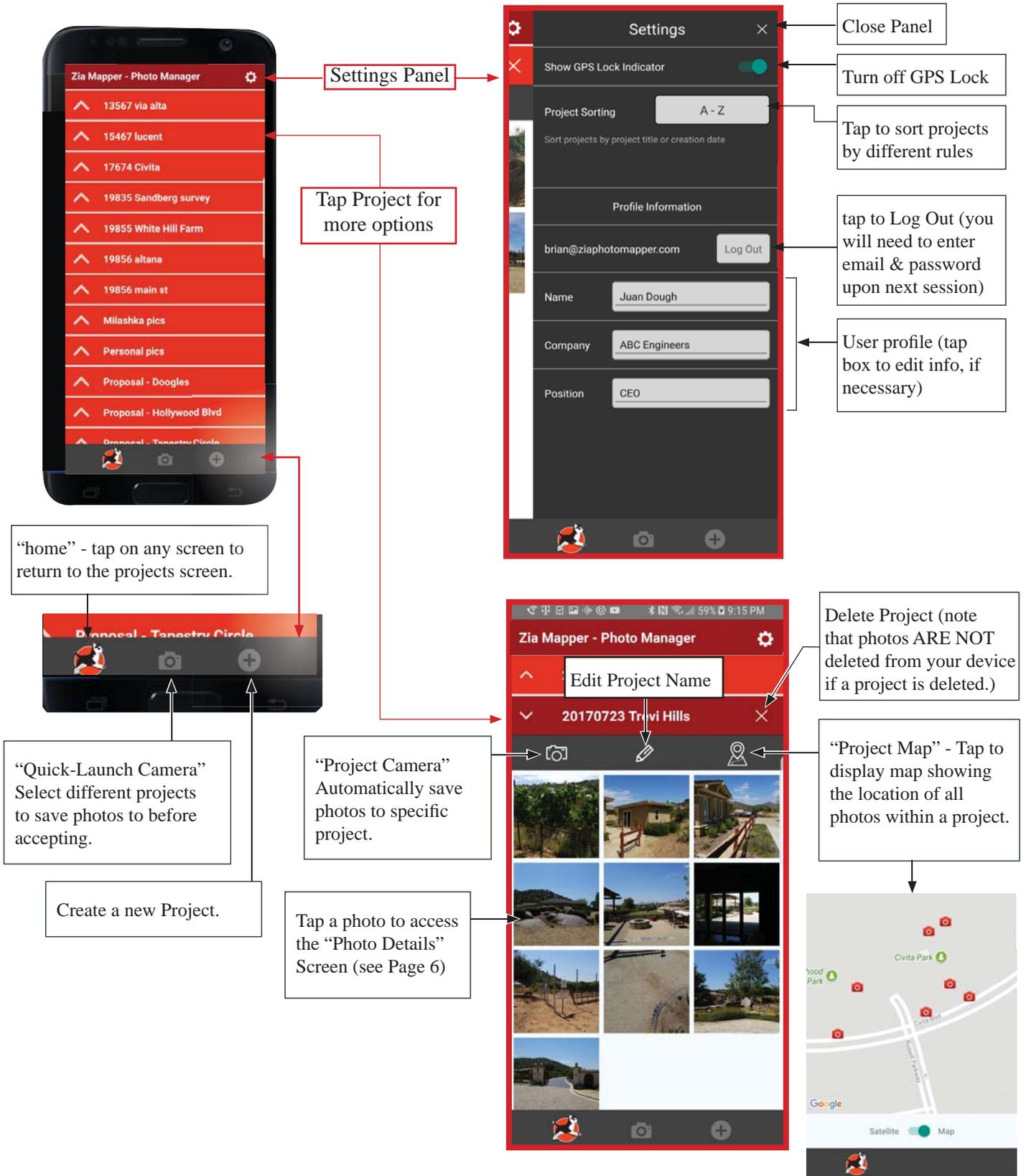


The photo is saved to your project and a thumbnail is displayed within that project.. Tap the thumbnail to launch the “Photo Detail Screen” (view full size, edit/add notes or see the photo location on a map background.)



