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Digiscribe Receives SOC 2 Type 2 Report for Sixth Consecutive Year

New York Document Scanning Facility Maintains Highest Standards

Elmsford, New York – November 7, 2018 – Digiscribe, a leading provider of digital mailroom services, document scanning, cloud document management software and workflow automation services, is proud to announce the company received its SOC 2 Type 2 Report for the sixth consecutive year. Digiscribe became one of the first SOC (Service Organization Control) 2 Type 2 document scanning providers in the New York tri-state area when it received its first report in 2013.

This report is given based upon an objective audit by an independent CPA of a service organization's controls that are documented, implemented, and audited across systems and processes in one or more of five trust principles. The principles tested are most relevant to the business' service offerings. Digiscribe's SOC 2 Type 2 reports on the following principles:

- **Security:** the system is protected against unauthorized access (both physical and logical)
- **Confidentiality:** information designated as confidential is protected as committed or agreed
- **Availability:** the system is available for operation and use as committed or agreed

Digiscribe CEO Mitch Taube says, "Businesses of all sizes are increasingly concerned with the security of their documents and data. Working with a document scanning company that has received its SOC 2 Type 2 Report mitigates that concern. We are committed to providing exceptional service to our clients and the report demonstrates our ability to securely handle their vital business documents and data while in our possession."

Digiscribe also has a disaster recovery plan in place to ensure client and internal data are readily available and accessible during a power failure, severe storm, or other unforeseeable event that may interrupt business. The company's document conversion production facility is located just north of New York City and central to New Jersey and Connecticut.

About Digiscribe

Digiscribe delivers paperless office solutions that eliminate manual and inefficient business processes in accounts payable, human resources, and other critical business areas. Our clients engage us to lower costs, improve efficiency, and mitigate compliance risk throughout their organizations. We offer cost-effective services and software including outsourced digital mailrooms, mailroom scanning, workflow automation, cloud document management software, and document scanning. Digiscribe's New York office is one of the first SOC 2 Type 2 document conversion centers in the tri-state area, and our New England office is a Massachusetts Privacy Law compliant facility. Both offer award winning technical support and customer service, more than 30 years of experience, and a HIPAA compliance trained staff.

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