Project Screen

- Add/Manage projects
- Access setting panel
- View project photo thumbnails
- Launch camera & photo details screens



Camera Screen

- Capture Photos ● Save photo to a project ● Add notes to photo ● View location of photo on Map prior to saving



To zoom in on your subject, pinch the screen before tapping the shutter.

Tap the "shutter" to capture a photo.

GPS Indicator
The higher the %, the more accurate your location is (turn on/off in the Settings Panel in the "Home" screen)

Add photos from your device's Gallery to a project (see page 7.)

(click)



If you don't like how the photo looks, tap the "X" to discard.

After taking a photo, the photo preview screen allows you to review the photo & add notes prior to saving to a project.

Photo Info flyout tab (tap to minimize or maximize.)

Project to which the photo will be saved in (tap to change project.)

Tap box to add Photo notes

Tap to view location of photo on a map background.

Tap "Accept" icon to save to project

Photo Detail Screen

- View Project Photos
- Review Date & Time of photo
- Review (or add/edit photo notes)
- View location of photo on Map

Tap a project photo to view in the "Photo Detail" screen



Tap the "X" to delete photo from project.

To zoom in on the photo, pinch the screen. Slow swipe to pan, quick swipe to go to the next or previous photo in the project

Tap project box to move photo to different project

Project Civita Pet Stations

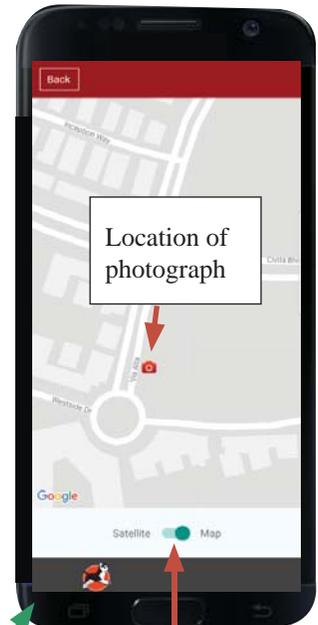
Photo Date: 3/7/2018 12:40 p
Coordinates: 32.7759° N, -117

photo metadata

tap the PlaceMark icon to view location

Tap to return to "Home Screen"

If you made any changes, be sure to tap the "Accept" icon to save



Location of photograph

Tap the slider to jump from "photo" background to "street network"



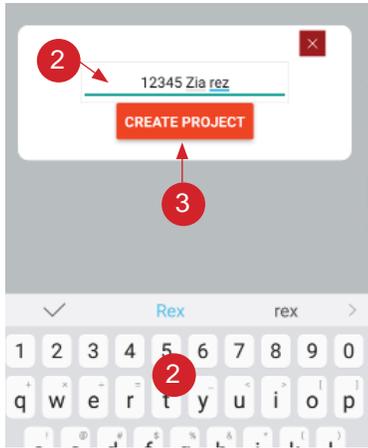
Project Screen Guide: How do I.....

1. Create a new project?

- 1 While in the Home Screen, tap the "+" button in the bottom tray.

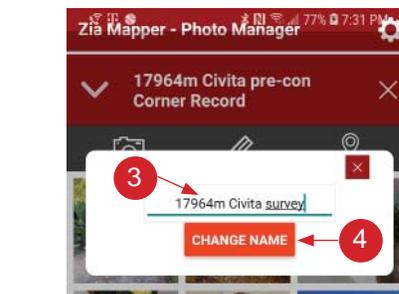


- 2 Type the project name
- 3 Tap "create project"



2. Edit a project name?

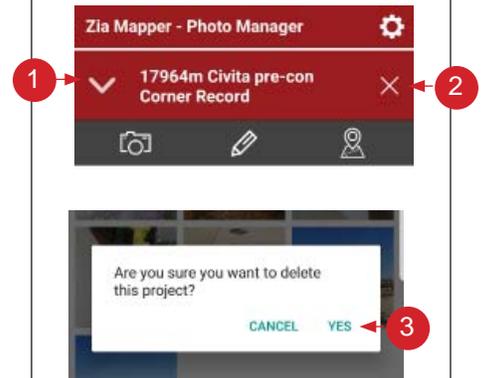
- 1 While in the Home Screen, tap the project you want to edit.
- 2 Tap the pencil button
- 3 Type in the new project name
- 4 Tap "change name"



3. Delete a project?

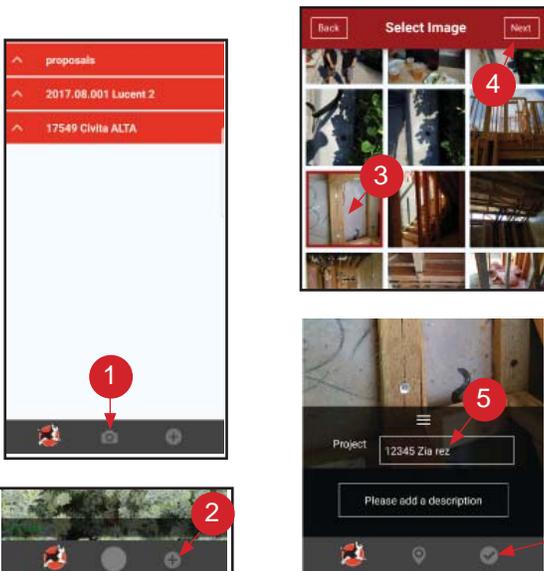
- 1 While in the Home Screen, tap the project you want to edit.
- 2 Tap the "X" in upper right of the project header
- 3 Confirm that you want to delete by tapping "yes"

Note that photos **are not** deleted from your device's camera roll/gallery when a project is deleted.



4. Add photos from my camera roll to a project?

- 1 Tap the camera button in the bottom tray of the Home Screen
- 2 Tap the "+" icon in the bottom tray of the Camera Screen
- 3 Select the photo you want to add to a project.
- 4 Tap "Next"
- 5 Select which project you want to add the photo to.
- 6 Tap the "Accept" icon



5. Remove photos from a project?

- 1 From the Home Screen, tap the project of interest
 - 2 Tap the thumbnail of the photo you want to remove.
 - 3 Tap the "X" at the top right of the photo
 - 4 Confirm that you want to delete the photo
- Note that if a photo is removed from a project, it is **not** deleted from your device.

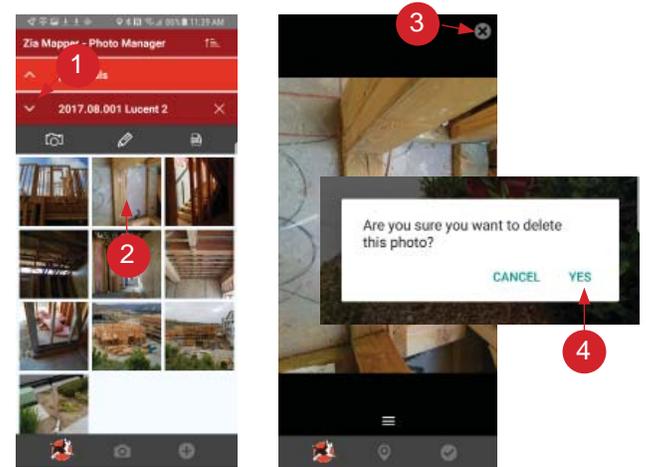
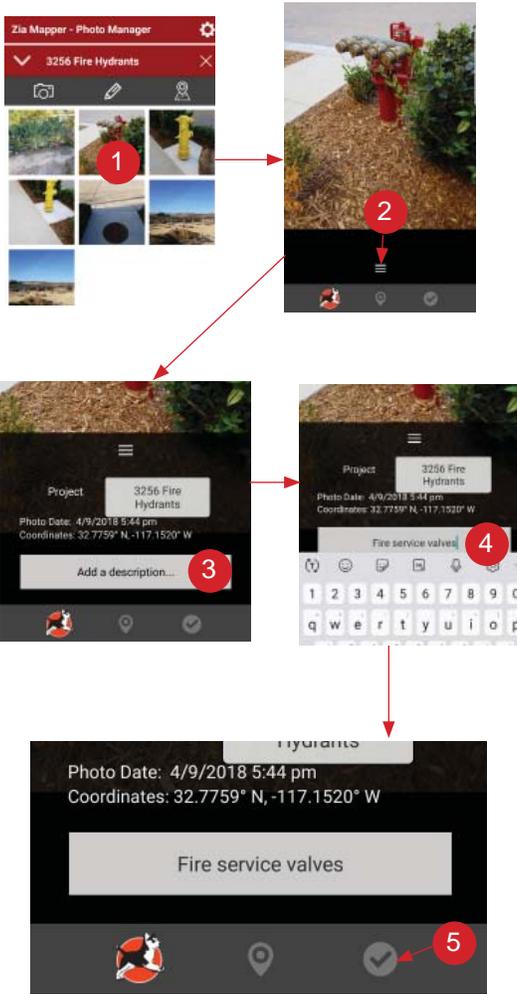


Photo Note & Map Guide: How do I.....

Add a Note to a photo after I saved it and added it to a Project?

- 1 Tap photo of interest in the Project Screen
- 2 Tap the "Photo Detail" flyout tab
- 3 Tap the "Photo Note" box
- 4 Type (or edit) your note
- 5 Tap the "Accept" button



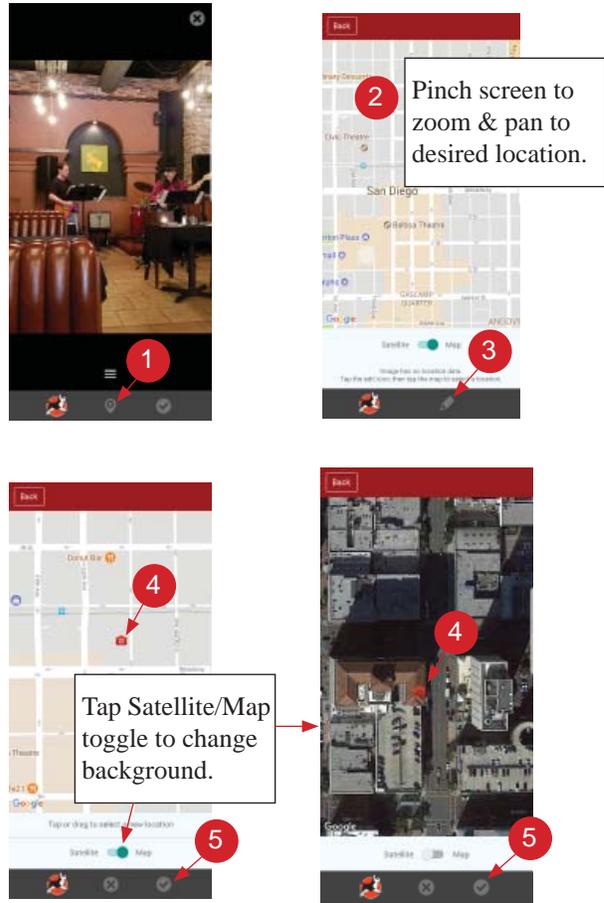
Edit a Note to a photo after I saved it and added it to a Project?

To edit an existing note, follow the same steps as described above.

Add the location of a Photo to the Map for photos not taken in the app?

After adding a photo from your camera roll/gallery (see page 7)...

- 1 Tap the "Map" button in the bottom tray
- 2 Zoom into the location where you took the photo
- 3 Tap the "Edit" (pencil) icon
- 4 Tap the map at the desired location
- 5 Tap the "Accept" icon to save location.



Edit or refine the location of a Project photo taken with the Zia Mapper app?

To edit the map icon location, tap the photo of interest from the Project Screen, then steps 3 through 5 described above.